

KINGSTON & FRONTENAC HOUSING CORPORATION
Minutes 02-2019
Monday, February 25, 2019
12:30 p.m. Boardroom, 119 Van Order Drive

PRESENT: Ms. Denise Cumming, Chair
Ms. Catharine Gibson, Vice Chair
Mr. Robert Godkin
Councillor Gary Oosterhof

Mr. Kalam Mir
Ms. Alexandra Ortiz Carlsson
Councillor Bridget Doherty

REGRETS: Mr. Gerard Hunt, Mr. Don Amos, Ms. Mary Lynn Cousins Brame, CEO

KFHC Staff:

Scott VanderSchoor, Technical Service Manager
Ms. Janice Dobler, Executive Assistant

GUEST: Public Member - Caitlin De Smit, Student

1. MEETING TO ORDER: The Chair called the meeting to order the time being 12:35 p.m.

2. DISCLOSURE OF PECUNIARY – None

3. APPROVAL OF AGENDA

Moved by: Mr. Muir

Seconded by: Mr. Godkin

THAT the Board of Directors approve Agenda No. 02 -2019 held on February 25, 2019.

CARRIED

4. CONFIRMATION OF MINUTES

Moved by: Ms. Ortiz Carlsson

Seconded by: Ms. Gibson

THAT the minutes of Kingston & Frontenac Housing Corporation Meeting No.1-2019 held on January 28, 2019 be confirmed.

CARRIED

5. REPORTS FOR APPROVAL

a) 7 Wright Crescent

Moved by: Mr. Godkin

Seconded by: Councillor Doherty

THAT the Board of Directors recommends amendments to read as on the agenda:

THAT the Board of Directors approve the transfer to KFHC at nominal cost of 0.7 acres of 7 Wright Crescent, (estimated at the fair market value of \$500,00) from the City of Kingston; and

THAT the Board authorizes Kingston & Frontenac Housing Corporation to work with CJM Property Management on a 50-50 split of costs, for the land use planning and application process; and

THAT the Board of Directors authorizes in the principle, Kingston & Frontenac Housing Corporation developing a 40 unit affordable housing development at 7 Wright Crescent; and

THAT the Board of Directors approve the allocation of \$650,000 from the Investment in Affordable Housing Program from the City of Kingston; and

THAT the Board of Directors authorizes the Chair and the CEO to execute the required agreements for the transfer of the property, the provision of this funding and the agreement with CJM Property Management to share the land use planning and application costs in a form satisfactory to the Corporation Solicitor.

6. PRESENTATION – Maintenance Department

Scott VanderSchoor, Technical Services Manager

The Board of Directors receive the Maintenance Department Presentation for information.

7. REPORTS FOR INFORMATION

Moved by: Councillor Oosterhof

Seconded by: Mr. Godkin

a) Governance, Human Resource & Strategy Committee

The Board of Directors receive a verbal report by the committee Chair.

b) CEO Update and Standard Reports

The Board of Directors receive the CEO's reports for the month of January for information.

The Chair will meet and discuss the Boards questions on the standard reports with the CEO and report back to the Board.

c) Development Reports

The Board of Directors receive the information update on 645 Brock Street, 28 Cliff Crescent Infill, 20 Cliff Crescent Infill and 1 Curtis Crescent for information.

CARRIED

8. INCAMERA

Moved by: Ms. Gibson

Seconded by: Ms. Ortiz Carlsson

THAT the Board of Directors move into Closed Session.

CARRIED

9. INCAMERA

Moved by: Mr. Godkin

Seconded by: Ms. Ortiz Carlsson

THAT the Board of Directors move into Public Session and reported the Board had a brief discussion on tenant feedback regarding Town Homes Kingston. A verbal report by Councillor Doherty on key agenda items from the Task Force meeting was received.

CARRIED

10. Date of Next Meeting

The next meeting of the Kingston & Frontenac Housing Corporation is scheduled to be held on Monday April 1, 2019 at 12:30 p.m., in the Boardroom, 119 Van Order Drive.

ADJOURNMENT

Kingston & Frontenac Housing Corporation

Ms. Denise Cumming, Chair

Mary Lynn Cousins Brame, CEO