

Achieve Workforce Development Specialist

Paid Summer Internship Position for College Students



**ExxonMobil Community
Summer Jobs
Program**



About the Position

This is a deeply rewarding opportunity to develop marketing, project management, case management, and communication skills while interning for an agency that honors and celebrates individuals with disabilities.

You will be responsible for creating a recruitment plan to attract, select, hire, and on-board clients referred by our non-profit partners. Additional responsibilities include assisting clients during the e-learning process, supplying job leads, researching local certification programs, and assisting in the development of work support seminars.

Basic Requirements

- Currently enrolled undergraduate student returning to college as a full-time (minimum 12 credit hours/semester) sophomore, junior or senior in the fall of 2019.
- Able to work 35 hours/week for 8 weeks between May 13, 2019 and Aug. 23, 2019.
- Able to attend 3 mandatory ExxonMobil intern events: June 4, June 25, and July 26.

To Apply (by April 19, 2019)

Email resume and cover letter to: djones@achieveDFW.org

Learn more about Achieve at www.achieveDFW.org

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