

APPROVED

Nativity Lutheran Church Council Meeting

February 11, 2018

Called to Order 10:50 AM with prayer by Pastor Lutze

Present: Kelly Rogers, Earl Osborne, Carolyne New, Breanne Johnsen, Pastor Lutze

Absent and Excused: David Johnson, Julius Roehl

January 14, 2018 Council Minutes- motion to approve by Pastor Lutze, seconded by Earl Osborne. Approved on voice vote.

Congregational Meeting Minutes- reviewed by council, no changes, additions or addendums noted. Will be submitted at next congregational meeting for approval.

Financial/Treasurer's Report: January 2018 tithes and offerings are ahead of budget, income exceeding expenses this month. YTD we are still at a deficit of 18,639. Carolyne to submit balance sheet as part of monthly reports.

Earl and Carolyne to establish bookkeeping policies and procedures.

Designated MIF payments to be applied to the loan. It has been brought to council's attention that some funds may need to be reallocated to the MIF repayment, as they may not have been allocated correctly. Suggestion to create a poster with our progress to pay down the loan. Kelly has already created something on the website for this purpose as well as the "buy a month" suggested at the congregational meeting.

President's Report: Written report submitted by Kelly Rogers. Marketing Preschool plans for VPK registration period to include open houses, weekly tours, participation in multi-school fairs, materials ordered, etc.

We have received invitations to participate in a campout weekend 3/2-3/4 with Gardens Presbyterian and the men to join them for their monthly men's breakfast 2/22 (details in bulletin). All are invited to attend a weekly bible study at Harbor Chase Assisted Living every Monday at 11:00 AM.

Pastor's Report: Written Report submitted on membership actions for last month and year to date. Received request to transfer membership of Gerlinda Woititz from 1st Lutheran Church Clifton, NJ to Nativity. Motion from Pastor, Seconded by Carolyne New. Approved on voice vote.

Community Garden project: Carole Rajan proposed community garden funded by a grant, Pia has agreed for preschool to participate, council approves going forward.

Pastor and Earl continuing to prepare application for property, liability and worker's comp insurance quotes from Gallagher (FB Synod Insurer of choice).

Staff Reports:

Preschool Report: Council agrees that going forward a monthly written report from preschool director should be submitted with regard to enrollment, tours, marketing, open houses, staffing, etc.

Office Managers Report: Written Report from Kari Donnelly submitted:

Four additional Copies of "Can We Afford a Pastor?" have been purchased for all to share.

Playground fence installed.

Items requiring action: Check signers needed- agreed that Carolyn New, Breanne Johnsen will become check signers. Kelly Rogers is already a signer.

Sandy area where portables were housed needs to be addressed, quotes to be obtained for sod/grass seed/landscaping.

Attendance report: Written report reviewed. Discussed removal of 19 year trend on this report as it is not giving helpful data. Question raised on how the attendance is counted, pastor to inquire and make sure we have a procedure in place so we make sure we get the most accurate numbers.

Strategic Planning Committee Recommendations: Bookkeeping to be a volunteer position. Motion to approve Pastor, seconded by Kelly. Approved on voice vote. Earl has volunteered to undertake this initially.

Call Committee: Meeting with Michele Hilton, from the Bishop's office discussed. Call process on hold 90 days to address financial concerns raised by Michele at joint meeting. Council addressing these concerns with internal audit, developing policies and procedures for bookkeeping, software, etc. Question raised if we have to take the whole 90 days if we feel we can address these concerns before the 90 days, pastor answered we can request to speak with synod before that time if we feel we have addressed the concerns.

Council urged to attend the Bishop's Lenten Visitation- St. Michael's in Wellington time TBA.

Further Discussion tabled to next meeting 3/11/18 after church service.

Adjourned 12:52 PM with prayer

Respectfully Submitted,

Breanne Johnsen

Council Secretary