

Seven Board Responsibilities

Ensure clear mission and purpose • Effective strategic planning • Evaluation of CEO
Ensure sound financial and legal practices (fiduciary) • Financial resources deliver mission
and used effectively • Engage stakeholders • Ensure effective governance

KINGSTON & FRONTENAC HOUSING CORPORATION MEETING MINUTES 02-2025 February 24, 2025, 12:30 p.m. Location: KFHC Board Room

Liz Shell, Chair	Steven Silver, Director
Joan Jardin, Vice Chair	Paul Smith, Director
Nancy South, Director	Bryan Hamberg, Director
Councillor Brandon Tozzo, Director	Mary Lynn Cousins Brame, CEO
	David Kelly, EOA
	Regrets – Councillor Don Amos, Director

1. **MEETING TO ORDER** - Chair called the meeting to order at 12:31 p.m.
Bryan Hamberg joined the meeting Virtually.

2. **APPOINTMENT OF MEETING OBSERVER**

THAT the Board Chair appoints Steven Silver as the meeting observer for February 24, 2025, Board meeting.

3. **DISCLOSURE OF CONFLICT OR PECUNIARY INTEREST** – None

4. **APPROVAL OF AGENDA**

THAT the Board of Directors approve Agenda No. 02-2025 for the February 24, 2025, meeting.

Move by: Councillor Brandon Tozzo

Seconded by: Councillor Don Amos

CARRIED

5. **CONSENT AGENDA**

THAT the Board of Directors approve the Consent Agenda No. 02-2025 for February 24, 2025, meeting.

Move by: Joan Jardin

Seconded by: Councillor Don Amos

CARRIED

6. **CONFIRMATION OF MINUTES**

THAT the minutes of the Kingston & Frontenac Housing Corporation Meeting No. 01-2025 held on January 27, 2025, be approved.

Moved by: Councillor Brandon Tozzo

Seconded by: Joan Jardin

CARRIED

7. PRESENTATION

a) Social Enterprise Study Video- Fiona Drake, Manager of Support Services

- Fiona presented a video to the board which was an informative collaboration between Queens Occupational Therapy students and KFHC.

b) Housing Continuum and KFHC's Role- CEO

- The CEO did a presentation for the board.

8. REPORTS FOR APPROVAL

a) Board Meeting Observer Roster 2025

THAT the Board of Directors approve the 2025 Board Meeting Observer Roster on the recommended of the Governance, Human Resources & Strategy Committee.

Moved by: Nancy South

Seconded by: Steven Silver

CARRIED

9. REPORTS FOR INFORMATION

a) CEO Update and Standard Reports

THAT The Board of Directors receive the CEO's report for information.

Moved by: Paul Smith

Seconded by: Nancy South

CARRIED

10. IN CAMERA MEETING

THAT the Board of Directors move into close session.

Moved by: Joan Jardin

Seconded by: Councillor Brandon Tozzo

11. MEETING OBSERVER FEEDBACK

- Meeting was informative and interactive. Board questions were raised and answered appropriately. Reports were well written and comprehensive.

12. DATE OF NEXT MEETING

The next meeting of the Kingston & Frontenac Housing Corporation is scheduled to be held on March 24, 2025.

ADJOURNMENT

The meeting was adjourned at 1:42 p.m.

Liz Schell
Board Chair

Mary Lynn Cousins Brame
CEO