



## COVID-19 Safety Plan

Finn Bay Marine Group Inc.  
9995 Finn Bay Road, Powell River, VON2G0

Responsible Party: Kelli Turner 1.888.263.0570

[dispatch@savaryislandferry.com](mailto:dispatch@savaryislandferry.com)

Local Provincial Health Officer: Vancouver Coastal Powell River  
Michael Nguyen email: [Michael.Nguyen@vch.ca](mailto:Michael.Nguyen@vch.ca) Phone: 604-485-3324

### **Established Occupancy Limit:**

#### **13 Acres Facility: Marine Transportation Hub**

Skippers will allow 2 vehicles with 4 passengers at a time into the covered loading area to unload and maintain a 6 foot social distancing barrier from staff and passengers. Remainder of the passengers will be directed to marked loading standby zones until it is their turn to load/unload. Current regulations will only allow 6 passengers per vessel.

### **Parking Lots:**

Access to parking lots by customers will be minimal as loading and unloading of cargo will be complete and passengers will be instructed to have one person park the vehicle. Once parked, passenger keys will be labeled placed in a zip lock bag and placed in a plastic container for a minimum of 48 hours on site.

### **Workplace Worker Reduction Plan:**

Finn Bay Marine Group has reduced its workforce to essential services meaning only captains will interact with the passengers from start to finish. This will reduce exposure to additional staff.

Dispatch and office personal are working from home at this time.

### **Measures to keep staff and others at least 6 feet apart:**

6 foot social distancing tape lines will be maintained by management, staff and passengers. Only one person allowed on the ramp to the dock at a time. No passing allowed. Skippers will only load the vessel with cargo at this time while maintaining a 6 foot distance.



Loading Crews will maintain a 6 foot distance while loading cargo without passengers.

**Administrative Level Protection:**

12 Passenger Water Taxi's are designed with wipeable fabric passenger seats, passenger contact areas can be disinfected without taking apart hardware.

Vessels are restricted to 50% capacity, as per Transport Canada until June 30<sup>th</sup> 2020.

**Passenger Contact Areas Onsite: 9995 Finn Bay Road, Lund, BC**

- Ramp on the way down to the water
- Carts (2 Wheel and 6 Wheel)
- Passenger vehicles arriving and departing
- Hand grabs on and off the vessels
- Passenger Seats
- Window Handles (Vessels)
- Passenger Lounge and Washrooms (Closed until further notice)

**Cleaning start of each day:**

Staff members will spray and disinfect the following areas:

- Railings of the main ramp each morning prior to arriving at the vessels.
- Outside contact area of the gate at the top of the ramp.
- Doorknobs to the storage areas
- Light switches
- Vessel throttles and steering wheels
- Chart knobs and radio

**Cleaning carts between use:**

Dollies onsite that are used by staff and passengers to load and unload cargo will need to be cleaned between users. Finn Bay staff will provide a dirty cart area for carts to be placed after use. Staff will clean and disinfect carts prior to being moved to clean cart area.

**Cleaning procedure prior to departure: Finn Bay**

Dollies are to be cleaned, disinfected, and returned to the clean cart area. Wipe down of the ramp railings.



### **Cleaning procedure prior to departure: Savary Island / Remote Docks**

Wipe down ramp railings with disinfecting wipes on any remote docks accessed by customers.

### **Cleaning procedure post trip:**

Once a vessel has been unloaded, all seats and passenger contact area's need to be disinfected prior to pre-loading new passengers.

### **Cleaning procedure end of each day:**

- Railings of the main ramp.
- Outside contact area of the gate at the top of the ramp.
- Doorknobs to the storage areas
- Light switches
- Vessel throttles and steering wheel
- Chart knobs and radio
- Ensure carts are clean and returned to clean cart area

### **Cleaning Procedure**

Effective cleaning and disinfection involve a two-stage process.

#### **Cleaning:**

To disinfect a surface effectively, you must clean it first to remove surface dirt and debris. Any residue left on work surfaces and equipment may deactivate the disinfectant. Use soap or detergent as a cleaning agent. One of the most common disinfectant solutions is water and bleach. You can make a 500 ppm bleach solution by adding 42 mL (3 tablespoons) of bleach to 4 L (1 gallon) of water. PPE as per SDS sheet must be worn while handling chemicals.

#### **Disinfection:**

After cleaning, apply a disinfectant to the surface. Read the SDS sheet on the cleaning product prior to use. You need to leave the disinfectant on for a specified contact time to neutralize any remaining organisms.



## **Passengers and Staff Handwashing:**

We have installed several handwashing sinks in the Marine Transportation Hub area for use. We request our passengers to wash their hands with soap and water prior to boarding our vessels. When boarding a vessel offsite, hand sanitizer will be provided.

## **Staff and Passenger Mask Use**

All Finn Bay staff will use a surgical mask or a half mask respirator while traveling inside an enclosed vessel with passengers or other staff. All staff are trained in proper use and cleaning of masks being used. Passengers are required to bring and wear a mask while traveling inside a closed water taxi. Finn Bay Marine Group will have masks available for passengers at the cost of \$5 each and the proceeds will be going to the Savary Island Fire Department and First Responder program.

All staff will review the WorkSafe BC Health and Safety Documents prior to start of days work:

- COVID-19 Selecting a Mask
- COVID-19 How to Use a Mask
- COVID-19 Hand Washing and Alcohol-Based Hand Sanitizer Process

## **Staff Handwashing**

Hand washing required by staff prior to start of shift, after traveling to or from the Finn Bay Marine Transportation Hub, after glove removal throughout the day.

## **Staff Gloves**

Protective disposable gloves must be worn by staff when they use shared tools, or while loading and unloading cargo anywhere on Finn Bay Marine Group property or while working remote.

**If any staff or passengers see anything of concern, please contact a staff member or Kelli Turner 604-720-5559.**

**Parts to be included: SDS – Bleach**

## **Let's all do our part**

When workplaces in British Columbia are healthy and safe, they contribute to a safe and healthy province. As COVID-19 restrictions are lifted, and more businesses resume operations, let's all do our part!