

Additional Services		Base Price
On-Site Consulting: Within 20 Mile Radius of Main Office		\$75/hour
Additional Mileage Charge per mile Rate Outside 20 Mile Radius		\$0.55 /mile
Insurance Agent Setup and/or Meetings		
401K Agent and/or Benefit Setup and/or Meetings		
Payment Processing Agent Setup and/or Meetings		
Vender Meetings		
Bank and/or Lawyer Meetings		
Misc. Meetings		
Off-Site Consulting via Electronic Video Conferencing		\$50/hr.
Additional Bank/ Credit Account (up to 100 transactions)		\$75/ per Acct
Additional Payment Processing Account (up to 50 transactions)		\$75/ per Acct
Additional Loan Account (up to 25 transactions)		\$75/ per Acct
QuickBooks Desktop Setup		\$250.00
Includes creation of: Chart of Accounts, and Basic Invoice/ Estimate Template		
Vendor Setup (25 Vendor Increments)		\$75.00
Customer Setup (25 Vendor Increments)		\$75.00
Employee Setup (25 Vendor Increments)		\$75.00
QuickBooks Desktop Migration to QuickBooks Online		\$375.00
Annual Insurance Audits		
Workers Compensation		\$250.00
General Liability		\$250.00
Misc. Insurance Audits		\$250.00