

Nativity Lutheran Church Council Meeting

October 18, 2017

Present: Interim Pastor Paul Lutze, David Johnson, Kelly Rogers, Audra Bryson

Absent: Jim New, Earl Osborne, Ernadel Sioson – excused

We began our meeting in Pastor Lutze's Office at 7:10 PM with Pastor leading us in devotion and prayer. It was noted that Earl was available by phone if needed to determine our meeting's quorum.

Special Orders

We discussed several items as a follow-up to our Special Congregational Meeting held earlier this month. We are expecting to receive the funds for the approved \$50,000 promissory note from Mission Investment Fund within the next few days and will be continuing to gather estimates and necessary paperwork for the additional funds needed for deferred maintenance costs. It was noted that a contractor was recently here for a repair estimate and documented significant erosion and damage around our stained glass windows. An additional item that needs our attention is the formation of a Strategic Planning Committee. We will be considering the size of the committee as well as potential nominations in the coming weeks.

Minutes from the Council meeting on September 20th, 2017 were reviewed and approved.

Financial Report

David reviewed our financial report for the month of September in Jim's absence. Our total income was \$27,724 and our total expenses were \$30,037, leaving us with a loss of \$2,312 for the month. It was noted that we did not have worship or a collected offering on one Sunday in September due to Hurricane Irma. Pastor

shared updates regarding our insurance coverage and correspondence with our previous cleaning company as a follow-up to past budget discussion. Because so many changes in spending have occurred since the creation of this year's budget, such as updates to our facility, a motion was made to share a midyear review of our current finances compared to the budget with the congregation. This motion was approved.

President's Report

David shared his experience at the recent ELCA Synod Assembly, where Bishop Pedro Suarez was elected.

Pastor's Report

Pastor Lutze submitted a written report on his actions from the last month. He continues to work on several items, including the review of our membership records and the formation and approval of job descriptions for our staff. A joint youth event with Gardens Presbyterian has been scheduled for the end of this month.

Office Report

We reviewed the written report and the attendance report from our office manager Kari Donnelly. Her report provided updates on her communication with contractors who are providing services and estimates for our facility updates. Kari also continues to plan our Annual Golf Benefit, which will be held on October 28th.

School Report

We reviewed the written report from our school director Pia Heiser. Current school enrollment is 26 students, with several more enrollments to come following tours given in the last few weeks. Pia also shared her suggestions for facility improvements that could be made to benefit our classroom spaces and our curb appeal to potential preschool families.

Old Business

Kelly provided an update on our new website. Paypal is now available for use on the site. Many parents are interested in making school payments online as well.

Pastor Lutze provided an update on our Code Violations from the City of Palm Beach Gardens. The hearing in September provided an extension to November 13th for compliance in completing several projects that are underway, and an additional hearing is scheduled for November 28th.

New Business

No new business items were discussed.

Our meeting was adjourned with a closing prayer at 9:00 PM.

Respectfully submitted,

Audra Bryson

Secretary