

**City of Tonawanda Local Development Corporation**  
**Meeting Minutes**  
**January 12, 2022 @ 7pm**  
**Location: 130 Clinton St, Tonawanda, NY 14150**

**Call to order:** 7:08pm by Don

**Board Members in Attendance:** Don Benoit, Sam Muscato, Mary Ann Cancilla, Lindsay Dzielski, Mario Pena, Marty Grunzweig, Sean Rautenstrauch (Council Representative)

**Excused:** Joseph Hokenkamp, Fred Foels

**MOTION:** Mario moved to approve minutes of December 8, 2021. Second by Sam. Motion carried.

**LDC Meet and Greet:** Date will be March 1, 2022 @7pm at Joey's downstairs. Reviewed and chose invitation style. Mary Ann and Sam to get information to Lindsay to finalize invite. Mary Ann will handle printing and distribution to board members. Goal is to visit local business from Feb 1- 9<sup>th</sup> with invites. Mario working on business survey – group brainstormed ideas and Mario will send out survey via email for board to review. Plan is to distribute at Meet and Greet. RSVP by 2/18 to give us enough time to follow up with businesses and call-in final count to Joey's. Will have sign in sheet to collect business contact information.

Mary Ann suggested asking Suzanne to run our Facebook page and join Marketing committee once it is formed. Mario will assist with Facebook page, as well.

Discussion came up about hiring grant writer in near future – brainstormed some people we could reach out to. Still looking for additional members – attorney/paralegal, etc. Will continue to post application to Facebook.

**Zoning:** Need to form an official Zoning Committee. As of now, Don, Marty, Mary Ann and Sam will work on zoning. Don and Marty to take lead to review all zoning documentation, meet with Jason and present update at next meeting. Need to reach out to City to see if they are still onboard with zoning due to Administration changes. Suggestion made to ask Jason Knight to prepare a presentation on zoning that is easy to follow for those that don't know much about zoning. That way we can share with city officials, public, etc. Sean can help to educate council on the zoning proposal, as well. May want to reach out to the City Planning Board.

Mary Ann suggested that we hire Accountant to file 2021 taxes. Will reach out to John Guido at Allied Financial to see if he would be willing to file for LDC.

**Adjournment:** Motioned by Mary Ann at 8:44pm. Seconded by Marty.

**Next Meeting:** Wednesday, February 9, 2022 @ 7pm at 130 Clinton St.