

City of Tonawanda Local Development Corporation (LDC) Meeting Minutes

Date: June 23, 2021

Location 200 Niagara St, Tonawanda, NY 14150

Call to order: 5:30pm

Attendance: Don Benoit, Chuck Gilbert, Fred Foels, Jason Knight (early departure) Lindsay Dzielski, Mario Pena, Samantha Muscato, Suzanne Weber, Mary Ann Cancilla

Discussion Points:

- a. All new board members must take the ABO training – 1 year to complete
- b. All board members to review CFA grants and City of Tonawanda Comprehensive Plan. CFA grant deadline July 30th. Board will have grant review meetings on June 28th, July 13th, July 19th, July 26th
- c. By-laws need reviewed and updated. Bylaw committee will consist of Don, Mary Ann and Lindsay to meet in August to review and revise bylaws. Recommendation will be presented to the board after this meeting.
- d. Jason's contract will be expiring soon, around June 30th, discussed with him about extending his contract. He still has hours left on contract.
- e. Chuck contacted a company about board insurance, waiting to hear back.
- f. Marketing: Jason has host and domain for Develop Tonawanda, for 1 or 2 years, he will share login information with new board members. Lindsay will create a new logo. Suzanne will create FB page, Instagram and Twitter.

Motions:

- 1. Mario nominated Suzanne Weber as new board secretary. Second by Don. Motion passed.
- 2. Chuck nominated Mary Ann Cancilla as new board treasurer. Second by Lindsay. Motion passed.
- 3. Lindsay nominated Sam Muscato as new board Vice Chair. Second by Mary Ann. Motion passed.
- 4. Motion made by Lindsay to spend (up to) \$6,000 on Firework display on July 5th in the City of Tonawanda, at Niawanda Park, Gibson St. entrance. Lindsay. Second by Mary Ann. Motion passed.

Adjournment: Motioned by Don at 8:10pm. Second by Mario.

Next meeting: Monday June 28th 7pm at Prescott Provisions.