

O/L

**DISTRICT AND SESSIONS COURTS EMPLOYEES
WELFARE ASSOCIATION: DELHI(REGD.)**
Room No.28A, Tis Hazari Courts, Delhi.

No. 14/DSCEWA/2024

Dated: 05.07.2024

To

Ld. Principal District & Sessions Judge (HQs)
Tis Hazari Courts, Delhi.

RECEIPT-B

05 JUL 2024

Room No. 204, Receipt & Issue Branch (Central)
Office of the Principal District & Sessions Judge (HQ)
Tis Hazari Courts, Delhi

Sub: Request to provide the hard transparent and unbreakable plastic sticker covers and the same hard transparent and unbreakable plastic corners for Judicial files.

Respected Sir,

The pity state of Ahlmad Rooms in District Courts needs reformation on immediate basis. Jam packed Almirah, heap of files on the floor, Bastas over the Almirahs; taking out files for daily peshi / Inspection/ CA Applications / Misc. Applications is a everyday struggle for the Ahlmad Staff.

Even to take out a 'single file' Ahlmads have to scrutinize the complete Mauka which is not only a time consuming exercise but also a menace to the safety of judicial record. During the course of daily ingress and outgress of the files from the Mauka, there are strong chances of tearing / damaging of the judicial record.

Whereas, if all the files are flagged / marked with identifying stickers on the edges, it will be easy for them to trace out the files out of the heap of records but these stickers without a hard transparent and unbreakable plastic cover the flags will be unsafe and it would become a daunting task for them.

Further, it is also submitted that the corner of the judicial files from both sides i.e. front and rear usually torn by the pressure of tag threads because of which Ahlmads have to continuously get change the new Indexes of many files daily which also consumes a lot of time. If Ahlmads are provided the hard corner covers for both sides of the files at tagging corners i.e. in front, on the Index and as well last cover; the tag/threads will go through these hard corner covers which will keep safe the corners of index and last page.

Hence, it is humbly requested to kindly provide two hard transparent and unbreakable plastic sticker covers (preferably of '3'x'3' inches size) for each file and the stickers to put Case Number / title for identification of judicial files from the top as well as below edges and also provide two same hard transparent and unbreakable plastic covers ('3'x'3' inches) for the corners for each file to safeguard the index as well as last page from the corner at tagging place. It would not only be helpful in keeping the judicial record safe & sound but also in saving a lot of time for the Ahlmad Staff.

The sample of both the plastic covers are attached herewith for ready reference please.

Thanking you in anticipation and obliged.

Yours faithfully

Sd/-
(DEEPAK BHARDWAJ)
President

Encl: Samples of both plastic cover & corner.