Interviewing: It Takes Two To Tango

Resources

Questions about the specific job

- 1. What are your expectations for me in this role?
- 2. What's the most important thing I should accomplish in the first 90 days?
- 3. What's the performance review process like here? How often would I be formally reviewed?
- 4. What metrics or goals will my performance be evaluated against?
- 5. What are the most immediate projects that I would take on?
- 6. How long before I will be... [meeting with clients, have responsibility for my own accounts, interacting with other departments, etc.]?
- 7. What does success look like in the 1st 30, 60, 90 days.
- 8. What is the salary range? What is going to be the determining factors that the higher end vs the lower end of the scale.

Questions about the team

- 7. What types of skills is the team missing that you're looking to fill with a new hire?
- 8. What are the biggest challenges that I might face in this position?
- 9.Do you expect my main responsibilities in this position to change in the next six months 18.How would you describe the company's values? to a year?
- 10.Can you tell me about the team I'll be working with?
- 11. Who will I work with most closely? What other departments or units will I interact with?
- 12. Can you tell me about my direct reports? What are their strengths and the team's biggest challenges?

Questions for your potential boss

If the interviewer is your boss, you want to ask questions along these lines as well.

- 13. How long have you been at the company?
- 14. How long have you been a manager?
- 15. What's your favorite part of working here?

Questions about the company

One important note here: Don't ask things that you can easily find with a quick Google search (more on this in the "Questions to Avoid" section).

- 16. What are the current goals that the company is focused on, and how does this team work to support hitting those goals?
- 17. What gets you most excited about the company's future?
- 19. How has the company changed over the last few years?
- 20. What are the company's plans for growth and development?





Interviewing: It Takes Two To Tango

Resources

Questions about the culture

21. How do you typically onboard employees?

• If the position will be remote, ask specifically about how remote employees are integrated into the company culture, Markman advises.

22. What do new employees typically find surprising after they start?

23.Is there anything that I should read before starting that would help me have a shared understanding with my colleagues?

 Asking this question not only signals your interest in the position but also shows that you're eager to have "shared cultural references with the people you'll be working with," Markman says.

24. What's your favorite office tradition?

25. What do you and the team usually do for lunch?

26.Do you ever do joint events with other departments or teams?

27. What's different about working here than anywhere else you've worked?

28. How has the company changed since you joined?

Tips for the interviewee

Company research - ask questions related to your search

Be sure to check out reviews before the interview

Ask colleagues in the industry about company reputation

Check out social media pages

Focus questions on areas that are of genuine interest to you.

Maybe tour or drive the property before you interview.

Know why this position will be the right opportunity for you.

Come prepared with your references/awards.

Write a thank you note/email



