

KINGSTON & FRONTENAC HOUSING CORPORATION
Minutes 02-2018
Monday, February 26, 2018
2:30 p.m. Boardroom, 119 Van Order Drive

PRESENT: Councillor Liz Schell, Chair
Ms. Denise Cumming, Vice Chair
Ms. Alexandra Carlsson
Councillor Gary Oosterhof

Mr. Kalam Mir
Ms. Catharine Gibson
Mr. Robert Godkin

REGRETS: Mr. Hunt, Mr. Amos

KFHC Staff:

Ms. Mary Lynn Cousins Brame, CEO
Ms. Janice Dobler, Executive Assistant
Mr. Scott VanderSchoor, Technical Service Manager

1. **MEETING TO ORDER:** The Chair called the meeting to order the time being 2:30 p.m.

2. **DISCLOSURE OF PECUNIARY INTEREST – None**

3. **APPROVAL OF AGENDA**

Moved by: Mr. Godkin

Seconded by: Ms. Cumming

THAT the Board of Directors approve Agenda No. 02 -2018 held on February 26, 2018.
CARRIED

4. **CONFIRMATION OF MINUTES**

Moved by: Ms. Cumming

Seconded by: Mr. Mir

THAT the minutes of Kingston & Frontenac Housing Corporation Meeting No. 01-2018 held on January 29, 2018 be approved.
CARRIED

5. **ELECTIONS/APPOINTMENTS TO BOARD SUB-COMMITTEES**

a. **Finance, Audit & Administration Committee**

Moved by: Ms. Gibson

Seconded by: Mr. Godkin

THAT the Chair declared the nominations open for the Finance, Audit & Administration Committee.

THAT Councillor Schell is Chair and member of the Finance, Audit & Administration Committee is Mr. Mir.

There being no further nominations, nominations were closed.
CARRIED

b. **Governance, Human Resource & Strategy Committee**

Moved by: Ms. Cumming

Seconded by: Ms. Carlsson

THAT the Chair declared nominations open for the Governance, Human Resource & Strategy Committee.

THAT Ms. Cumming is Chair and members of the Governance, Human Resource & Strategy Committee are Ms. Gibson and Mr. Godkin.

There being no further nominations, nominations were closed.

CARRIED

PRESENTATION – CEO

- Legalization of Cannabis
- Minimum Wage Increase

The Board of Directors receive the presentation by the CEO on the potential effect the legalization of cannabis and the minimum wage increase on the Corporation.

THAT the Board of Directors recommend the CEO report back to the Board with a Risk Mitigation Strategy on home cultivation of Cannabis in regards to:

- Health & Safety
- Damage to Units
- Behavioural issues
- Utility Costs

CARRIED

6. REPORTS FOR INFORMATION

a. 645 Brock Street

The Board of Directors receive the update on 645 Brock Street for information.

b. CEO Update and Standard Reports

The Board of Directors receive the CEO's reports for the month of January for information.

7. DATE OF THE NEXT MEETING

The next meeting of the Kingston & Frontenac Housing Corporation is scheduled to be held on Monday March 26, 2018 at 12:30 p.m., in the Boardroom, 119 Van Order Drive.

8. ADJOURNMENT

THAT there being no further business, the meeting was adjourned at 4:10 p.m.

Kingston & Frontenac Housing Corporation

Councillor Schell, Chair

Mary Lynn Cousins Brame, CEO