

KINGSTON & FRONTENAC HOUSING CORPORATION
Minutes 04-2019
Monday, April 29, 2019
12:30 p.m. Boardroom, 119 Van Order Drive

PRESENT: Ms. Denise Cumming, Chair
Ms. Catharine Gibson, Vice Chair
Councillor Bridget Doherty

Ms. Alexandra Ortiz Carlsson
Mr. Don Amos
Mr. Bob Godkin

REGRETS: Mr. Gerard Hunt, Councillor Oosterhof, Mr. Mir

KFHC Staff:

Mary Lynn Cousins Brame, CEO
Scott VanderSchoor, Technical Service Manager
Ms. Janice Dobler, Executive Assistant

1. MEETING TO ORDER: The Chair called the meeting to order the time being 12:35 p.m.

2. DISCLOSURE OF PECUNIARY – None

3. APPROVAL OF AGENDA

Moved by: Councillor Doherty

Seconded by: Mr. Godkin

THAT the Board of Directors approve Agenda No. 04 -2019 held on April 29, 2019.

CARRIED

4. CONFIRMATION OF MINUTES

Moved by: Ms. Gibson

Seconded by: Councillor Doherty

THAT the minutes of Kingston & Frontenac Housing Corporation Meeting No.3-2019 held on April 1, 2019 be confirmed.

CARRIED

5. PRESENTATION

Moved by: Mr. Godkin

Seconded by: Mr. Amos

a) KPMG: 2018 Audited Financial Statements

THAT the Board of Directors approve the draft Audit Financial Statement for the year ended December 31, 2018.

CARRIED

b) Finance & Administration: Dan Song, Manager

6. IN CAMERA

Moved by: Ms. Gibson

Seconded by: Councillor Doherty

THAT the Board of Directors move into Closed Session.

CARRIED

7. IN CAMERA

Moved by: Mr. Godkin

Seconded by: Councillor Doherty

THAT the Board of Directors move out of Closed Session.

CARRIED

8. REPORTS FOR INFORMATION

Moved by: Mr. Godkin

Seconded by: Mr. Amos

a) Governance, Human Resource & Strategy Committee

The Board of Directors receive the Chairs March update on the Governance, Human Resource & Strategy Committee meeting for information.

b) Finance Audit & Administration Committee

The Board of Directors receive the Acting Chair's March report for information.

c) CEO Update and Standard Reports

The Board of Directors receive the CEO's March reports for information.

d) Development Reports

The Board of Directors receive the information update of the 645 Brock Street, 28 Cliff Crescent Infill, 20 Cliff Crescent Infill and 1 Curtis Crescent for information.

9. Other Business – Liveable Wage

The Chair noted this will be discussed at the next Governance, Human Resource & Strategic Committee meeting.

CARRIED

10. Date of Next Meeting

Moved by: Councillor Doherty

Seconded by: Mr. Godkin

The next meeting of the Kingston & Frontenac Housing Corporation is scheduled to be held on Monday May 27, 2019 at 12:30 p.m., in the Boardroom, 119 Van Order Drive.

CARRIED

ADJOURNMENT

Ms. Denise Cumming, Chair

Mary Lynn Cousins Brame, CEO