



Fleet Mechanic Job Description

Brindlee Mountain Fire Apparatus is hiring a Fleet Mechanic who provides preventive maintenance and repairs on fleet vehicles as assigned by the Fleet Manager.

Location: Tucson, AZ

Pay Range: \$20.00-\$34.00 per hour

Start Date: Immediate Availability

Responsibilities:

- Perform front line mechanical inspections, preventive maintenance and electrical repairs on both diesel and gasoline vehicles per Rural Metro Fire Department (RMFD) Fleet Policy and Procedures
- Respond to vehicle breakdowns in the field when requested
- Complete all required vehicle repair and maintenance paperwork and documentation using RMFD repair work orders and RMFD Fleet Maintenance Software
- Respond promptly to road calls, accurately diagnose, and perform quality repairs
- Thoroughly document vehicle repairs and maintenance including a complete accounting of all labor hours, parts, and materials used
- Provide excellent customer service and maintain a respectful working relationship with all fleet and operations personnel; display professional conduct with outside suppliers and contacts
- Identify and report existing and potential safety concerns to Fleet Supervision
- Rotating On-Call shifts
- Shared responsibility of parts ordering and research
- Shared responsibility of light administrative duties

Minimum Required Qualifications:

- Must have a high school diploma or equivalent education
- Must have four years of verifiable experience as a Class C - Associate Mechanic, and automotive knowledge and skills necessary to perform maintenance and repairs on company vehicles
- Preferred to have ASE and/or EVT Certifications
 - Must be willing to obtain ASE and EVT Certifications
- Must have a current and valid Driver's License
 - CDL preferred but not required

- Must have a full set of personal tools needed to complete basic automotive repairs:
 - Ratchets: 1/4", 3/8", 1/2" Drive
 - Sockets: SAE and Metric, Standard and Deep
 - Extensions: Short, Medium, Long - 1/4", 3/8", 1/2" Drive
 - 1/2" Drive Impact Wrench that can R&R wheels
 - Combination Wrenches: 1/4" thru 1-1/8" and 6MM thru 24MM
 - Screwdrivers: Flat blade, small/med/large & Phillips, 0, #1, #2
 - Pliers: Channel lock, long nose, linesman, wire strippers, crimpers
 - Punches: Straight, Center Punch, chisels
 - Hammers: Ball pein, dead blow, soft, sledge
 - Pickle Forks
 - Oil Filter Wrench
 - Test light, LED (Power probe or similar is fine)
 - Multimeter: Voltage-OHMS-AMPS
 - Mechanics Toolbox on Wheels

Benefits:

- Health, Vision, Dental Insurance
- No-cost Life Insurance
- 401(k) w/ Matching
- Paid Time Off (PTO)
- Certification Bonus Program
- Tool Allowance
- Fitness Reimbursement
- Employee Assistance Program (EAP)
- Professional and Personal Development Assistance