

# Rai's Tutoring & Coaching Privacy Policy

Last Updated: March 2026

## Introduction

Rai's Tutoring & Coaching ("we," "our," or "us") is committed to protecting the privacy of our clients and their families. This Privacy Policy explains how we collect, use, store, and protect personal information in connection with our virtual tutoring and academic coaching services.

## Information We Collect

We collect only the information necessary to provide effective academic coaching and tutoring services. This may include parent or guardian contact information, student academic information, educational records shared voluntarily, communication records, and scheduling or billing information. We do not intentionally collect sensitive personal data such as government identification numbers, medical records, or biometric information.

## How We Use Information

Information collected is used solely to deliver academic coaching and tutoring services, monitor student progress, communicate with families, manage scheduling and payments, maintain internal records, and comply with legal or professional obligations. We do not sell, rent, or trade personal information.

## Third-Party Services Disclaimer

We may use third-party platforms to support scheduling, communication, virtual instruction, and payment processing. These providers may change over time. Any third-party service used is selected for its commitment to reasonable security and privacy standards. We are not responsible for the privacy practices of third-party platforms, and clients are encouraged to review the privacy policies of any platforms they use in connection with our services.

## Payment Processing

Payment information is processed securely through third-party payment processors. We do not store or retain full payment card details on our own systems. Payment processors handle information in accordance with their respective privacy and security policies.

## Data Storage & Security

We take reasonable administrative and technical measures to safeguard personal information, including password-protected systems and limited access to client data. While no online platform can guarantee absolute security, we make reasonable efforts to protect information from unauthorized access, disclosure, or misuse.

### **Data Retention**

Client information is retained only as long as necessary to provide services, maintain appropriate records, and comply with legal or operational requirements. Information may be securely deleted or anonymized once it is no longer needed.

### **Children's Privacy**

Our services are provided with the knowledge and consent of a parent or legal guardian. We work closely with families to ensure appropriate communication and transparency when supporting minor students.

### **Your Rights**

Clients and parents may request access to their personal information, correction of inaccurate data, or deletion of records when appropriate. Requests can be made by contacting us directly.

### **Changes to This Policy**

This Privacy Policy may be updated periodically to reflect changes in business practices or legal requirements. Any updates will be made available to clients.

### **Contact Information**

If you have questions or concerns about this Privacy Policy, please contact:

Rai's Tutoring & Coaching

Email: [ContactRaisTutoring@gmail.com](mailto:ContactRaisTutoring@gmail.com)