

UNSWORTH CRICKET CLUB

Job Description: Bar Supervisor

Location: Unsworth Cricket Club, Whitefield

Position: Part-Time Bar Supervisor

Guaranteed Pay: Minimum 20 hours per week

Working Hours

- **Friday:** 4 pm until close
- **Saturday:** 4 pm until close
- **Minimum 20 paid hours per week**
- **Additional hours are likely to be available** for functions, events, busy periods and other club activities.

About the Role

Unsworth Cricket Club is looking for a reliable, enthusiastic and experienced **Bar Supervisor** to take responsibility for the smooth running of the bar.

This is a hands-on role. The Bar Supervisor will be expected to serve customers, supervise other bar staff and ensure the bar operates efficiently, safely and to a high standard.

Key Responsibilities

- Work every Friday and Saturday from **4 pm until close**.
- Personally serve customers and provide excellent customer service.
- Take responsibility for the smooth running of the bar during shifts.
- Supervise and support other bar staff.
- Organise staff effectively during busy periods.
- Help ensure appropriate staffing levels for functions and events.
- Open and close the bar when required.
- Ensure cash and card payment procedures are followed correctly.
- Monitor stock levels and identify stock requirements.
- Receive, store and rotate stock correctly.
- Minimise wastage and maintain good stock control.
- Maintain the cellar and bar areas to a high standard.
- Ensure the bar and serving areas are clean and presentable.
- Ensure responsible service of alcohol and compliance with licensing requirements.
- Follow all health and safety procedures.
- Deal professionally with customer queries or issues.
- Ensure the premises are secure at the end of the evening.
- Report significant operational, staffing or maintenance issues.
- Support private functions, cricket events and other club events when required.

The Ideal Candidate

- Have previous bar experience.

- Ideally have experience supervising bar staff.
- Be confident working independently and taking responsibility for a shift.
- Have excellent customer service skills.
- Be organised, reliable and trustworthy.
- Be comfortable working in a busy environment.
- Be able to lead and support a small team.
- Be available **every Friday and Saturday from 4 pm until close**.

Experience working in a sports club, members' club, pub or community venue would be advantageous.

Hours & Pay

The role comes with a **guaranteed minimum of 20 paid hours per week**.

Friday - 4 pm until close

Saturday - 4 pm until close

Additional hours are likely to be available throughout the year, particularly for private functions, cricket matches, club events and other busy periods.

Hourly rate: To be agreed based on experience.