**2025 SkillsUSA West Virginia State Leadership & Skills Conference**

Chapter Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Check-in Advisor Name: ­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Does the chapter owe conference fee? Yes or No

If yes, do they have a check? Yes or No

If yes, what is the amount and check number? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Does the advisor have any drops?

If so,

Name of Person who IS NOT Attending

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please provide each advisor with a Remind sign-up sheet. If an emergency happens or information needs dispersed at once – Wilkinson will send a message via Remind.

**Entry Level Carpentry, Entry Level Welding, Beginner Cosmetology, Basic Residential wiring require the verification form complete on the LAST page of the contest standards.**

**The schools below must provide you a portfolio at registration for Health Occupations Portfolio**

Mason County Career Center

Academy of Careers & Technology

Boone Career Center & Technical Center

Fred W Eberle Tech Center

John D Rockefeller IV Career Center

Marion County Tech Center

Mercer County Tech Educational Center

Monongalia County Tech Center

Putnam Career &Technical Center - Eleanor, WV

**The schools below must provide you a portfolio at registration for Employment Application Process if they have one for the judges to view: Note: Not all contestants may have one.**

Boone Career Center & Technical X 4

James Rumsey Tech Institute

Lincoln County High School

Mason County Career Center

Monongalia County Tech Center

Putnam Career &Technical Center

Ralph R Willis Career and Technical Center

**The schools below must provide you a portfolio at registration for Job Interview if they have one for the judges to view: Note: Not all contestants may have one.**

**Academy of Careers & Technology X2**

**Boone Career Center**

**Brooke High School**

**Fayette Institute of Technology**

**James Rumsey Technical Institute**

**John Marshall High School**

**Lincoln County High School**

**Marion County Technical Center**

**Mingo Central High School**

**Monongalia County Technical Center**

**Nicholas County Career & Technical Center**

**Pocahontas County High School**

**Preston High School**

**Putnam Career & Technical Center**

**Randolph Technical Center**

**Wheeling Park High School**

**Does your school have a competitor in TeamWorks or Carpentry or Carpentry I? If YES they need to provide a circular saw permission form and OSHA. If they do NOT have one they can find at SkillsUSAWV.org**

**Carpentry**

Academy of Careers & Technology – Post Secondary

Fred W. Eberle

United Technical Center

Academy of Careers & Technology – Secondary

Braxton County High School

Brooke High School

Calhoun Gilmer Career Center

Clay HighSchool

Fayette Insitute of Technology

Fred. W. Eberle Technical Center

James Rumsey Technical Institute

Mercer County Tech Educational Center

Nicholas County Career & Technical Center

Pocahontas County High School

Randolph Technical Center

Roane-Jackson Technical Center

South Branch Career & Technical Center

Wyoming County Career & Technical Center

**Teamworks**

Academy of Careers & Technology

Clay High School

Mercer County Technical Education Center

Mid Ohio Valley Technical Center

Nicholas County Career & Technical Center

Pocahontas County High School

South Branch Career & Technical Center

**Entry Level Carpentry**

Academy of Careers & Technology

James Rumsey Technical Institute

John D. Rockefeller IV Career Center

Lincoln County High School

Mercer County Technical Center

Mineral County Technical Center

Nicholas County Career Center

South Branch Career & Technical Center

**Do you have anyone competing in Diesel Equipment Technology? If YES they need to provide a training form. If they do NOT have one they can find at SkillsUSAWV.org**

Fred W. Eberle – Post Secondary

Academy of Career & Technology

Fred W. Eberle Technical Center

James Rumsey Technical Institute

John D. Rockefeller IV Career Center

Mid Ohio Valley Technical Institute

Putnam Career & Technical Center

**Entrepreneurship Projects need to be collected for:**

Mercer Technical Education Center

Monongalia Technical Education Center

**ANY ADDIITONAL FORMS REQUIRED IN THE STANDARDS MUST BE IN THE PORTFOLIO WITH THE PROJECT!!!**

**In the bag you will find:**

1. Conference polo may be worn instead of contest dress UNLESS it is a safety hazard.
2. A polo for each advisor who REGISTERED for the conference.
3. Name Badges/Lanyards
4. All dining tickets are in the back of the name badge. A list of contests and type of lunch they will receive is in the program.
5. Advisor offsite lunch requests were made online. All other registered advisors (who did NOT request a lunch) have a ticket valid for a lunch buffet at Fairmont State University Falcon Center Cafeteria
6. Advisors receive a hard copy of program.
7. Scan QR code for digital program.
8. List of conference participants, shirt size are in the folder
9. Delegate ribbons and delegate dinner tickets are in your packets and are to be distributed.
10. All shuttle busses depart from the Feaster Center. A schedule can be found in the conference program.
11. In the conference program you will find a list of activities, demonstrations, and tours.

***Remember to NOT address any issues with a judge or chairperson. A grievance form is located at SkillsUSA WV.org and is in digital format. Grievances must be submitted 30 minutes after the close of the contest.***

Fairmont State University/Cummins/Marion County Technical Center & Pierpont Technical college - point of contact:

Melissa Wilkinson- 304-531-0603

UTC/Jackson Square/Clarksburg Fire Station point of contact:

Tim Elliott - 1-740-646-1432

Monongalia Technical Education Center point of contact:

Tonia Fry 1-304-633-1781

As the advisor for my SkillsUSA WV Chapter – I certify that I have permission forms, photo release and code of conduct for EVERY PARTICIPANT attending the 2024 State Leadership & Skills Conference. Please provide a copy at registration.

Advisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Witness Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_