



4075 Holly Drive  
Palm Beach Gardens  
Florida, 33410

Phone: 561-622-4998  
Web: pbnativity.net

Rev. Steven E. Winsor  
Pastor

Pia Heiser  
School Director

Yinyu Li  
Director of Music

Kari Donnelly  
Office Manager

March 1, 2026

Dear Parents and Guardians,

It's that exciting time of year again — registration for the 2026–2027 school year at Nativity Lutheran Preschool is officially OPEN!

If you are looking for a preschool where your child will be known, loved, challenged, and celebrated every single day — you've found it. At Nativity, we don't just prepare children for kindergarten... we prepare them for a lifetime of confidence, curiosity, and joy.

We are open from 7:30 AM to 5:00 PM to support busy families, and we make staying connected easy through Brightwheel, our simple and secure communication app. You'll receive real-time updates, photos, messages from teachers, reminders, and school-wide announcements — all at your fingertips. Digital sign-in/out and easy tuition auto-pay (free ACH or credit card option) make life just a little smoother.

#### Why Families Love Nativity:

- ✦ Highest "School Readiness" rate in the area
- ✦ Over 60 years of trusted preschool excellence
- ✦ Warm, credentialed, and experienced teachers
- ✦ Award-winning curriculum
- ✦ Free VPK (State-Funded Voluntary Pre-Kindergarten)
- ✦ Weekly Chapel and daily devotions
- ✦ Enrichment classes like Dance, Sports, Music, and Robotics
- ✦ Musical Christmas and Graduation programs
- ✦ Huge shaded playground in a natural setting
- ✦ Bright, cheerful classrooms filled with discovery
- ✦ Scholastic Book Club & Book Fair
- ✦ Eight-week Summer Camp
- ✦ Flexible part-day and full-day options

And we are growing! With new classroom space, we are excited to welcome even more families into our preschool community. Come see the laughter, the learning, and the love in action! Call us at 561-622-4998 to schedule your tour.

Attached you'll find the registration form and tuition schedule. If your child qualifies for VPK, certificates can be obtained online at [elcpalmbeach.org](http://elcpalmbeach.org). Registration is first come, first served, and openings are available to the public.

As both a director and a parent, I understand the hopes and prayers you hold for your child. At Nativity, we pray, teach, guide, and encourage children to grow spiritually, physically, socially, and academically — building strong foundations and even stronger hearts.

Your child's journey starts here. We can't wait to grow together.

Blessings,  
Pia Heiser  
Preschool

*Celebrating God's Love, Transforming Lives*

**NATIVITY LUTHERAN CHURCH & SCHOOL REGISTRATION FORM**



**Parent/Guardian Information**

**Registration Date:** \_\_\_\_\_

**Mother/Guardian** First Name: \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Home Phone: (     ) \_\_\_\_\_

Employed By: \_\_\_\_\_ Office Phone: (     ) \_\_\_\_\_

Work Address: \_\_\_\_\_ Work Hours: \_\_\_\_\_ Cell Phone: (     ) \_\_\_\_\_

Custodial Parent (If married, mark both parents)

**Email:** \_\_\_\_\_

Marital Status:  Married    Single    Divorced    Separated    Widowed    Other \_\_\_\_\_

Member of Nativity:    yes      no                      Other Church Affiliation: \_\_\_\_\_

**Father/Guardian** First Name: \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ Home Phone: (     ) \_\_\_\_\_

Employed By: \_\_\_\_\_ Office Phone: (     ) \_\_\_\_\_

Work Address: \_\_\_\_\_ Work Hours: \_\_\_\_\_ Cell Phone: (     ) \_\_\_\_\_

Custodial Parent (If married, mark both parents)

**Email:** \_\_\_\_\_

Marital Status:  Married    Single    Divorced    Separated    Widowed    Other \_\_\_\_\_

Member of Nativity:    yes      no                      Other Church Affiliation: \_\_\_\_\_

**Child Information**

**1st Child** First Name: \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name: \_\_\_\_\_

Name child prefers to be called: \_\_\_\_\_ Grade/Class \_\_\_\_\_

Child's Address: \_\_\_\_\_

Gender:    Male    Female   Date of Birth: \_\_\_\_\_      Copy of Birth Certificate

List any existing medical conditions, medication and/or special attention your child may require?

\_\_\_\_\_

Allergies: \_\_\_\_\_

Pediatrician's Name: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_

Address: \_\_\_\_\_

Photographs: May we take and maintain photos/videos of your child s?    Yes    No

**Child Information - Continued**

**2nd Child** First Name: \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name: \_\_\_\_\_

Name child prefers to be called: \_\_\_\_\_ Grade/Class: \_\_\_\_\_

Child's Address: \_\_\_\_\_

Gender:  Male  Female Date of Birth: \_\_\_\_\_  Copy of Birth Certificate

List any existing medical conditions, medication and/or special attention your child may require?

Allergies: \_\_\_\_\_

Pediatrician's Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_

Photographs: May we take and maintain photos/videos of your child?  Yes  No

**3rd Child** First Name: \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name: \_\_\_\_\_

Name child prefers to be called: \_\_\_\_\_ Grade/Class: \_\_\_\_\_

Child's Address: \_\_\_\_\_

Gender:  Male  Female Date of Birth: \_\_\_\_\_  Copy of Birth Certificate

List any existing medical conditions, medication and/or special attention your child may require?

Allergies: \_\_\_\_\_

Pediatrician's Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_

Photographs: May we take and maintain photos/videos of your child?  Yes  No

**4th Child** First Name: \_\_\_\_\_ M.I. \_\_\_\_\_ Last Name: \_\_\_\_\_

Name child prefers to be called: \_\_\_\_\_ Grade/Class: \_\_\_\_\_

Child's Address: \_\_\_\_\_

Gender:  Male  Female Date of Birth: \_\_\_\_\_  Copy of Birth Certificate

List any existing medical conditions, medication and/or special attention your child may require?

Allergies: \_\_\_\_\_

Pediatrician's Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_

Photographs: May we take and maintain photos/videos of your child?  Yes  No

**Emergency Contacts & Authorized Pickup Persons:**

**1st Contact/Pick Up** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to the Child: \_\_\_\_\_

Able to pick up all children in the family

Not able to pick up the following children: \_\_\_\_\_

**2nd Contact/Pick Up** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to the Child: \_\_\_\_\_

Able to pick up all children in the family

Not able to pick up the following Children: \_\_\_\_\_

**3rd Contact/Pick Up** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to the Child: \_\_\_\_\_

Able to pick up all children in the family

Not able to pick up the following children: \_\_\_\_\_

**4th Contact/Pick Up** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to the Child: \_\_\_\_\_

Able to pick up all children in the family

Not able to pick up the following children: \_\_\_\_\_

**PLEASE REFER TO THE NATIVITY TUITION & FEE SCHEDULE**

**Tuition / Payment Information:**

Nativity Lutheran Church & School charges an annual tuition. A one month written notice is required to break this agreement. As the undersigned I verify that I am the responsible part for all payments and fees due to Nativity.

Current Tuition Amount: \_\_\_\_\_  monthly starting August 1 and ending May 1

My child will attend (Circle) M T W TH F from \_\_\_\_ AM to \_\_\_\_ PM

**Registration Fee\***

\*Non-refundable registration fee.

Returning student/sibling or church members of Nativity \_\_\_\_\_  due at point of registration

New Student \_\_\_\_\_  due at point of registration

**Additional Comments & Information:**

Is there is any other information that would be helpful to our management and teaching staff?

\_\_\_\_\_

REFERRED BY \_\_\_\_\_ PHONE \_\_\_\_\_

**Signature:**

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Thank You!**

**PARENT'S AGREEMENT WITH THE SCHOOL**

In Case of Emergency: In the event of an illness or accident and after reasonable attempts to locate parents or guardians fail, permission is needed to take the student to a doctor or hospital.

In the event that \_\_\_\_\_ suffers any illness or accident requiring emergency hospitalization, medication, or surgery while attending any activity at Nativity Lutheran Church and School, I hereby give my permission for any necessary hospitalization, medication, or surgery for \_\_\_\_\_ upon the recommendation of a qualified doctor. Every effort will be made to contact the parents or guardians at the earliest possible moment.

It is understood that the school program includes religious education. Our religious curriculum is designed to create an awareness of Jesus, the ways in which He cares for us and loves us. We also highlight and celebrate the special events of His life throughout the year (Christmas, Easter, etc.).

Tuition charges are based on an annual tuition rate. It must be paid in full, or in 10 equal installments beginning August 1st and ending with the May payment, regardless of school closings due to Holidays, Teacher planning days, etc. A late fee of \$35.00 will be assessed for payments received after the 10th of the month. Students can return after the account is brought up-to-date.

It is understood that a one month notice in writing is required to change or break the financial agreement.

Permission is given for my child to participate in scheduled field trips throughout the year. An individual field trip permission form will be sent home for each event!

Permission is given to share my child's contact information as part of our class listing.

It is understood that the Director has the right to ask for the withdrawal of any child she feels is not ready for the school program.

I will receive a copy of the Nativity Lutheran Church and School handbook prior to the first day to school. I furthermore agree to follow outlined in the NLCS Parent Handbook

I understand that Nativity Lutheran Church & School encourages acceptable social behavior through positive reinforcement. Our discipline procedure states when a child has done something unacceptable, we will redirect him/her, model appropriate behavior and give words to the feelings displayed. We never discipline in a physical manner or use food as a reward or punishment.

Nativity has an open door policy. Parents have access to their child anytime while he/she is in our care.

I understand that I must provide to the school my child's **current** Physical (DH340) and Immunization (DH680) form **prior** to the attendance of my child.

I have read the document "Know Your Child Care Facility"  
I have read and signed the VPK Attendance Policy (if applicable)

I will provide all food and snacks for my child while attending Nativity Lutheran Church & School.

**To be completed with a Notary Public:**

**Signature of Parent/Guardian** \_\_\_\_\_ **Date** \_\_\_\_\_

**Driver's License #** \_\_\_\_\_  
State of Florida  
County of Palm Beach

I, the undersigned authority, hereby certify that the foregoing is a true and correct copy of the instrument presented to me by \_\_\_\_\_ as the original of such instrument.

Witness my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_



## Tuition Rates: 2026-2027

### APPLICATION FEE

- The \$75 application fee is due upon completion of the application.
- The fee is per student and is nonrefundable/ non-transferable.

### REGISTRATION AND FEE

- The \$300 Registration fee is due upon the acceptance of the student.
- An annual \$300 supply fee will be included in the first tuition installment.
- All fees are per student and are nonrefundable/ non-transferable.
- The age of the child as of **September 1<sup>st</sup>, 2026**, determines the placement.
- The VPK certificate must be obtained online at [elcpalmbeach.org](http://elcpalmbeach.org) and supplied by the Parent.
- The **annual tuition is paid in 10 monthly installments** starting **August 1<sup>st</sup>** and ending **May 1<sup>st</sup>**.
- A 30-day written notice is required to end or change the contract with the school.

### FULL TIME PROGRAM

7:30 AM – 5:00 PM

AGE GROUP	3 DAY PROGRAM	5 DAY PROGRAM
2 YEAR OLDS	\$1,050/month	\$1,150/month
3 YEAR OLDS	\$950/month	\$1,050/month
4 YEAR OLDS	\$950/month	\$1,050/month
VPK CERTIFIED		\$700/month

### PART TIME PROGRAM

7:30 AM – 12:00 PM

AGE GROUP	3 DAY PROGRAM	5 DAY PROGRAM
2 YEAR OLDS	\$850/month	\$950/month
3 YEAR OLDS	\$750/month	\$850/month
4 YEAR OLDS	\$750/month	\$850/month
VPK CERTIFIED		<i>8:45 am – 12:00 pm</i>

### VPK EXTENDED CARE

7:30 AM TO 9:00 AM	\$350/month
12:00 PM to 2:30 PM	\$350/month
3:30 PM to 5:00 PM	\$350/month
CARE CARD available to all	\$350 for 10 units of extended care

### DISCOUNTS AND INCENTIVES

SIBLING DISCOUNT	10%
CHURCH MEMBER DISCOUNT	10%
HERO'S DISCOUNT (Fire/Police, military, teachers)	10%
REFER A FRIEND	\$100 TUITION CREDIT (Ask for details)