



# Application for Use of Building and Grounds

1190 Gold Hill Road | Fort Mill, SC 29708 | 803.548.4078 | [www.come2grace.org](http://www.come2grace.org) | [treasurer@come2grace.org](mailto:treasurer@come2grace.org)

Please return completed form to Grace Community United Methodist Church at 1190 Gold Hill Road, Fort Mill, SC 29708 or email completed form to [Treasurer@come2grace.org](mailto:Treasurer@come2grace.org).

Group Name \_\_\_\_\_ Application Date \_\_\_\_\_

Person Responsible \_\_\_\_\_ Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Grace Community Church Group  Yes  No  
 Please Check Appropriate Group:  Social  Civic  Service  Educational  Charitable

Religious Affiliation \_\_\_\_\_

Please Briefly Describe Your Activity \_\_\_\_\_

Expected Attendance \_\_\_\_\_ Date Requested \_\_\_\_\_ Time Needed \_\_\_\_\_

**Facilities Requested** (Make checks payable to Grace Community United Methodist Church)

<b>Sanctuary</b> (capacity 175)	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$100 for Non-Members	\$50 for Member Sponsored	\$0 for Members
<b>Double Classroom</b> (capacity 25)	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$ 50 for Non-Members	\$25 for Member Sponsored	\$0 for Members
<b>Kitchen</b> (warming only)	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$100 for Non-Members	\$50 for Member Sponsored	\$0 for Members
<b>Nursery*</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	No charge	No charge	No charge

\*Nursery can be available, however Grace Community UMC will not provide childcare. That will be the responsibility of the party requesting use of building.

**Audio/Video Engineer**  Yes  No \$100 for Non-Members \$50 for Member Sponsored \$0 for Members

**Custodial Services** (required for all events) \$50 required charge in addition to fee for using facilities.

**Please Note:**

- As stated in our Building Use Policy—Use of church property (buildings and grounds) for partisan political purposes is strictly prohibited.
- Grace Community UMC is held harmless in the event of any accident, damage and/or injury incurred to users or their property not due to negligence on the part of GCUMC.

*I have read the policies and provisions for the use of the church buildings and facilities and agree to abide by them.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**For office use only:**

Approved Date of Approval \_\_\_\_\_ Basis for Approval \_\_\_\_\_