



## DISTRICT & SESSIONS COURTS EMPLOYEES WELFARE ASSOCIATION : DELHI (Regd.)

**Head Office :** Room No. 28-A, Ground Floor, Tis Hazari Courts, Delhi-110054

**Branch Offices :** Karkardooma Courts, Patiala House Courts, Rohini Courts, Saket Courts, Dwarka Courts, Rouse Avenue Courts, New Delhi

Website : [www.ddcewa.org](http://www.ddcewa.org), Email : [dscewa@gmail.com](mailto:dscewa@gmail.com), Mob.: 9810228458

**Centralized Post :**

Ref. No.: 44/DSCEWA/2025

Date: 23/06/2025

To

The Worthy Registrar General,  
Hon'ble High Court of Delhi, New Delhi.

**Through:**

Ld. Principal District & Sessions Judge (HQs),  
Tis Hazari Courts, Delhi.

**Sub: Representation seeking amendment in District Courts Establishment (Appointment & Conditions of Service) Rules, 2012 in respect of eligibility for Departmental Examination for the post of Senior Judicial Assistant on similar footings of Delhi High Court Establishment (Appointment & Conditions of Service) Rules, 1972.**

Respected Sir,

We wish to draw kind attention of your goodself towards the anomaly in District Courts Establishment (Appointment & Conditions of Service) Rules, 2012 in respect of the eligibility criteria for "Senior Judicial Assistant - Departmental Examination" which is causing undue stagnation and hardship to the employees of Delhi District Court and request your goodself to seek an amendment in the Recruitment Rules, on similar footing as the Delhi High Court Establishment (Appointment & Conditions of Service) Rules, 1972, in order to provide equal promotion opportunities to employees, as are available to their counterparts in the Hon'ble High Court of Delhi.

**DEEPAK BHARDWAJ**  
President

**SHRIKANT SHARMA**  
Sr. Vice President

**VACANT**  
General Secretary

**VINOD GUPTA**  
Asst. Secretary

**SAPNA SHARMA**  
Treasurer



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*(Signature)*



In this context, kindly refer to the Schedule-B at Sl. No.13 of the Delhi District Courts Establishment (Appointment & Conditions of Service) Rules, 2012 which allows only *Judicial Assistants* to be eligible for the departmental exam of Senior Judicial Assistant causing undue stagnation and hardship to its employees. The relevant part thereof which provides method of Recruitment & Qualification for the post of Senior Judicial Assistant is as follows: -

Srl. No.	Name of the Post	Method of Recruitment	Qualification etc.	Appointing Authority
13.	Senior Judicial Assistant (Promotion/Selection Post)(Non-Gazetted)PB-II-9300-34800+4600/-	a) 50% of the vacant posts by promotion on the basis of seniority-cum-suitability from Judicial Assistants.	a) For members of the Establishment of this Court: Graduate with 5 years service and non-graduate with 8 years service in the posts of Judicial Assistants.	District Judge
		b) 50% of the vacant posts by selection on merit from Judicial Assistants on the basis of written test and interview, failing which;	b) For members of the Establishment of this Court: Graduate with 5 years service and non-graduate with 8 years service in the posts of Judicial Assistants.	
		c) By direct recruitment on the basis of written test and interview.	c) For direct recruits: Graduates.	

Whereas, as per **Delhi High Court Establishment (Appointment & Conditions of Service) Rules, 1972** Minimum Qualification and Mode of Appointment to the post of Senior Judicial Assistant is as follows: -

S. No.	Category of Post and Pay Level	Minimum Qualification prescribed for appointment to the posts	Mode of Appointment
14.	Senior Judicial Assistant (Promotion/Selection Post) (Pay level-8 of 7 <sup>th</sup> Pay Commission)	<p>a. For promotion by seniority For members of this court: Graduate with 5 years service or High School/ Matric with 10 years service in any of the posts of the categories 20 (Chief Cashier) (including service rendered as Judicial Assistant) and category 21 (Judicial Assistant) mentioned in Schedule- 1(A). Note: The non-graduate Judicial Assistants who have rendered 10 years on the said post would be considered on the date when they had completed 10 years service, for the post of Senior Judicial Assistant on notional basis.</p> <p>b(i) For departmental examination:</p>	<p>a. 50% of the vacant posts by promotion on the basis of seniority-cum-suitability from categories specified in column-3.</p>

*Shardul*  
23/06/25

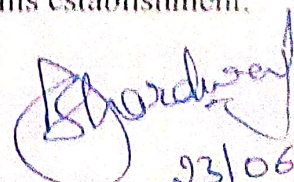


S. No.	Category of Post and Pay Level	Minimum Qualification prescribed for appointment to the posts	Mode of Appointment
		For members of the Establishment of this Court: 20 (Chief Cashier)/ 21 (Judicial Assistant)/ 22(Junior Translator)/ 23 (Personal Assistant)/ 24(Assistant Librarian)/ 25(Junior Judicial Assistant)/ 26 (Restorer) with 5 years service in case of Graduate or 8 years services in case of Matric/ Higher Secondary in any of these posts or combined service in any of these posts.	b (i) 50% of the vacant posts by selection on merit from the categories specified in column No. 3 on the basis of written test and interview**, subject to fulfilment of ACR's benchmark criteria, failing which;
		b(ii) For direct recruits; Graduate	(ii) By direct recruitment on the basis of written test and interview**.

The work profile, eligibility criteria, method of recruitment and qualifications are all similar for the Hon'ble High Court of Delhi and court subordinate to it as also established in the judgment of W.P.(C) 484/1988 dated 02.05.2008 titled as Mirza Zahid Vs UOI & ORS. passed by the Hon'ble D.B. of the Hon'ble High Court of Delhi.

It is further submitted that a similar representation of Mr. Deepak seeking amendment in the Delhi District Courts Establishment (Appointment & Conditions of Service) Rules, 2012 in respect of eligibility for the Senior Judicial Assistant Departmental Exam on the sidelines of Delhi High Court Establishment (Appointment & Conditions of Service) Rules, 1972 is pending since 03.05.2018, which remained unanswered since long i.e. more than 7 years. Moreso, the Association vide letter dated 06.01.2020 and reminder thereto on 07.02.2020 had also requested for one time relaxation in the eligibility criteria for departmental examination for the post of Sr. Judl. Asst. but the fate thereof is not known to us. Copy of the same is attached hereto as **Annexure – I (Colly.)**.

In addition to above, it is worth mentioning here that the ministerial cadre of Delhi District Courts is facing stagnation in promotional avenues. For say, a JJA recruited in the year 1999 after getting its first promotion to the post of *Judicial Assistant* in the year 2004 is still awaiting his second/next promotion to the post of *Senior Judicial Assistant* despite giving 21 years of service in this establishment.

  
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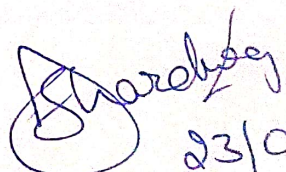
In somewhat similar circumstances, in order to curb the stagnation in the post of Sr. Personal Assts., the Hon'ble High Court of Delhi vide notification No.263/Estt./E-IV/DHC dated 12.04.2017 has been pleased to amend the promotional criteria in respect of the Personal Assistants working in Hon'ble High Court which is quoted hereinbelow:

*"50% of the vacant posts by promotion from category 19 (Personal Assistant) mentioned in schedule-I on the basis of seniority cum-suitability on the basis of shorthand dictation to be transcribed on Computer/Typewriter, failing which by direct recruitment.*

*"Provided, Personal Assistants, who have completed eight (8) years or regular service would be promoted as Senior Personal Assistant. Such promotees would be en bloc shown at the bottom of the seniority list in the year in which they were promoted as Senior Personal Assistants. Such promotees would maintain inter se seniority between them in the cadre of Personal Assistant. They would be junior to those promoted in the cadre of Senior Personal Assistant in the said year or earlier years. In case a junior in the said category has completed eight years of regular service, his senior would also be considered, provided the shortfall is less than six months. Promotions made under this proviso would be adjusted and from the 50% promotion quota."*

Needless to mention here that adding similar proviso to the eligibility criteria for the promotional post of Sr. Judicial Assistant would be of a great help in curbing stagnation in the post of Judicial Assistant in Delhi District Courts to some extent. Further, identical amendment to that of Hon'ble High Court of Delhi regarding eligibility of the JJAs having 5 years of service and Judl. Assts. having combined service on both of these posts for participating in the departmental examination for the post of SJA will also pave way for the selection of competent & deserving officials in getting timely promotions.

Therefore, it is request to kindly place the matter before Hon'ble the Chief Justice, Hon'ble High Court of Delhi for making amendment in the Sl. No.13 of Schedule-I of Delhi District Courts Establishment (Appointment & Conditions of Service) Rules, 2012 in respect of the post of Sr. Judicial Assistants:-

  
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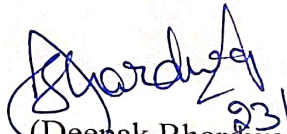
- a. **For Departmental Examination:** making eligible the Judicial Assistants as well as Junior Judicial Assistants **with 5 years' service in case of Graduate or 8 years services in case of Matric/ Higher Secondary in any of these posts or combined service in any of these posts and**
- b. **For Promotion:** add the proviso regarding promotion of the Judicial Assistants with 8 years' service to the post of Senior Judicial Assistant aiming to curb the stagnation in the promotional avenues for ministerial cadre

in order to provide equal opportunity of promotion to the employees of Delhi District Courts as provided to its counterparts in the Hon'ble High Court of Delhi.

We shall be highly grateful.

Thanking you

Yours faithfully,

  
(Deepak Bhardwaj)  
President

23/06/25



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Website : www.ddcewa.org, E-mail : dscewa@gmail.com, Mob : 9910137555

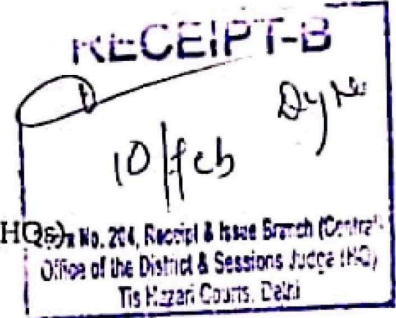
Ref No.: 102/DSCEWA/2020

Dated : 07/02/2020  
**Reminder**

To

HEMANT KUMAR SHARMA  
President

The Registrar General,  
Hon'ble Delhi High Court,  
New Delhi.



Through: Ld. District & Sessions Judge (HQ) No. 204, Receipt & Issue Branch (Central)  
Tis Hazari Courts, Delhi.

PANCHAM S. RAWAT  
Sr. Vice President

**Sub: Humble request for relaxation of eligibility criteria for departmental examination for the post of Senior Judicial Assistant.**

DEEPAK BHARDWAJ  
General Secretary

**Ref: Letter No.97/DSCEWA/2020 dated 06.01.2020.**

AMARJEET SINGH  
Asstt. Secretary

Respected Sir,

KAMAL KUMAR  
Treasurer

In continuation to our above referred to letter on the subject, recognizing the busy schedule of your goodself we wish to bring to your kind notice that nothing has been heard from your good office. As pointed out in the said letter, number of vacancies for the post of Sr. Judicial Assistants are lying vacant which is causing undue stagnation in the office and acute shortage of subordinate staff. Resultantly, the subordinate court staff is being overburdened and facing various difficulties in day to day official work. A copy of the letter dated 06.01.2020 is annexed hereto for ready reference.

Your goodself is, therefore, requested to kindly expedite the matter and relax the extant qualification for the departmental examination for the post of Sr. Judicial Assistant as prayed for at the earliest possible. We shall be highly obliged if the status of this matter is keep informed/ updated to the undersigned.

We are sincerely looking forward to receiving your favourable decision.

Thanking you.

Encl: As above.

Yours faithfully,

  
(Deepak Bhardwaj)  
General Secretary





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Saket Courts, Dwarka Courts Complex, New Delhi

Website : www.ddcewa.org, E-mail : dscewa@gmail.com, Mob : 9910137555

Ref No: 97/DSCEWA/2020

Dated : 06/01/2020.

To,

HEMANT KUMAR SHARMA  
President

Ld. Registrar General,  
Delhi High Court,  
New Delhi

(Through Ld. District & Sessions Judge(HQs), Delhi)

PANCHAM S. RAWAT  
Sr. Vice President

Sub: Humble request for relaxation of eligibility criteria for  
departmental examination for the post of Senior Judicial  
Assistant.

DEEPAK BHARDWAJ  
General Secretary

AMARJEET SINGH  
Assit. Secretary

KAMAL KUMAR  
Treasurer

Respected Sir,

I, the undersigned, crave to draw your kind attention towards  
the following facts:

1. As provided at Clause (b) in Col No.3&4 Sl. No.13 of  
Schedule-B of 'Delhi District Courts Establishment (Appointment &  
Conditions of Service) Rules, 2012 (copy enclosed for kind perusal),  
notified on 02.12.2013, Judicial Assistants with five years of service  
have been made eligible to appear in the departmental examination  
for the post of Senior Judicial Assistant.
2. It is matter of fact that in Delhi District Courts, promotional  
avenues are very limited in the cadre and stagnation has become a  
common thing. A number of Junior Judicial Assistants have spent  
more than 10 years of service but they couldn't be promoted owing  
to non-availability of vacancies in the promotional posts in their  
cadre nor do they have any opportunity to appear in departmental  
examination of Senior Judicial Assistant.

RECEIPT-B

06 JAN 2020

Room No. 204, Receipt & Issue Branch (Central)  
Office of the District & Sessions Judge (MCI)  
Tis Hazari Courts, Delhi

21.5.3.1n

3. It is not out of place to mention here that since the notification of the aforesaid Rules, departmental examination for the post of Senior Judicial Assistant has not been conducted. Entire vacancies being accrued on account of departmental examination are lying vacant in the department since the notification of the said Rules i.e. 02.12.2013. This is also one of the reasons for stagnation in the cadre. If the examination were conducted in time, many of Junior Judicial Assistants would have been promoted to the post of Judicial Assistant and would be eligible for appearing in the departmental examination of Senior Judicial Assistant as per extant eligibility criteria.
4. Kind attention is also invited to the Judgment of Hon'ble Supreme of India in the case of *Raghunath Prasad Singh Vs. Secretary, Home (Police) Department Government of Bihar and others. AIR 1988 SC 1033* in which inter-alia it is observed that :-
- "4. Before we .....Reasonable promotional opportunities should be available in every wing of public service. That generates efficiency in service and fosters the appropriate attitude to grow for achieving excellence in service. In the absence of promotional prospects, the service is bound to degenerate and stagnation kills the desire to serve properly."***
5. To wriggle out of the stagnation due to deficiency of future promotional avenues in the department and for creating the possibilities of career progression for all the officials equally, it is need of hour to make eligible those Junior Judicial Assistants, who have rendered 10 years of their service in the department, for departmental examination for the post of Senior Judicial Assistant.



**In view of the above, the prayer is as under:-**

The extant qualification for the departmental examination for the post of Senior Judicial Assistant may be relaxed to the extent that to make eligible those employees who possess graduate with 10 years of regular service in the post of Junior Judicial Assistant or Judicial Assistant or combined service in any of these posts, before conducting the forthcoming departmental examination.

Thanking you.

Yours faithfully,

(Deepak Bhardwaj)  
General Secretary

