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| **Job Title** |
| Bar Manager and Function Organiser at Unsworth Cricket Club |
| Closing Date 15th September 2025 |
| **Company Description** |
| Unsworth Cricket Club is a community cricket club in the heart of Unsworth. We are a family centric club encouraging the growth of cricket in our local community. Here at Unsworth Cricket Club, you would be joining us at a very exciting time where we are looking for someone to help take us to the next level. We are looking for someone to manage a busy and recently renovated function room in addition to our vibrant members bar and a team of bar staff. We currently have 3 adult cricket teams, we are looking to have 3 junior teams next year. We host a rounders team, a privately ran kids club throughout school holidays, 2 in house quizzes and a massive variety of events going on throughout the year ranging from corporate training events, 60th birthday parties, funerals, to huge family fun days & Christmas Fairs. Further developments are happening at the club so this will definitely grow and evolve. We are looking for someone who would like a new career opportunity, who is energetic and enthusiastic. We are looking for someone approachable, friendly, and confident who can create a welcoming environment, who will help increase the club’s income whilst striking the balance of running a community sports club. There is scope to develop our business and community activity.We are offering a lucrative salary for the right person with the right skills. We will support you with a 3 month induction and probation period and weekly 121’s but we are looking for a self-starter who can hit the ground running.  |
| **Job Description** |
| * Opening and closing of club before and after functions (unsociable hours)
* Managing 2 bars including bar cleanliness, staff rotas, staff wages, stock orders etc
* Proactively managing bookings using our electronic booking system, responding to enquiries promptly to generate business
* Ensuring the smooth running of events in the function room liaising with customers and corporate clients.
* Managing cash, card and till systems
* Serving drinks to customers
* Managing and getting the best out of a team of bar staff
* Developing good relationships with members, customers, players, caterer, key stakeholders and volunteers
* Health & Safety compliance
* Identifying issues quickly and working positively to resolve any issues occurring, using initiative (maintenance, staff, customer complaints etc)
* Designated licensee

**Key Skills*** Excellent communication skills
* Extensive experience of bar management and/or function management
* Excellent IT skills to utilise our electronic booking calendar, electronic communication, emails, whatsapp, social media
* Willing to take on training and personal development
* Highly organised and able to multi-task
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| References will be required  |
| **Salary & Benefits** |
| £25-30k – dependent on experience and skillset  |
| **Application instructions** |
| CV and suitability statement of 500 words |