

<b>Additional Services</b>		<b>Base Price</b>
ADP Run Payroll Set-Up (One Time Fee)		\$250.00
Additional Payroll Setup (One Time Fee)		
MA Tax Connect Acct		\$50.00 / per
MA Unemployment Acct		\$50.00 / per
401k Deductions		\$50.00 / per
Health Ins Deductions		\$50.00 / per
Child Support Deductions		\$50.00 / per
Misc. Deductions		\$50.00 / per
Year End W2 Preparation		\$125.00
W-2 Company Delivery Fee		\$9.50
Year End 1099 Electronic Filings and Delivery (Up to 10 Subcontractors)		\$75.00
Additional Subcontractor		\$3.95 /per
Mail Delivery of 1099 for Nonelectronic Delivery per Subcontractor		\$5.95
Report and File Electronic Monthly Tax		
Sales & Use Tax		\$75.00
Meals Tax		\$75.00
Annual Liquor Tax		\$75.00
Monthly Tax Bundle: 3-4 Accounts		\$150.00
401k Reporting		
Weekly and/or Bi-weekly 401k Reporting (Monthly Fee)		\$100.00
401K Annual Census		\$250.00
Company Policies and Forms (Non-HR)		
New Hire Packets		\$75.00
Notary Services		\$25/ per document