

KINGSTON & FRONTENAC HOUSING CORPORATION
Minutes 03-2019
Monday, April 1, 2019
12:30 p.m. Boardroom, 119 Van Order Drive

PRESENT: Ms. Denise Cumming, Chair
Ms. Catharine Gibson, Vice Chair
Councillor Bridget Doherty
Councillor Gary Oosterhof

Mr. Kalam Mir
Ms. Alexandra Ortiz Carlsson
Mr. Don Amos

REGRETS: Mr. Gerard Hunt, Mr. Godkin

KFHC Staff:

Mary Lynn Cousins Brame, CEO
Scott VanderSchoor, Technical Service Manager
Ms. Janice Dobler, Executive Assistant

1. MEETING TO ORDER: The Chair called the meeting to order the time being 12:35 p.m.

2. DISCLOSURE OF PECUNIARY – None

3. APPROVAL OF AGENDA

Moved by: Ms. Gibson

Seconded by: Mr. Mir

THAT the Board of Directors approve Agenda No. 03 -2019 held on April 1, 2019.

CARRIED

4. CONFIRMATION OF MINUTES

Moved by: Councillor Doherty

Seconded by: Ms. Ortiz Carlsson

THAT the minutes of Kingston & Frontenac Housing Corporation Meeting No.2-2019 held on February 25, 2019 be confirmed.

CARRIED

5. PRESENTATION – Support Services

Fiona Drake, Manager Support Services

6. IN CAMERA

Moved by: Ms. Gibson

Seconded by: Mr. Mir

THAT the Board of Directors move into Closed Session.

CARRIED

7. IN CAMERA

Moved by: Ms. Gibson

Seconded by: Councillor Doherty

THAT the Board of Directors move out of Closed Session.

CARRIED

8. REPORTS FOR APPROVAL

a) PT 19-A New Construction: 20 Cliff and 1 Curtis Infill Project

Moved by: Councillor Oosterhof

Seconded by: Mr. Amos

THAT the Board of Directors approve the award of PT 19-A New Construction: 20 Cliff and 1 Curtis infill project, to Wemp & Smith Construction Ltd. for an amount of \$3,300,000.00 including HST; and

THAT the Board of Directors authorize the Chief Executive Officer to award and execute the Construction Contract in a form satisfactory to the Corporation's solicitor.

CARRIED

Ms. Cumming excused herself at 2:20 p.m.

9. REPORTS FOR INFORMATION

Moved by: Councillor Oosterhof

Seconded by: Mr. Mir

a) Governance, Human Resource & Strategy Committee

The Board of Directors receive a verbal report by the committee Vice Chair.

b) Finance, Audit & Administration Committee

The Board of Directors receive the update by the Acting Chair on the Finance, Audit & Administration Committee meeting for Information.

c) CEO Update and Standard Reports

The Board of Directors receive the CEO's reports for the month of February for information.

d) Development Reports

The Board of Directors receive the information update on 645 Brock Street, 28 Cliff Crescent Infill, 20 Cliff Crescent Infill and 1 Curtis Crescent for information.

CARRIED

8. OTHER BUSINESS - None

9. Date of Next Meeting

Moved by: Councillor Doherty

Seconded by: Mr. Mir

The next meeting of the Kingston & Frontenac Housing Corporation is scheduled to be held on Monday April 29, 2019 at 12:30 p.m., in the Boardroom, 119 Van Order Drive.

CARRIED

ADJOURNMENT

Rise and Report - Denise Cumming Chair

The Chair reported that the board received a verbal update from representatives of the City of Kingston, regarding the potential integration of KFHC and Town Homes Kingston. The board and city representatives agreed that the KFHC integration working group would receive regular updates from the city on this initiative going forward.

Kingston & Frontenac Housing Corporation

Ms. Denise Cumming, Chair

Mary Lynn Cousins Brame, CEO