



## Authority to Fundraise

**Fundraiser Name:** Catherine Bateman  
**Approval Term:** 6 August 2025 – 6 August 2026  
**Activity:** Running for Premature Babies Larapinta Trek

The above-named fundraiser is authorised to raise funds and collect donations on behalf of Running for Premature Babies Foundation during the Approval Term and in accordance with the conditions stated below.

### **About Running for Premature Babies Foundation**

Running for Premature Babies Foundation is a registered Australian Charity supporting neonatal units in hospitals around the country. Since 2007, thousands of people have run for the cause, raising more than \$10 million for lifesaving neonatal equipment and research giving thousands of premature babies a better chance of survival.

### **Conditions of Fundraising**

1. Fundraising activities must be legal, not bring discredit to Running for Premature Babies and be conducted in conformance with The Charitable Fundraising Act.
2. Running for Premature Babies reserves the right to withdraw this Authority to Fundraise at any time.
3. All income and expenses incurred must be properly accounted for by the fundraiser and proceeds forwarded directly to the Running for Premature Babies withing 14 days of the event.  
Account Name: Running for Premature Babies Foundation Ltd  
BSB: 032056  
Account Number: 631959
4. Any expenditure involved with the conduct of your fundraiser and any disposition of funds and profits resulting from a fundraising event or activity must be properly authorised by Running for Premature Babies Foundation beforehand.
5. The Fundraiser must take all reasonable steps to ensure that the expenses do not exceed a fair and reasonable proportion of the gross proceeds obtained from the Event.
6. Running for Premature Babies Foundation cannot pay your expenses, but you can deduct your necessary expenses from the proceeds of your event, provided they are properly documented and 'fair and reasonable'.
7. The law requires you to keep records of income and expenditure relating to your fundraising event or activity. You will also need to keep a copy of receipts, bank deposit stubs, cheques and donation tally sheets.



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8. Management of your fundraising event or activity is your sole responsibility, including the management of money, ensuring safety, compliance with regulations, record keeping and promotion.
  9. The Fundraiser is permitted to use the 'proudly supporting' Running for Premature Babies logo to promote the event or activity during the term. The Fundraiser is not permitted to use the name 'Running for Premature Babies' nor raise funds in this name. This means you cannot call your event a Running for Premature Babies event, such as Running for Premature Babies Trivia Night.
  10. Due to the number of demands on celebrities to support Running for Premature Babies Foundation, any approach made to these public personalities must be discussed with Running for Premature Babies Foundation prior to any contact being made. You must not approach celebrities using the name of Running for Premature Babies Foundation unless specific prior written approval has been given by Running for Premature Babies Foundation.
  11. Unfortunately it is not possible for a Running for Premature Babies Foundation representative (including volunteers) to attend all events and activities, but please give Running for Premature Babies Foundation as much notice as possible to seek the most appropriate representative and confirm their availability.
  12. All media material and press releases must be approved by Running for Premature Babies Foundation prior to circulation. Running for Premature Babies Foundation are happy to discuss any ideas you may have but is not, however, responsible for securing media coverage or PR support for your activity.
  13. Children can participate in fundraising events and activities from 8 years old. Under the law, if you use children in your fundraising event or activity, you must:
    - i. Notify the child's parent or guardian in writing.
    - ii. Ensure that the child can contact his or her parent or guardian while participating in the appeal.
    - iii. Ensure children are adequately supervised – this means that the supervisor is looking after a maximum of 6 children, stays close to them, and knows where they are at all times.
    - iv. Make sure they have enough water and food, and access to toilet facilities at all times.
    - v. Get appropriate insurance to cover children for any accidents, injury or damage they might cause themselves.
  14. All aspects of financial and public liability and public safety are the responsibility of the event organiser. As Running for Premature Babies Foundation is not the event organiser we are unable to cover any liability on your behalf.
  15. The Fundraiser agrees to release Running for Premature Babies Foundation to the fullest extent permissible under law for all claims, except where such liability arises because of the negligence of Running for Premature Babies Foundation or its agents. Therefore, please ensure that any space or venue for your fundraising activities has the required public liability insurance.
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Running for  
**Premature Babies**

**Running for Premature Babies Foundation Ltd.**

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ABN 66 618 841 768

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16. Some activities require permits e.g. raffles where the total prize pool is over a certain amount. - Permits are also required by councils and shopping centres for outdoor events. If you have any queries please visit [www.australia.gov.au](http://www.australia.gov.au) and search under 'Gaming and Racing' for a full list of local gaming authorities in your relevant state.

Thank you for choosing to support Running for Premature Babies Foundation. Your efforts are greatly appreciated.

If you have any questions or would like to discuss your event or activity further, please email [hello@runningforprematurebabies.com](mailto:hello@runningforprematurebabies.com).

With best wishes,

A handwritten signature in blue ink that reads "Gary Trenaman".

Gary Trenaman

CEO

Running for Premature Babies