

City of Tonawanda Local Development Corp. (LDC)

Meeting Minutes

Date: July 27, 2018

Location: City Community Room 200 Niagara St, Tonawanda NY 14150

Board Members in Attendance: Jason Knight, Alice Roth, Fred Foels, George Ferber, Jackie Smilinich. Dawn Kammerdeiner Excused: Joe Cassata, John Guido Absent: Chuck Gilbert

Other Attendees Excused : Allison Harrington (Executive Director), Doug Taylor (Advisor), Roxanne Kise (Landmark)

Invitees: Mayor Davis, Jenna Koch, Council President

Observer: Charlie Rech

Meeting called to order by Chair, Jason Knight at 5:05 pm.

Chair began the meeting with introductions of LDC Board to City Representatives and began the discussion of how to move the Main Street Program forward in absence of a Program Manager since June 30, 2018. Further stating that the oversight of the Main Street Program was one of the original charges of the LDC. The council approved the formation of the LDC on June 24, 2018. The LDC has submitted its By Laws in time for a council resolution could be on the agenda tonight, July 27, 2018, however it is not on the agenda. Council Rep to the LDC Ms. Kammerdeiner asked Ms. Koch if the By Laws would be on the August 7 (2018) agenda. The Board was assured it the resolution would be on the August 7 2018 agenda.

Chair asked the Mayor how to move forward with the Main Street Program's extension through December without a Program Manager. The Mayor stated he was waiting for a reply from Paul D'Orlando regarding using HUD funds. Chair had spoken to D'Orlando and was certain those funds were not eligible but could circle back. The Chair suggested perhaps the general fund could be used to cover the Main Street Program for 6 months and added that Roxanne Kise was very concerned as to why there is no Program Manager, as required per the grant extension. Ms. Koch asked "Who hires the Manager?" and "What happened to the request to extend the Manager?" Chair replied he had sent the request thru the City Clerk to the Council and Mayor on May 31. Ms. Koch assured the Board the resolution for By Laws would be on the August 7 agenda and should have no trouble passing.

Mayor suggested he thinks there's money in the budget to support the Program Manager for 6 months and will ask the council to approve a resolution on August 7th for funds to keep Ms. Harrington on board.

Chair reiterated that the LDC will be back to operating without a Program Manager or Executive Director in 6 months and that it is important that the LDC and City continue discussion on how we can fund the management of the organization.

Mayor and Council left at 5:40

Regular meeting began at 5:45

MOTION: Alice moved to approve minutes of June 26, 2018. Second by George. Motion carried

Committee Reports

No committee reports were made as there were no sub-committee meetings

CITY UPDATE

- No Report

NEW BUSINESS

- 2019 need assistance to secure funding for Insurance. Perhaps Doug can give advisement.

MOTION: Alice motioned to adjourn at 6:00 until August 20, 2018 at 5PM at American Legion. Second by George. Motion carried.