



ITMC Solutions, LLC
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**GENERAL SERVICES ADMINISTRATION
AUTHORIZED FEDERAL SUPPLYSCHEDULE
PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsaadvantage.gov>

SCHEDULE TITLE: Multiple Award Schedule

FSC Classes/Product Codes:
FSC Code: DA01

CONTRACT NUMBER: 47QTCA23D004X

CONTRACT PERIOD: February 17, 2023 – February 16, 2028

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at: <http://fss.gsa.gov/>.

CONTRACTOR: **ITMC SOLUTIONS, LLC**
100 7TH Street
Portsmouth, VA 23704
Phone Number: (571 283-3048)
Website: www.itmcsolutions.com

Company Name **ITMC SOLUTIONS, LLC**
100 7TH Street
Portsmouth, VA 23704
Phone Number: (571 283-3048)
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CONTRACTOR'S ADMINISTRATION SOURCE:Sheyla Blackman
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Tiffany Byers
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BUSINESS SIZE: Small Disadvantage Business,

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)/NAICS

NAICS	DESCRIPTION
54151S	IT Professional Services
541611	Professional Services

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

(Government net price based on a unit of one)

IT Functional Analyst \$88.87

1c. HOURLY RATES (Services only):

IT Functional Analyst \$88.87

2. MAXIMUM ORDER*: \$500,000

NOTE TO ORDERING ACTIVITIES: *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: \$100.00

4. GEOGRAPHIC COVERAGE: 48 contiguous states and the District of Columbia. OR Domestic, 50 states, Washington, DC, Puerto Rico, US Territories and to a CONUS port or consolidation point for orders received from overseas activities or give details as negotiated]

5. POINT(S) OF PRODUCTION: None

6. DISCOUNT FROM LIST PRICES: *GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.*

7. QUANTITY DISCOUNT(S): 1% 250K + - 2% 750K+

8. PROMPT PAYMENT TERMS: 1% Net 10 Days

9. FOREIGN ITEMS: N/A

10a. TIME OF DELIVERY: Normal

10b. EXPEDITED DELIVERY: Items available for expedited delivery are noted in this price list or negotiated at the task order level.

10c. OVERNIGHT AND 2-DAY DELIVERY: Overnight and 2-day delivery are available. Contact the Contractor for rates.

10d. URGENT REQUIRMENTS: Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

11. FOB POINT: Destination

12a. ORDERING ADDRESS: Same as contractor

12b. ORDERING PROCEDURES: Ordering activities shall use the ordering procedures described in Federal Acquisition Regulation 8.405-3 when placing an order or establishing a BPA for supplies or services. The ordering procedures, information on Blanket Purchase Agreements (BPA's) and a sample BPA can be found at the GSA/FSS Schedule Homepage (fss.gsa.gov/schedules).

13. PAYMENT ADDRESS: Same as contractor

14. WARRANTY PROVISION: N/A

15. EXPORT PACKING CHARGES: N/A

16. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):
N/A

17. TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE): N/A

18a. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE): N/A

18b. TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE): N/A

19. LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE): N/A

20. LIST OF PARTICIPATING DEALERS (IF APPLICABLE): N/A

21. PREVENTIVE MAINTENANCE (IF APPLICABLE): N/A

22a. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A

22b. Section 508 Compliance for Electronic and Information Technology (EIT): Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): [<http://www.itmcsolutions.com>]

The EIT standard can be found at: www.Section508.gov/.

23. SAM UEI: XAFKL4K55F51

24. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE: Contractor has an Active Registration in the SAM database.

LABOR CATEGORY DESCRIPTIONS

Labor Category: Program Manager

Minimum/General Experience: An undergraduate degree with five years of experience. Four years of experience may be substituted for a four-year degree. Possession of a professional certification or an advanced degree may be substituted for one year of experience in performing and participating in engagements.

Functional Responsibilities: Program Manager provides technical knowledge in their area of expertise, applies analytical skills to client business solutions, IT system, or application development efforts. Responsibilities may include organizing, directing, coordinating, planning, and executing all IT products, programs, and projects / technical support activities; direct completion of products, programs, and projects tasks within established milestones and budgetary constraints; managing daily activities of the project team; and simultaneously planning and managing the transition of several technical projects, or other similar services as required.

Minimum Education: Bachelor's degree.

Labor Category: Subject Matter Expert

Minimum/General Experience: An undergraduate degree with ten years of experience or Masters with eight years of experience or PhD with six years of experience. Four years of experience may be substituted for a four-year degree. Possession of a professional certification or an advanced degree may be substituted for one year of experience in performing and participating in engagements.

Functional Responsibilities: Subject Matter Expert is a recognized expert source of IT knowledge and expertise, within a highly specialized functional or technical area; provides specific technical guidance, reflecting detailed expert knowledge of a specific IT area or function; develops benchmarks; performs elaborate analysis and studies, and develops reports and makes presentations to contractor management and Government clients. Applies analytical skills to client IT system and application development efforts. Responsibilities may include planning and coordinating the installation, testing, operation, troubleshooting and maintenance of hardware and software systems; analysis, design, documentation, implementation and maintenance of applications, or other similar services as required.

Minimum Education: Bachelor's degree.

Labor Category: IT Senior Consultant

Minimum/General Experience: An undergraduate degree with three years of experience. Four years of experience may be substituted for a four-year degree. Possession of a professional certification or an advanced degree may be substituted for one year of experience in performing and participating in engagements.

Functional Responsibilities: IT Senior Consultant provides technology and business process functional knowledge in implementing IT solutions, applies analytical and consulting skills to client IT and technical solutions, IT systems, or business application development efforts. Responsibilities may include identifying and documenting functional requirements for information systems; developing as is and to-be process flows; performing IT program management support tasks; preparing communication plans; conducting user training sessions; performing workflow analysis; producing database extracts, programming, solutions development, and other tasks as identified.

Minimum Education: Bachelor's degree.

Labor Category: Business Architect

Minimum/General Experience: An undergraduate degree with three years of experience. Four years of experience may be substituted for a four-year degree. Possession of a professional certification or an advanced degree may be substituted for one year of experience in performing and participating in engagements.

Functional Responsibilities: Business Architect provides functional knowledge in implementing IT solutions, applies analytical skills to client IT and technical solutions, IT systems, or application development efforts. Responsibilities may include identifying and documenting functional requirements for information systems; developing as is and to-be process flows; performing IT program management support tasks; preparing communication plans; conducting user training sessions; performing workflow analysis; producing database extracts, programming, solutions development, and other tasks as identified.

Minimum Education: Bachelor's degree.

Labor Category: IT Senior Systems Analyst

Minimum/General Experience: An undergraduate degree with two years of experience. Four years of experience may be substituted for a four-year degree. Possession of a professional certification or an advanced degree may be substituted for one year of experience in performing and participating in engagements.

Functional Responsibilities: IT Senior Systems Analyst interfaces with the Government client on a daily basis, assists in identifying problems, performs technical analysis and develops solutions, supports the completion of IT products, programs, and projects specific tasks within set milestones and budgetary constraints, and supports presentations and client meetings, or other similar services as required. Responsibilities may include analysis, design, documentation, testing, implementation, maintenance and integration of applications; and develop models for use in designing and building software and database management systems, or other similar services as required.

Minimum Education: Bachelor's Degree

Labor Category: IT Functional Analyst

Minimum/General Experience: An undergraduate degree with two years of experience. Four years of experience may be substituted for a four-year degree. Possession of a professional certification or an advanced degree may be substituted for one year of experience in performing and participating in engagements.

Functional Responsibilities: IT Functional Analyst provides functional and technical knowledge in implementing business solutions, applies analytical skills to client business and technology solutions. Responsibilities may include identifying and documenting functional requirements for business information systems; performing program management support tasks; preparing communication plans; conducting user training sessions; performing workflow analysis; designing and managing business and technology solutions; and other tasks as identified. Responsibilities may include planning, design, development and implementation of electronic applications; design and development of user interface features; analyzing and understanding business requirements and translating into multimedia or web applications, or other similar services as required.

Minimum Education: Bachelor's Degree

Labor Category: Consulting Executive (CE)

Minimum/General Experience: The Consulting Executive (CE) must possess a minimum of ten (10) years of federal consulting experience providing operating advice and assistance on administrative and management issues. Examples include: strategic and organizational planning, business process improvement, acquisition and grants management support, facilitation, surveys, assessment and improvement of financial management systems, financial reporting and analysis, due diligence in validating an agency's portfolio of assets and related support services, strategic financial planning, financial policy formulation and development, special cost studies, actuarial services, economic and regulatory analysis, benchmarking and program metrics, and business program and project management.

Functional Responsibilities: The Consulting Executive provides expert advice, assistance, guidance, and counseling in the engagement's support of the agencies' management, organizational, engineering and business improvement efforts. The Consulting Executive heads the engagement team and is responsible for all assurance and specialized services provided on an engagement and for ensuring that such services comply with applicable professional standards, and ITMC overall objective of professional excellence. The Consulting Executive determines the nature, timing, and extent of procedures and has the final authority in the conduct of engagements and full responsibility for the work performed.

Minimum Education: BS/BA in Business Administration, Computer or Information Systems or related field or technical discipline.

Labor Category: Program Manager

Minimum/General Experience: The Program Manager must possess a minimum of fifteen (15) years of running large programs with numerous workstreams, project plans with multiple tasks, and oversight of project managers, impacted stakeholders and audiences that span large organizations and/or customer bases. The Program Manager is responsible for organizing, directing, and managing all aspects of contract operational support functions involving multiple

complex and interrelated project tasks that often require managing teams of contractor personnel at multiple locations.

Functional Responsibilities: Provide overall direction of program activities. Manage and maintain contractor interface with the senior levels of the customer's organization. Consult with customer and contractor personnel to formulate and review task plans and deliverables, ensuring conformance with program and project task schedules and costs and contractual obligations. Establish and maintain technical and financial reports to show progress of projects to management and customers, organize and assign responsibilities to subordinates, oversee the successful completion of all assigned tasks, and assume the initiative and provide support to marketing personnel in identifying and acquiring potential business.

Minimum Education: BS in Computer Science, Information Systems, related field, or a combination of technical skills.

Labor Category: Business Process Consultant

Minimum/General Experience: The Business Process Consultant must possess a minimum of seven (7) years of experience creating process change by integrating new processes with existing ones and communicating those changes.

Functional Responsibilities: Business Process Consultant analyzes processes and re-engineering with an understanding of technical problems and solutions as they relate to the current and future business environment and facilitates quality improvement efforts.

Minimum Education: BS/BA in Business Administration, Computer Science or related field or a combination of technical skills.

Labor Category: Business Systems Analyst

Minimum/General Experience: The Business Systems Analyst must possess a minimum of five (5) years of experience providing consultation on complex projects and is the top-level contributor/specialist of most phases of systems analysis, while considering the business implications of the application of technology to the current and future business environment.

Functional Responsibilities: Business Systems Analyst provides expertise in business process and system analysis, design, improvement, and implementation efforts and in translating business process needs into technical requirements. Provide expertise in change management and training support. Provide organizational and strategic planning for a wide variety of technical and functional environments. Provide expertise in, but not limited to, Configuration Management, Strategic Planning, Knowledge Management, Business Analysis, and Technical Analysis.

Minimum Education: BS/BA in Computer Science or related field or a combination of technical skills.

LABOR CATEGORY	RATES
Program Manager	\$175.76
Subject Matter Expert	\$128.36
IT Senior Consultant	\$119.48
Business Architect	\$112.56
IT Functional Analyst	\$ 88.87
IT Senior Systems Analyst	\$ 93.80
Consultant Executive	\$133.29
Program Manager	\$175.75
Business Process consultant	\$112.56
Business Systems Analyst	\$ 96.76