

**City of Tonawanda Local Development Corporation**

**Meeting Minutes**

**Tuesday, September 19, 2023 @ 7:00 pm**

**Location: 61 Main Street, Tonawanda, NY 14150**

**Call to Order:** 7:10 by MP

- **CALL TO ORDER/ATTENDANCE:**

- **Board Members in Attendance:** Mary Ann Cancilla (MC), Marty Grunzweig (MG), Michelle Moore (MM), Mario Pena (MP) & Scott Sherwood (SS). **Excused:** Sam Muscato (SM) and Sean Rautenstrauch (SR)

- **APPROVAL OF MINUTES FROM LAST MEETING:**

**MOTION:** Minutes from May 10, 2023, approved – 1<sup>st</sup> MC & 2<sup>nd</sup> SS. Motion passed unanimously.

- **ABO TRAINING STATUS:**

- SS needs to complete.

- **TREASURER'S REPORT**

- \$205,568.48, no activity past month. Motion to approve – 1<sup>st</sup> MP & 2<sup>nd</sup> MC. Motion passed unanimously.

- **PUBLIC COMMENT (if present, 2-minute limit):**

- No public attendees, no comments.

- **OLD BUSINESS:**

- **Zoning Update:**
  - Going forward.
- **Mural work with Visual Arts Board update:**
  - Currently at a stand still
- **Fall Business Meet and Greet planning or postpone to early 2024?:**
  - Plan early 2024.
- **A Wonderful Night Participation? (table, sponsor, start a decoration theme/x-mas tree, other ideas):**
  - Possibly donate to the cause, possibly do a table with an activity?

- **NEW BUSINESS:**

- Jason Knight would like to invoice the COT LDC for the remaining \$6,800.00 that is outstanding on the \$11,400.00 contract that has been previously approved by the board.
  - MC will cut check, once she receives the invoice.
- Tiveron Law PLLC retainer proposal of \$2,500.00 to review proposed zoning ordinance and to be available to the Mayor and Council Members for a reasonable amount of questions with time limits to be set by the COTLDC if necessary.
  - Approved – 1<sup>st</sup> MP & 2<sup>nd</sup> MG (w/5 ayes)
- DRI grant update, planning for next year's application begins now.
- Proposal to discuss board interest in working with Mayor's office to provide funds and involvement in new "welcome to the City of Tonawanda" type signage.
- Proposal to discuss contracting consultant to complete a Market Study, Lane, Audit/Traffic Study and/or Walkability Study.
  - Parking study has already been done. Will bring this point up at next meeting.

- **DISCUSSIONS**

- MC: Resignation's: Don Benoit, Rebecca Kulick, Fred Foels, Joe Hogenkamp
  - Approved – 1<sup>st</sup> MC & 2<sup>nd</sup> MP (w/5 ayes)
- No meetings in December, July or August were discussed.
- Structural and re-org meeting
- We need to look and find new members, possibly promote at next Meet & Greet. Stress that whoever fills position – must be at meeting's (this is very important).

**Adjournment:** Motioned by MP at 8 pm, Seconded by MG (w/5 ayes)

**Next Meeting:** Wednesday, October 11, 2023 @ 7 pm at 61 Main Street, Tonawanda, NY 14150