

Nearla Integrated Healthcare, LLC

Acknowledgement of Cancellation Policy

Dear Patient,

It is necessary for us to make appointments in order to see our patients as efficiently as possible. No-shows and late cancellations cause problems that go beyond a financial impact on our practice. When an appointment is made, it takes an available time slot away from another patient. No-shows and late cancellations delay the delivery of healthcare to other patients, some who are quite ill.

A “no-show” is missing a scheduled appointment. A “late-cancellation” is canceling an appointment without calling us to cancel within 24 hours of an office appointment. We understand that situations such as medical emergencies occasionally arise. As a courtesy, we make reminder calls, for appointments, one to two days in advance.

Please note, if a reminder call or message is not received, the cancellation policy remains in effect. These situations will be considered on a case-by-case basis. “No-Show”, “No-Call” or missed appointment, without proper 24-hour notification, may be assessed a \$35 fee.

If you have any questions regarding this policy, please let our staff know and we will be glad to clarify any questions you have. Please sign and date below your acknowledgement.

I have read and understand the Appointment Cancellation Policy and I acknowledge its terms. I also understand and agree that such terms may be amended from time-to-time by the office.

Print name

Signature

Date