

## SCHEDULE C WORKSHEET

for Self-employed, Businesses and/or Independent Contractors

► **IRS requires we have on file your own information to support all Schedule Cs**

Business Name \_\_\_\_\_

Address \_\_\_\_\_

Is this your first year in business? ☐ Yes ☐ No Federal ID # (if any) \_\_\_\_\_

Did you make any payments requiring a 1099? ☐ Yes ☐ No If yes, were they filed? ☐ Yes ☐ No

Total gross business income \_\_\_\_\_

(include all cash, credit, Venmo, CashAp, Zelle, Stripe, Square, Shopify, Etsy, Facebook Shops, etc.)

### Business Expenses:

Advertising \$ \_\_\_\_\_ Repairs and Maintenance \$ \_\_\_\_\_

Commissions/Fees \$ \_\_\_\_\_ Supplies \$ \_\_\_\_\_

Contract Labor \$ \_\_\_\_\_ Real Estate Taxes (Business) \$ \_\_\_\_\_

Insurance \$ \_\_\_\_\_ Other Taxes (Payroll) \$ \_\_\_\_\_

Health Insurance for you \$ \_\_\_\_\_ Travel (do not include meals) \$ \_\_\_\_\_

Health Insurance for your Employees \$ \_\_\_\_\_ Meals and Entertainment \$ \_\_\_\_\_

Mortgage Interest \$ \_\_\_\_\_ Utilities \$ \_\_\_\_\_

Other Interest Paid \$ \_\_\_\_\_ Wages (w2s issued) \$ \_\_\_\_\_

Professional Fees \$ \_\_\_\_\_ Bank and CC Charges \$ \_\_\_\_\_

Office Expense \$ \_\_\_\_\_ Tools \$ \_\_\_\_\_

Rent of Business Prop \$ \_\_\_\_\_ Uniforms with logo \$ \_\_\_\_\_

Equipment Rentals \$ \_\_\_\_\_ Licenses/Dues \$ \_\_\_\_\_

Telephone \_\_\_%used \$ \_\_\_\_\_ Internet/Wifi \$ \_\_\_\_\_

Software \$ \_\_\_\_\_ Training/Classes \$ \_\_\_\_\_

Fees charged by Venmo, CashAp,

Zelle, Stripe, Square, Shopify, Etsy,

Facebook Shops, etc. \$ \_\_\_\_\_

► Business Mileage \_\_\_\_\_ Do not include mileage to and from home unless office is your home.

Question MUST be answered- → Do you have evidence to support your mileage? ☐ Yes ☐ No

If you have evidence to support mileage, is the evidence written? ☐ Yes ☐ No

**Evidence includes mileage logs, appointment records, calendars, etc. The IRS could ask for odometer readings from oil changes, repair invoices, purchase and sale documents.**

► Did you purchase any major pieces of equipment during 2025? ☐ Yes ☐ No  
If yes, list below.

Description \_\_\_\_\_ Date of Purchase \_\_\_\_\_ Price \_\_\_\_\_

Description \_\_\_\_\_ Date of Purchase \_\_\_\_\_ Price \_\_\_\_\_

Description \_\_\_\_\_ Date of Purchase \_\_\_\_\_ Price \_\_\_\_\_

► Do you have an office in your home? ☐ Yes ☐ No If yes, provide the following:

Square footage of Home Office \_\_\_\_\_ Total Square Footage of entire house \_\_\_\_\_

Annual Property Taxes \$ \_\_\_\_\_ Mortgage Interest or Rent Paid \$ \_\_\_\_\_

Annual Homeowner's Insurance \$ \_\_\_\_\_ Annual Utilities \$ \_\_\_\_\_

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## CERTIFICATION

I certify that I have listed all income, all expenses, and I have documentation to back up the figures entered on this worksheet for tax year 2025.

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Printed Name

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Signature

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Date