

Lead Teacher

Position Summary

Lead Teachers create engaging, developmentally appropriate classrooms where children are encouraged to learn, explore, and thrive. They provide leadership by planning curriculum, mentoring Assistant Teachers, partnering with families, and ensuring compliance with licensing standards while fostering a positive classroom culture.

Responsibilities

- Plan and implement developmentally appropriate curriculum aligned with program philosophy
- Create a positive classroom environment that supports each child's growth and development
- Observe children's progress and adapt learning experiences to meet individual needs
- Complete developmental assessments and maintain accurate classroom records
- Lead, mentor, and support Assistant Teachers
- Delegate classroom responsibilities effectively
- Foster teamwork, professionalism, and positive communication
- Model professionalism and maintain high classroom standards
- Build trusting relationships with families
- Communicate children's progress, milestones, and daily experiences
- Conduct parent conferences as scheduled
- Prepare classroom newsletters and updates
- Maintain compliance with all state licensing regulations
- Ensure the classroom remains clean, organized, and safe
- Supervise children at all times
- Complete daily documentation accurately
- Attend required trainings, staff meetings, and family events
- Collaborate with administration to continually improve classroom quality

Qualifications

- At least 19 years of age
- High school diploma or equivalent required
- CDA, Associate Degree in Early Childhood Education, Child Development, or related field preferred
- Ability to obtain required background clearances
- CPR and First Aid, (or willingness to obtain upon hire)
- Strong classroom management and organizational skills
- Excellent communication and leadership abilities
- Ability to lift up to 70 pounds and actively participate in classroom activities
- Reliable transportation and dependable attendance
- Commitment to creating an inclusive, nurturing, and engaging learning environment