



BEESANDBLOSSOMS.AUS SAFE OPERATING PROCEDURE

SAFE OPERATING PROCEDURE B&BSOP01



| SAFE OPERATING PROCEDURE | | | | B&BSOP01 |
|--------------------------|--|--------------------|---|-------------------|
| SOP No. | B&BSOP01 | SOP Name | Safe use of Makita® 18V Mobile Driver Drill | |
| Version | Version 1 March 2025 | Next Review | March 2026 | |
| Related Documents | <ul style="list-style-type: none"> NA | | | AUTHORISED |
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| DO NOT USE THIS TOOL UNLESS YOU HAVE BEEN DEEMED COMPETENT BY COMPLETING A COMPETENCY ASSESSMENT | |
| POTENTIAL HAZARDS | |
| Manual Handling | Risk of muscle strain due to repetitive actions |
| Eye Injury | Risk of flying debris or drill bit fragments |
| Hand Injury | Risk of pinching or cuts from rotating parts |
| Noise Exposure | Risk of hearing damage with prolonged use in enclosed spaces |

| PERSONAL PROTECTIVE EQUIPMENT REQUIRED (PPE) | | | | | |
|---|--|--|--|--|---|
|  <p>DISCONNECT BATTERY BEFORE MAINTENANCE OR REPAIR</p> <p><input checked="" type="checkbox"/></p> |  <p>HEARING PROTECTION (if used for extended periods or in enclosed areas)</p> <p><input checked="" type="checkbox"/></p> |  <p>APPROPRIATE FOOTWEAR</p> <p><input checked="" type="checkbox"/></p> |  <p>GLOVES (if handling sharp objects)</p> <p><input checked="" type="checkbox"/></p> |  <p>EYE PROTECTION</p> <p><input checked="" type="checkbox"/></p> |  <p>PROTECTIVE CLOTHING</p> <p><input checked="" type="checkbox"/></p> |

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| 1. Pre-Operation | |
|  | <ol style="list-style-type: none"> - Inspect the tool for any signs of damage or wear, including the chuck and drill bit. Ensure the battery is fully charged and correctly seated. Confirm the correct bit is fitted for the task. Ensure the forward/reverse switch is correctly positioned. |

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| | <ol style="list-style-type: none"> 5. Make sure the area is clear of hazards and unnecessary personnel. 6. Check PPE is correctly worn. 7. Only use the tool if deemed competent via a verified competency assessment. . |
| Operator must have a current chainsaw operators ticket | |
| 2. During Use | |
|  | <ol style="list-style-type: none"> 1. Maintain a firm grip with both hands. 2. Keep fingers and clothing away from moving parts. 3. Use the appropriate clutch setting and torque for the material being drilled. 4. Avoid forcing the tool—let the drill do the work. 5. Be mindful of surroundings, especially power cords, flammable materials, and other workers. 6. Take regular breaks if the task is repetitive or prolonged. |
| 3. Maintenance and Transport | |
|  | <ol style="list-style-type: none"> 1. Remove the battery before inspecting, adjusting, or changing bits. 2. Store the drill in a secure location to prevent damage. 3. Wipe down the drill with a dry or slightly damp cloth—do not submerge or spray with water. 4. Inspect the battery regularly for signs of swelling or damage—replace if compromised. 5. Use only Makita® approved batteries and chargers. |

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MAKITA® 18V LXT MOBILE DRIVER DRILL
Model examples: DDF482Z, DHP482Z, etc.



Signed x

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