

## **Clerk of the Circuit Court of Cook County**

*First Deputy General Counsel | 2024 – Present*

- **Provides oversight and management of Clerk of the Circuit Court Human Resources litigation portfolio.**
- **Provides oversight and legal counsel to Clerk of the Circuit Court on high profile matters.**
- **Reviews and analyze departmental challenges; make recommendations for enhancements and improved effectiveness at meeting performance goals.**
- **Engages in special projects with other departments and/or plans initiated by the Executive Team that support the overall mission of the Clerk of the Circuit Court.**
- **Analyzes policy and draft memos with policy recommendations.**

## **Illinois Department of Employment Security**

*Supervising Administrative Law Judge | 2023 – 2024*

- Managed a team of 11 ALJs and advised on policies and appeals procedures.
- Coordinated MCLE education seminar for ~100 attorneys within 6 months of hire.
- Oversaw compliance with state and federal standards in appeal cases.

## **Clerk of the Circuit Court of Cook County**

*Deputy General Counsel | 2018 – 2021*

- Advised leadership on complex legal, employment, and labor matters.
- Led COVID-19 compliance initiatives for HR and legal teams.
- Served on ProSe Advisory Committee and Electoral Board.
- Point person for Odyssey CMS implementation.

## **The Hammer Legal Group LLC**

*CEO & Lead Counsel* | 2009 – Present

- Specialized in real estate litigation, zoning, trusts & estates.
- Helped secure \$1.9M grant for client to purchase South Side warehouse (2023).
- Administrative Law Judge for City of Indianapolis (2013–2015).
- Legal Counsel for Indiana OMPP; recovered over \$500,000.
- Escrow Agent and Compliance Monitor for IHEDA projects.

## **Indiana University – Purdue University at Indianapolis**

*Adjunct Professor* | 2013 – 2016

- Taught Microcomputers and IT Fundamentals.

## **Ivy Tech Community College**

*Adjunct Professor* | 2010 – 2017

- Taught Microcomputers, Health Info Management & Law, Informatics.
- Instructor for Microsoft Office Specialist Courses via IvyTech Workforce Grant.

## **Crosstown Community Development Corporation**

*Corporate Counsel & Secretary* | 2009 – 2012

- Provided legal and governance counsel to Executive Staff and Board of Directors.

## **CA Inc. (Computer Associates)**

*Senior Contracts Manager / Operations Manager* | 2005 – 2009

- Negotiated multi-million dollar licensing deals.

- Developed global policies for IT security and HIPAA compliance.
- Tracked service forecasts and created internal knowledge base.

### **Entara Technology Group (Indiana Supreme Court CMS Project)**

*Manager* | 2004 – 2005

- Oversaw task teams and secured statewide judicial buy-in for CMS rollout.

### **Step toe & Johnson LLP**

*Law Clerk & Docket Specialist* | 2002 – 2003

- Implemented ProLaw software firm-wide.
- Promoted to manage national case coordination.

### **The Curtis Publishing Company**

*Law Clerk & Tech Consultant* | 2000 – 2001

- Drafted licensing agreements and developed in-house Visual Basic database.

### **Resort Condominiums International**

*Database Analyst / Internal Consultant* | 1997 – 2000

- Built scheduling system for 1400+ global staff, saving \$100K in software costs.

### **EBC Computing Services**

*Application Developer* | 1995 – 1997

- Built clinical trial and customer service tracking systems for major clients.
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## EDUCATION

- **J.D.**, Indiana University Robert H. McKinney School of Law
  - **B.S. in Computer Science**, Purdue University
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## BAR ADMISSIONS

- Illinois
  - Indiana
  - District of Columbia
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## LEADERSHIP & SERVICE

- Board Member, Illinois ARDC Hearing Board
- General Counsel, Coalition of African American Leaders
- Past Board Member, IMANI Community Development Corporation