

**City of Tonawanda Local Development Corporation**  
**Meeting Minutes**  
**Wednesday, January 11<sup>th</sup>, 2023 @ 7:00 pm**  
**Location: 61 Main Street, Tonawanda, NY 14150**

**Prior to official meeting, there was two interviews as follows:**

6:00pm – Rebecca Kulik owner of Timeless Babez (Application distributed to group)

6:30pm – Scott Sherwood founder of DiscGolf716 (Application distributed to group)

**Call to Order:** 7:00 by MC

**Board Members in Attendance:** Mary Ann Cancilla (MC), Marty Grunzweig (MG), Michelle Moore (MM), Sam Muscato (SM) & Mario Pena (MP)

**Excused:** Don Benoit (DB), Fred Foels (FF), Joseph Hogenkamp (JH) and Sean Rautenstrauch (SR)

**MOTION:** MC moved to vote both Rebecca and Scott onto Board. Second by MP. SM recused herself since Rebecca is her tenant.

**DISCUSSIONS**

**MC** Reach out to FF & JH to check status of their board positions and confirm their position.

**MC** Murals: MM will reach out to B&L for dimensions of rear of Main Street building. MC discussed possibly using City of Tonawanda Visual Arts to do mural.

**FUTURE Meet & Greets:** Possibly Spring/March '23. Use Gud & Evul for catering & Donut Kraze for desserts? Locations discussed – Eldredge Club, Old American Legion.... Also discussed about having summer meet & greet at Chim's Oasis outside on a Sat morning?

**QUOTES FOR WATERFRONT DESIGNS:** Tabled for now.

**BUSINESS SPOTLIGHT:** Come back weekly. Possibly with new board members and their experience they can begin this back up.

**BUSINESS COMMITTEE FORMATION:** Could consist of Beautification Committee, Halloween event, It's a Wonderful Night event. Plan well in advance (start much earlier than previously) and heavily promote (advertising and social media). Needs to be reimaged. Discussed music, Santa, Elves', Fire Pits, Caroler's, LARGE Christmas Tree, obtain Vendors, Horse and Carriage.

**ZONING UPDATE:** City of Tonawanda Downtown Rezoning Scope of Work and Fee Contract distributed

**Motion:** There is a \$3.2k addition / contract was amended MC moved to approve. Second by MG.

MC writing check to pay \$4.6 installment to Jason Knight, MC moved to approve. Second by MP.

**MC** ABO Training – Marty advised that he is outstanding on obtaining ABO Training, and needs to get this done within month. ABO Training needs to be completed within one year of being appointed to board.

**MC** Discussed creating an onboarding packet for new board members. MM offered assistance.

**To be discussed at next meeting:** Goals and Visions in 3 months, 1 year, 5 years, 10 years +

**Adjournment:** Motioned by SM at 8:00 pm, Seconded by MG

**Next Meeting:** Wednesday, February 8<sup>th</sup>, 2022 @ 7 pm at 61 Main Street, Tonawanda, NY 14150