

Position Summary:

- Our teachers are passionate about the development of children; they show each child love and kindness. The assistant teacher will be responsible for maintaining a positive and age-appropriate educational environment, and assist in creating a program that meets the intellectual and emotional needs of all our children. The assistant teacher will work closely with the Lead Teacher to ensure our program provides education, physical health, emotional well-being and parental involvement to all students enrolled.

Assistant Teacher Responsibilities:

- Assist in planning activities in accordance with curriculum objectives, developmentally appropriate practice and program philosophy
- Meet the emotional, social and cognitive needs of each child
- Engage children in activities and play that stimulates their development
- Establish a professional level of rapport with each family in order to provide quality care
- Create and maintain an environment that is clean, organized, and safe for all children
- Help in planning daily activities that are developmentally age-appropriate
- Attend and engage in occasional parent participation events and other events that may be on nights and/or weekends
- Assist in completing daily sheets and the daily activities regarding eating, sleeping, and diaper changing

Lead Teacher Qualifications:

- Be at least 18 years of age
- Have a high school degree or equivalent education
- Submit to various background checks including those completed through the Department of Human Services and the Michigan State Police Department
- Be CPR, First Aid, and Blood Borne Pathogen certified or obtain certification upon hire
- Complete a Tuberculosis test and physical and provide a physician's documentation of both
- Be mentally and physically capable of caring for a large group of children alone in a classroom
- Possess a strong work ethic, be punctual, and have minimal absences
- Have appropriate expectations of their abilities and be aware of their individual needs
- Be able to kneel, bend, squat, lift, push, pull, and carry children up to 70lbs
- Be available for full time employment and available to work as late as 6:30 pm
- Maintain a professional self-image and project the values of the organization at all times
- Have reliable transportation