

KINGSTON & FRONTENAC HOUSING CORPORATION
Minutes 06-2024
June 24, 2024, 12:30 p.m. Location: KFHC Board Room

Attendance:

Liz Schell, Chair

Councillor Don Amos, Vice Chair

Councillor Brandon Tozzo- regrets

Sanjiv Kapoor, Director-regrets

Steven Silver, Director

Bryan Hamberg, Director

Nancy South, Director

Joan Jardin, Director

KFHC Staff:

Mary Lynn Cousins Brame, CEO

Marion Vanderpool, EA- regrets

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1. **MEETING TO ORDER:** The Chair called the meeting to order at 12:30 pm.
 2. **APPOINTMENT OF MEETING OBSERVER**
THAT the Board recognizes Steven Silver as the Meeting Observer for June 24, 2024.
 3. **DECLARATION OF CONFLICT AND PECUNIARY INTEREST:** None
 4. **APPROVAL OF AGENDA**
Moved by: Bryan Hamberg
Seconded by: Councillor Don Amos
THAT the Board of Directors approves Agenda No. 06-2024 for the June 24, 2024 meeting.
CARRIED
 5. **APPROVAL OF CONSENT AGENDA**
Moved by: Steven Silver
Seconded by: Councillor Don Amos
THAT the Board of Directors approves the Consent Agenda No. 06-2024 for June 24, 2024. .
CARRIED
 6. **CONFIRMATION OF THE MINUTES**
Moved by: Councillor Don Amos
Seconded by: Nancy South
THAT the minutes of the Kingston & Frontenac Housing Corporation Meeting No. 05-2024 held on May 22, 2024, be approved with one amendment.
CARRIED
 7. **BUSINESS ARISING:** AGM on June 4, 2024, at 6:30 p.m. at City Hall was very brief.
Councillors recommend for next year that the CEO provide a presentation in which to update Council on the challenges and achievements of KFHC.

8. NEW BUSINESS:

a) List of scheduled Meeting Observers- Bryan Hamberg

Bryan Hamberg shared the list he had created with the Board with the one amendment for Steve Silver to be this meetings observer due volunteering at last meeting.

b) Ottawa AGM and Complex Care Model

CEO shared the document and highlighted issues pertaining to KFHC.

c) Mobilizing Community Support for Social Housing Co-Design Event

Bryan Hamberg presented to the Board a brief overview of the Co-Design Event and highlighted the key outcomes.

d) Overview of ONPHA's upcoming conference Updated Risk Matrix

CEO shared information regarding the upcoming conference.

9. REPORTS FOR APPROVAL

a) May 2024 Financial Statements

Moved by: Councillor Don Amos

Seconded by: Nancy South

THAT The Board of Directors receive the CEO's report for information.

The CEO verbally highlighted aspects of the report and answered questions related to the corporation's performance.

10. REPORTS FOR INFORMATION

a) CEO Update and Standard Report

Moved by: Bryan Hamber

Seconded by: Steven Silver

THAT the Board of Directors receive the CEO's report for information.

The CEO verbally highlighted aspects of the report and answered questions related to the corporation's performance.

11. IN CAMERA

THAT the Board of Directors move in camera.

Moved by: Joan Jardin

Seconded by: Councillor Don Amos

12. MEETING OBSERVER FEEDBACK

Steven Silver stated the meetings was productive and informative and he highlighted the seven board responsibilities were all met and he provided examples from the meeting questions. The Board fulfilled all responsibilities resulting in excellent governance.

13. Next Meeting

The next meeting of Kingston & Frontenac Housing Corporation is scheduled to be held on September 23, 2024.

14. ADJOURNMENT

The agenda being fulfilled; the Chair declared the meeting adjourned at 2:00 pm.

X

Liz Shell
Chair

X

Mary Lynn Cousins Brame
CEO