Registration of Sale & Gift

Contents

Login

1) Visit Bhu Bharati (https://bhubharati.telangana.gov.in/) portal and click on the Login button to avail any service.
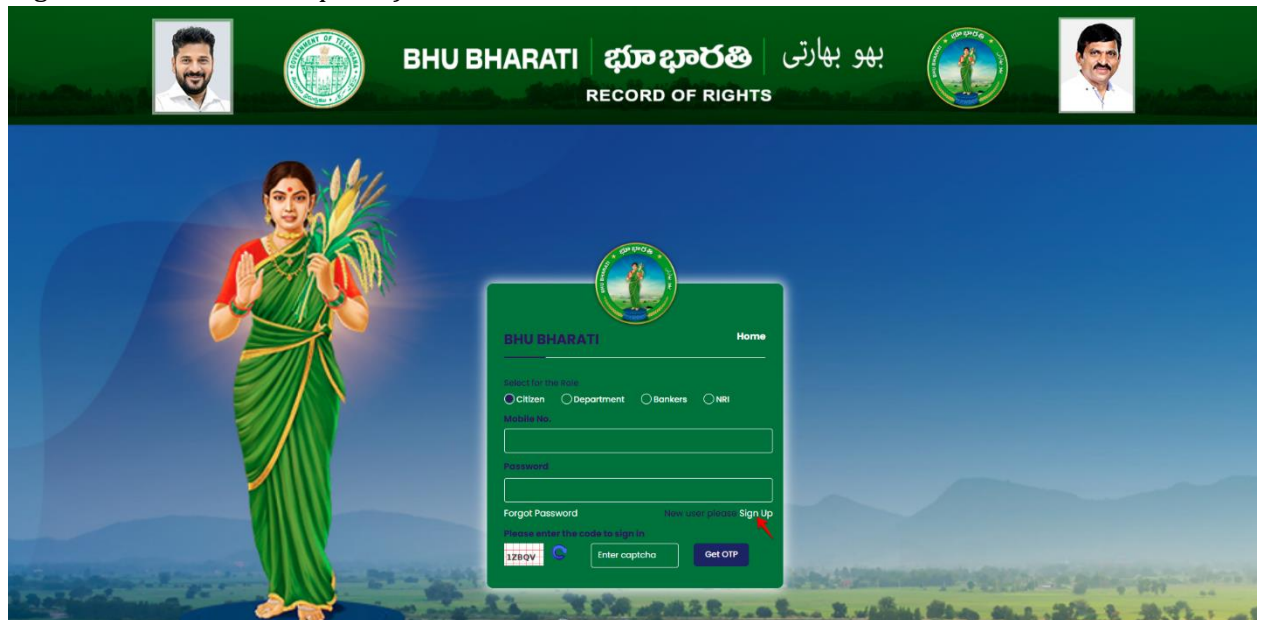
2) If not registered with Bhu Bharati, click on the Signup to register into the portal (check user registration manual if required).

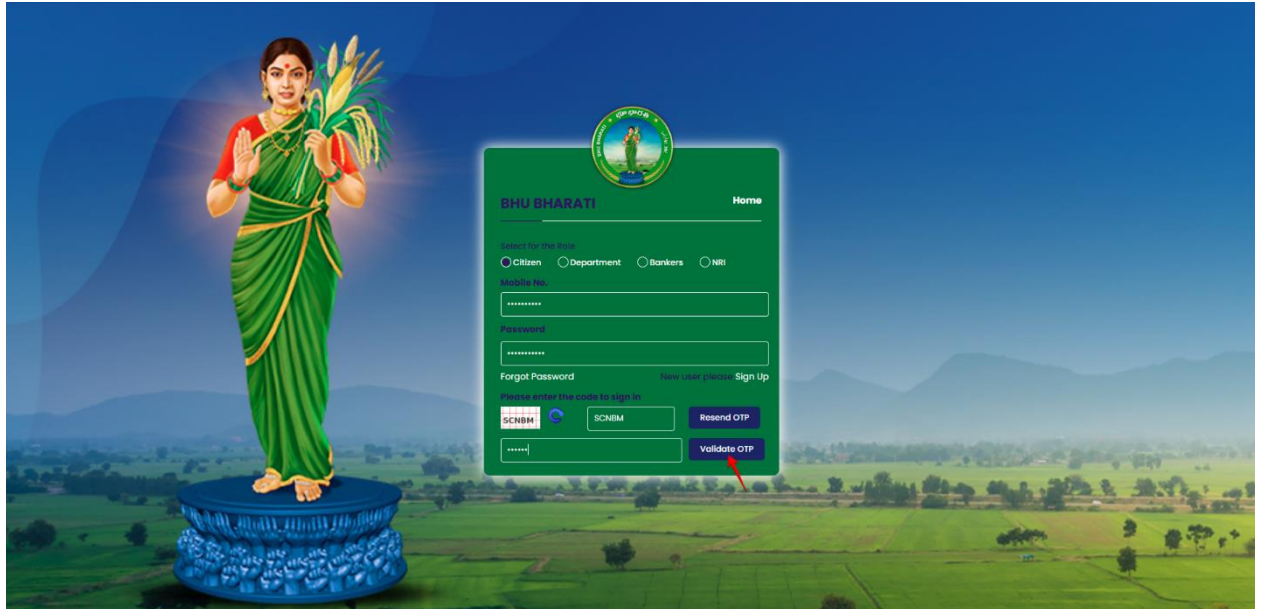3) If already registered with Bhu Bharati, login to the portal by entering the mobile number, password, captcha, and click on the Get OTP button.
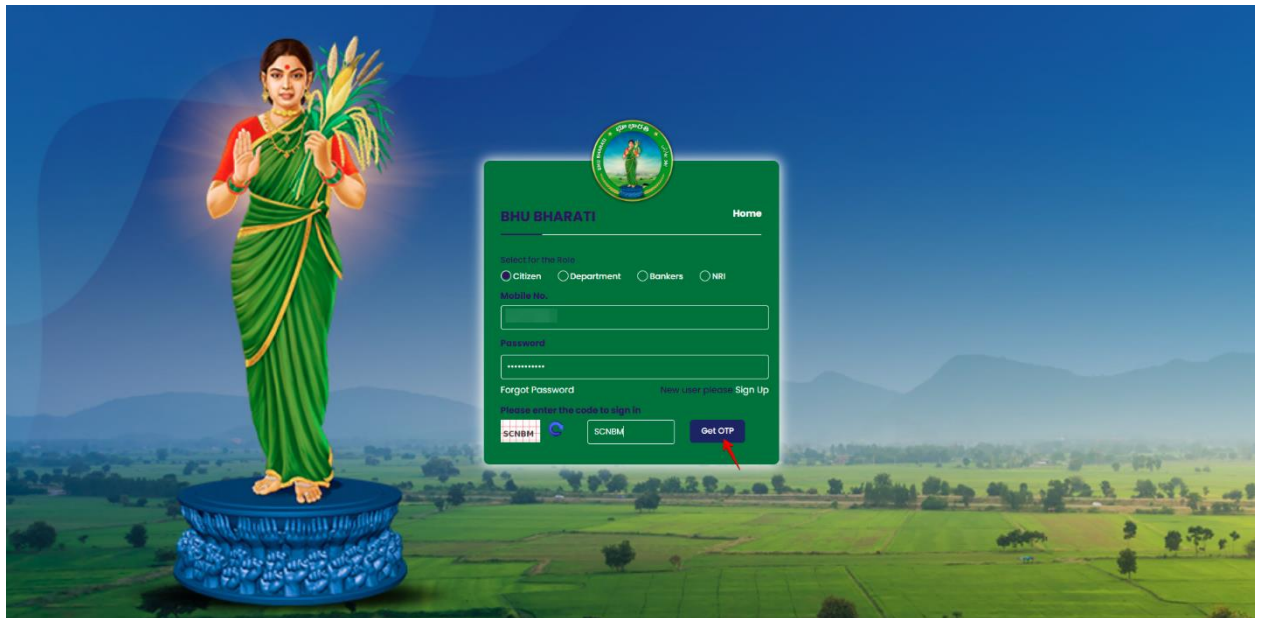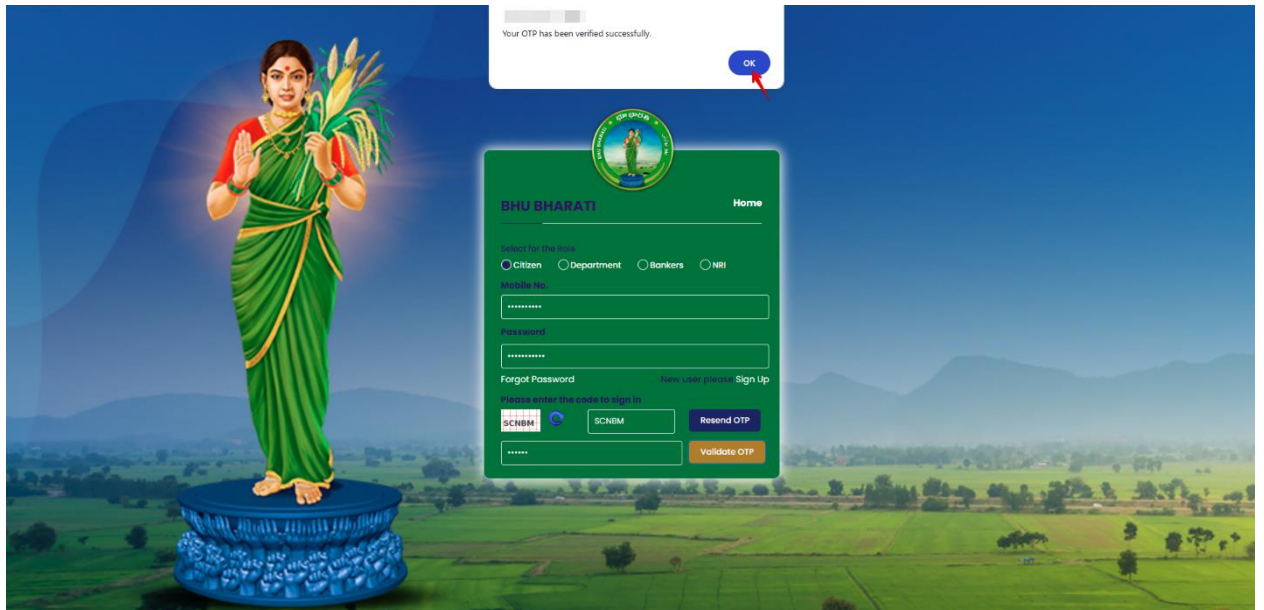

4) OTP has been successfully sent to the registered mobile number. Click on the OK button.
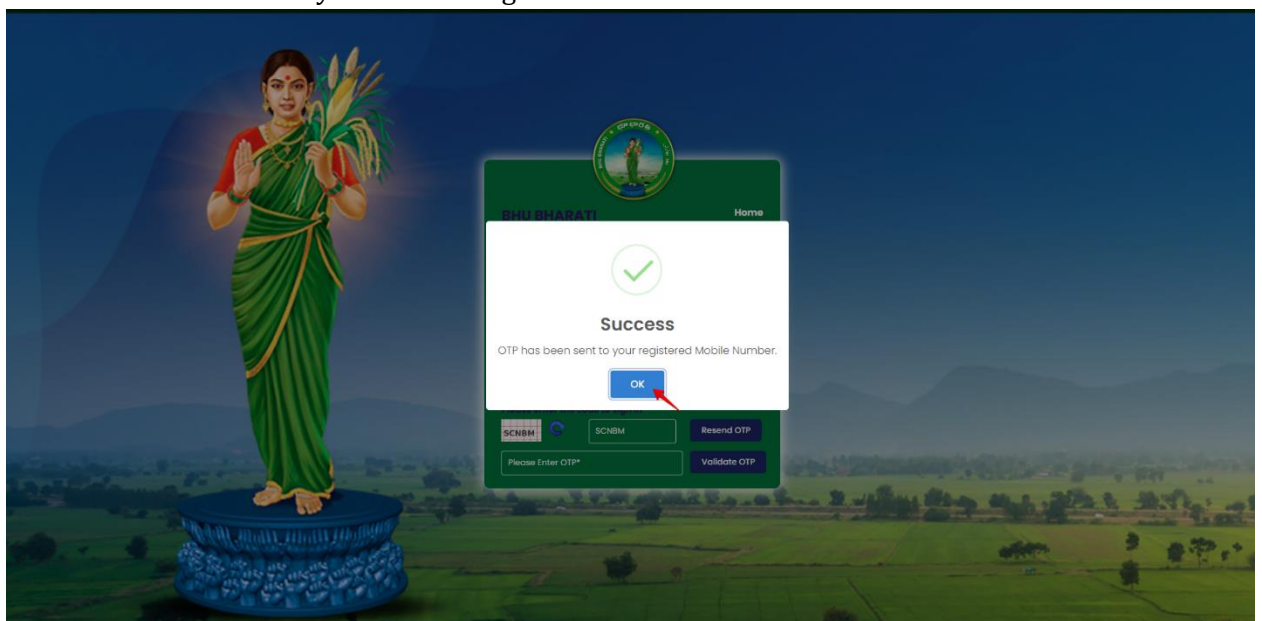
5) Enter OTP and click on the Validate OTP button.

6) OTP has been verified successfully. Click on the OTP button.

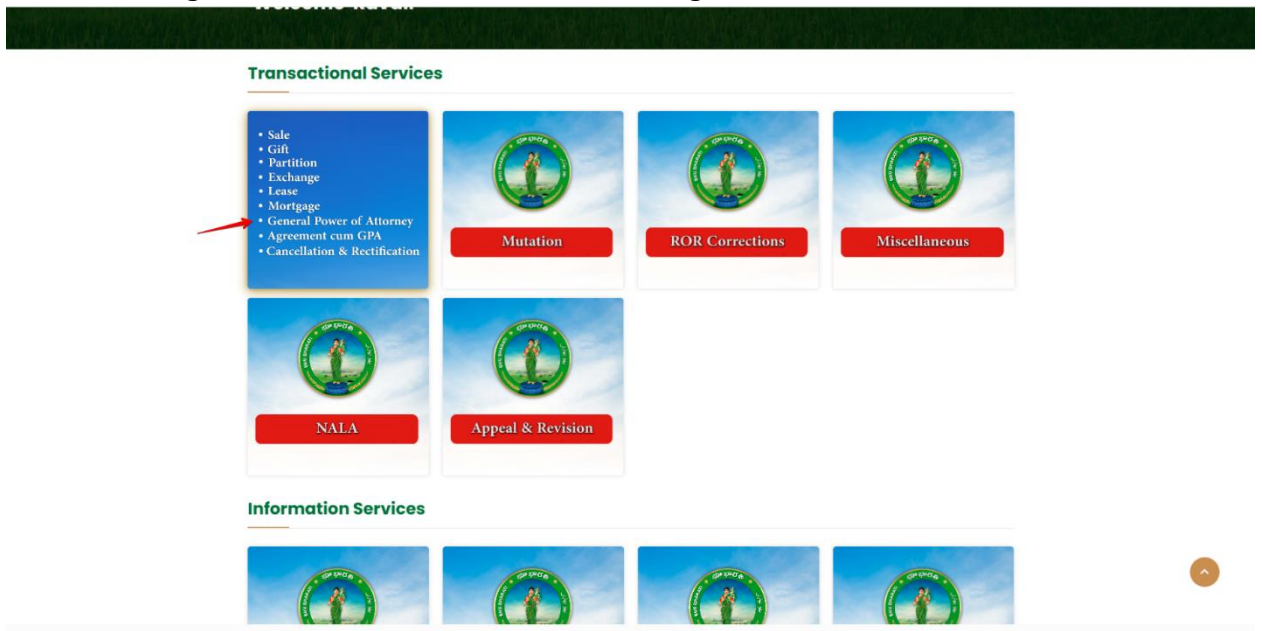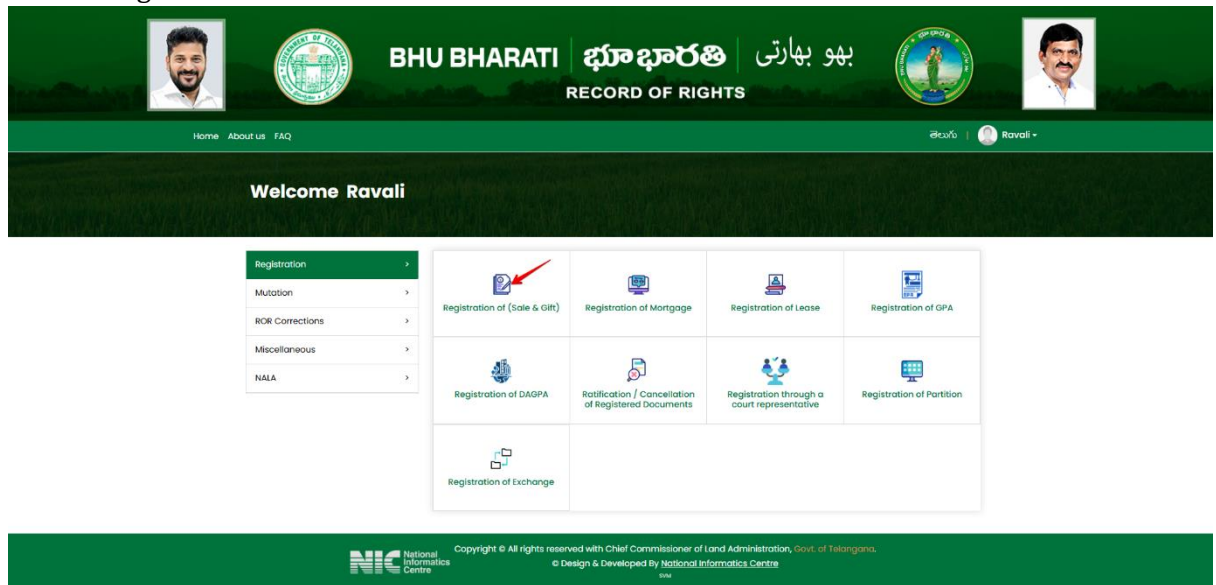7) Citizen Dashboard is now open for using any service.
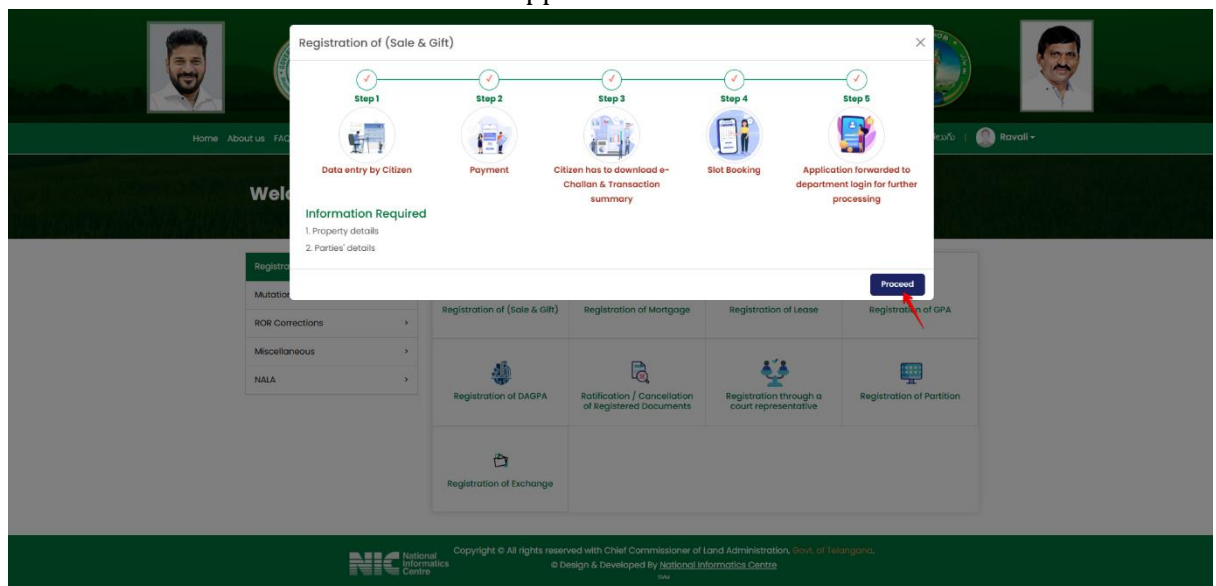

Registration of Sale & Gift

1. To avail the Registration for GPA service, hover over Registration Modules and click on it.

2. Choose Registration of Sale & Gift.

3. You can check all the citizen side flows involved in the application and click on the Proceed button to move further into the application.

4. Select Nature of deed, Nature of Sub deed, PPB no. if you have selected Yes and click on Fetch button.

5. Enter GPA/SPA id or Document number if you have selected do you want to transact with GPA/SPA. Select the checkbox corresponding to the extent of land. Enter the extent

of land for which transaction is required and consideration value. Click on the Proceed button.

6. Please select boundary details and click on proceed.

7. Property schedule summary will be displayed. If you want to add more properties, click on Add More property or click on the continue button.

8. Add Seller Details i.e., Personal details and communication address. Click on save and continue button.

9. Add Seller family member details. Click on save and continue

10. Add buyer details i.e., Personal details and Communication address details. Click on Save and Continue.

11. Add Buyer Family details and click on save and continue.

12. Summary details will be displayed. If you want to add more buyer details click on Yes.

13. Share declaration will be displayed. Enter extent and click on continue.

14. If you want to add consenting party details, choose 'Yes' radio button for Do you want to add consenting party details? Else select 'No' and you will be redirected to the next step.
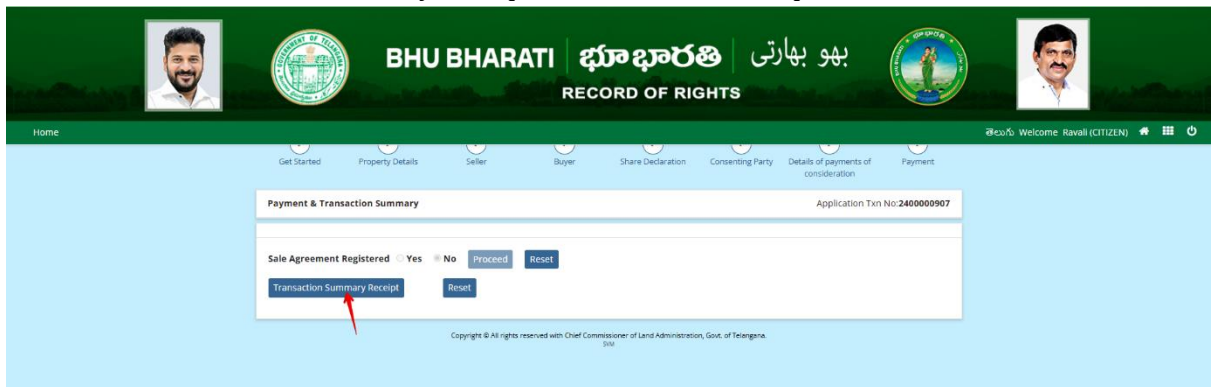

15. If you want to add payments of consideration details, choose 'Yes' radio button for Do you want to details of payments of consideration? Else select 'No' and you will be redirected to the next step.
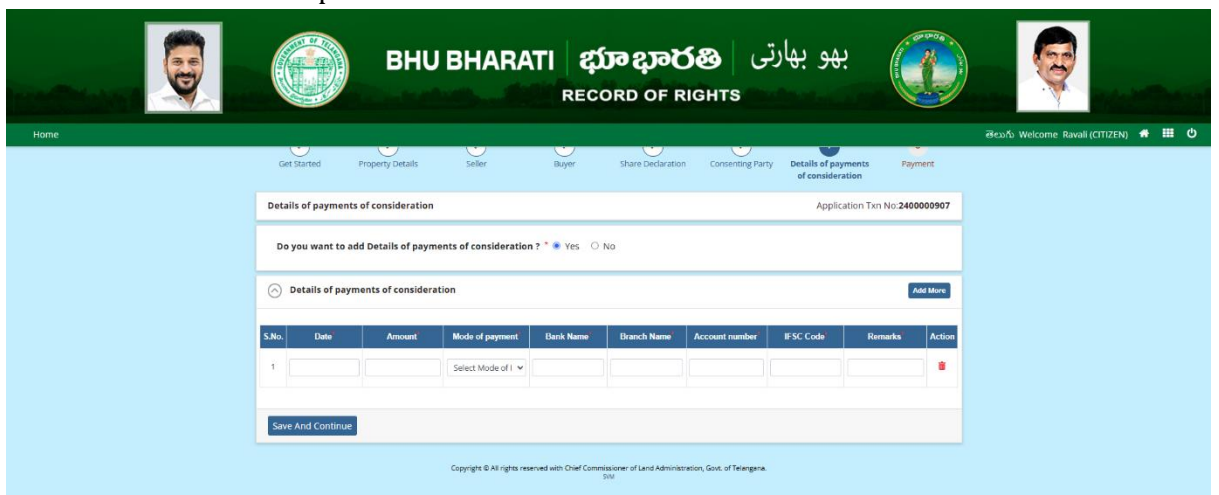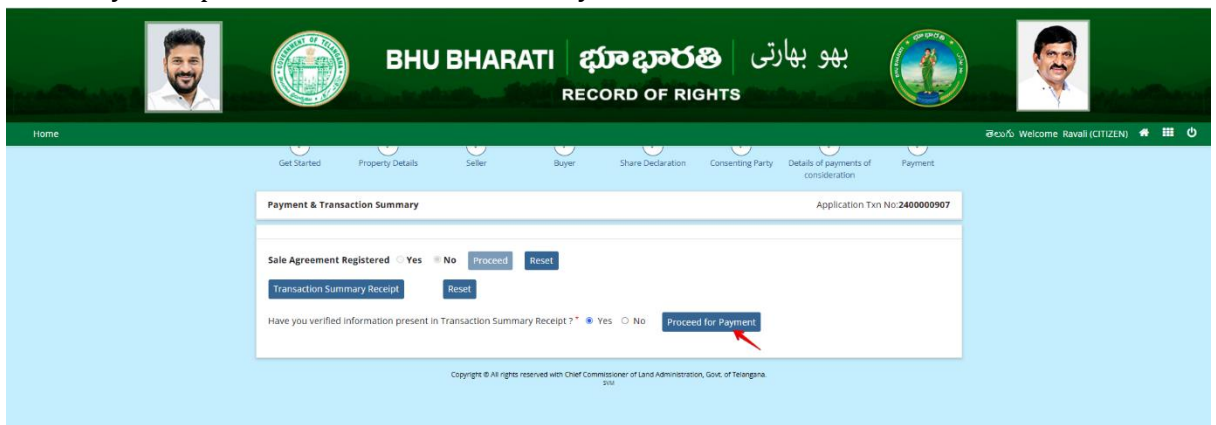
16. Sale agreement registered select Yes/No and Click on proceed.
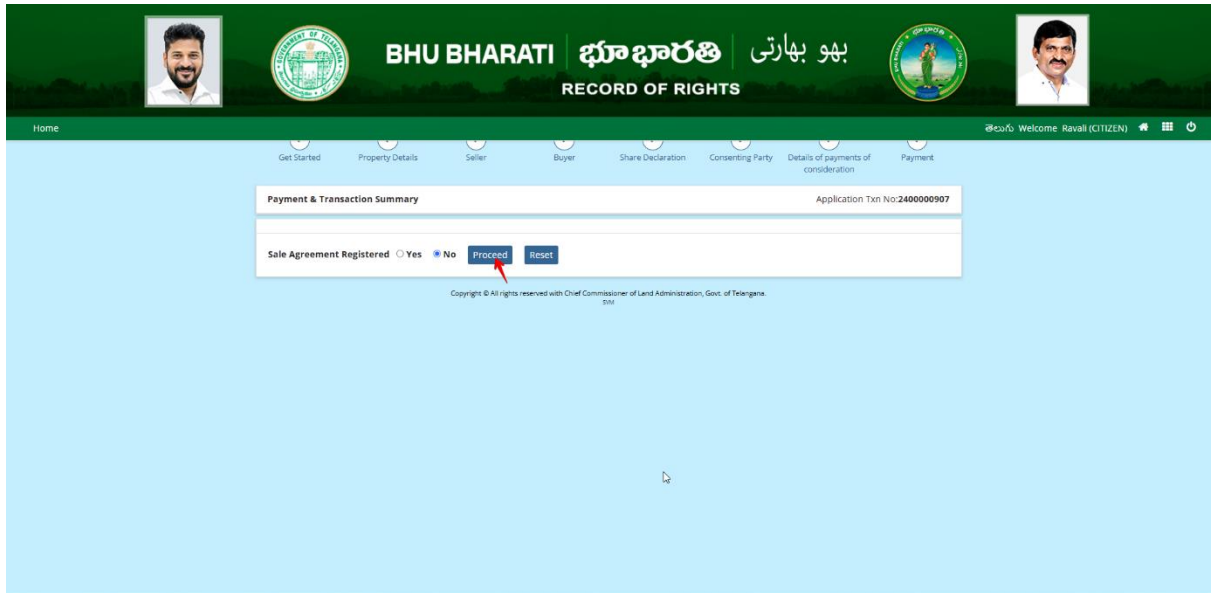
17. Click on the Transaction Summary Receipt button and the receipt will be downloaded.

18. Choose Yes or No radio button for Have you verified information present in Transaction Summary Receipt? Click on the Proceed for Payment button.

Payment

19. Payment can be made by either Seller or Buyer. By default, Buyer is selected. Click on the Generate Challan button.

20. Check the checkbox for accepting terms and conditions and click on the Proceed button.

21. You will be redirected to the payment gateway and pay the fee.

Generate Document

22. Go to the Dashboard.

23. Click on the Generate Document button for that application.

24. Click on the Generate Document button. You can also download eChallan, Transaction Summary receipts, and under taking from Transferer and Transferee.

25. The document is generated and downloaded. Click on the Confirm Document button.
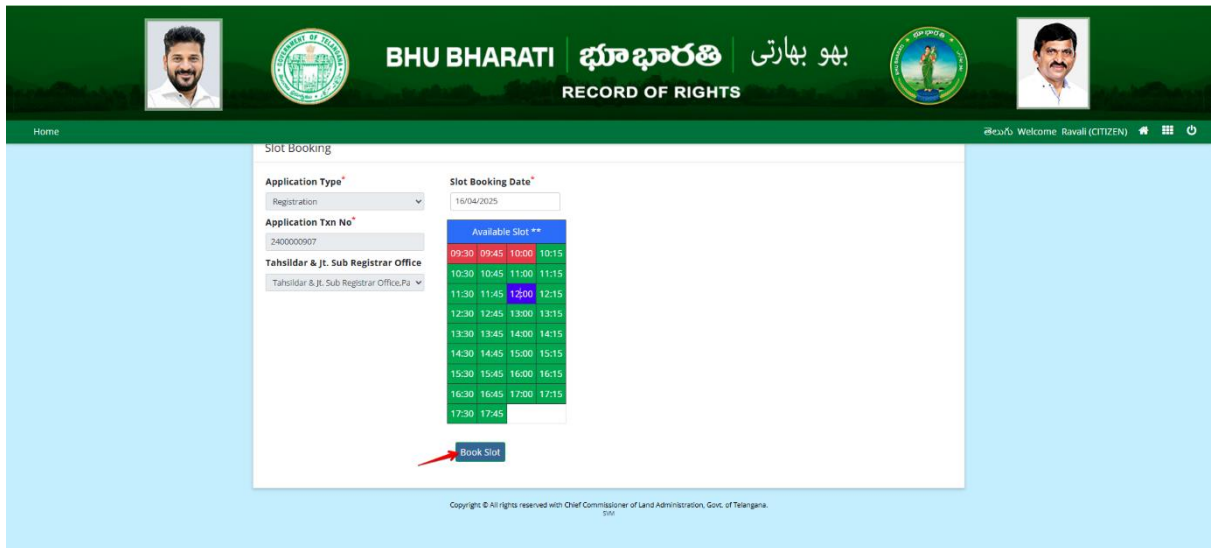
26. Click on Proceed for Slot booking button.

Slot Booking
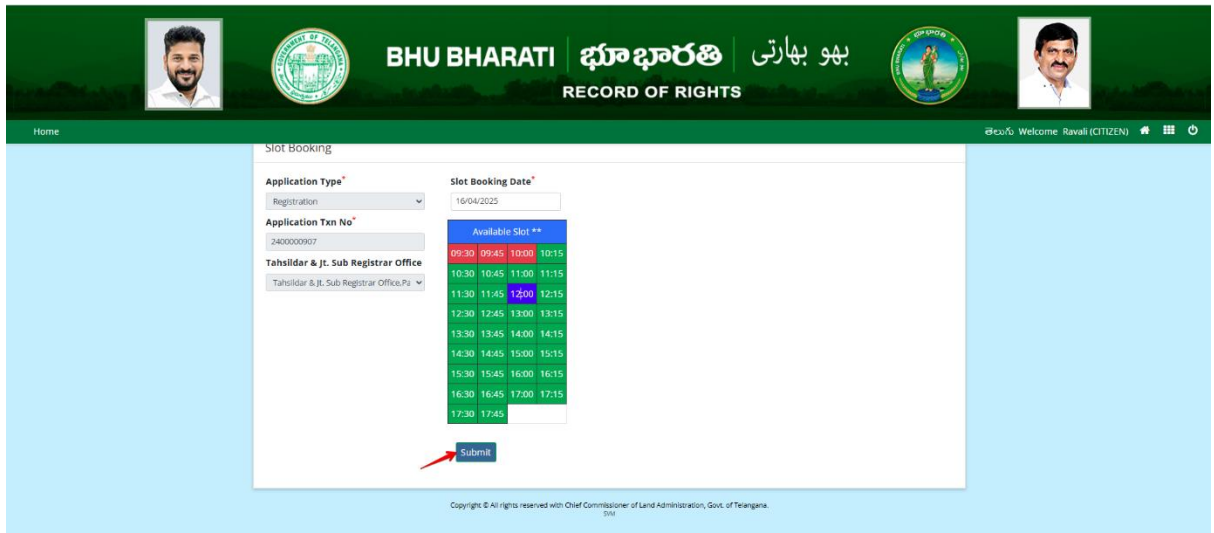
27. Select a date and time for slot booking. Click on Book Slot button.

28. Click on the Submit button.

29. Confirm the slot booking date and time by clicking on the OK button.

30. Slot is booked. Click on the Slot Receipt button to download the receipt. The application is forwarded to the Operator for capturing of photo and biometrics. Visit concerned Tahsildar office for further process on the date of slot booked.

BHU BHARATI | భూ భారతి | بهو بهارتی
RECORD OF RIGHTS

Home   తెలుగు Welcome Ravali (CITIZEN)

Congratulations !! Your appointment has been booked.

Deed Name	Sub Deed	Tahsildar & Jt. Sub Registrar Office	Application Txn No	Slot Transaction No.	Appointment Date	Appointment Time
SALE	సేల్	SALE DEED	సేల్ దీడ్	Pargi	2400000907	9217	16/04/2025	12:00 PM

Slot Receipt