

Seven Board Responsibilities

Ensure clear mission and purpose • Effective strategic planning • Evaluation of CEO
Ensure sound financial and legal practices (fiduciary) • Financial resources deliver mission
and used effectively • Engage stakeholders • Ensure effective governance

**KINGSTON & FRONTENAC HOUSING CORPORATION
SPECIAL BOARD MINUTES 03-2021
Wednesday September 15, 2021
Virtual Meeting 10:00 p.m.**

Ms. Denise Cumming, Chair
Ms. Liz Schell, Vice Chair
Councillor Gary Oosterhof

Ms. Catharine Gibson
Mr. Sanjiv Kapoor
Councillor Bridget Doherty

1. MEETING TO ORDER

2. DISCLOSURE OF CONFLICT OR PECUNIARY INTEREST

3. APPROVAL OF AGENDA

Moved by: Ms. Gibson

Seconded by: Mr. Kapoor

THAT the Board of Directors approve the Special Meeting Agenda No.03-2021.

4. APPROVAL OF MINUTES

Moved by: Councillor Doherty

Seconded by: Ms. Schell

THAT the Board of Directors approve the Special Meeting minutes No.02-2021 for August 19, 2021 meeting.

5. STAKEHOLDER RELATIONS

THAT the Board of Directors will resume discussions and strategy planning from the August 19th Special Board Meeting.

- Gary agreed media consultant was a good fit.
- CEO: Phil has created an email to Kingstonist outlining their need for balanced and limitations in their media approach.
- CEO there is another media release going out regarding Kingstonist meeting with the City's Housing and Homelessness Committee.
- Gary suggested sending job postings to Board to help recruit candidates for the position.

Chairs Update on the Meeting

- CEO will book a strategic planning session with Susanne Gibson
- Change to Advocacy Committee name to Stakeholder Relations subcommittee will go to the Board for approval.

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- Communications plan to reach a broader group of constituents
 - Focus will be on distributing good feedback from tenants, public good news stories where they would appear and how often.
 - Ignore negativity
 - Suggestion to look into an external relations position. CEO noted to make this part of the discussion with Susanne Gibson at the Strategic planning session.
 - Bridget asked for a statistics report comparing pre covid and post covid costs.
 - Maintenance training on vulnerable situations when working in units, re body cam suggestion.

6. ADJOURNMENT

Moved by: Ms. Gibson

Seconded by: Councillor Oosterhof

The agenda having been fulfilled, the Chair declared the meeting terminated.

Ms. Denise Cumming, Chair

Mary Lynn Cousins Brame, CEO