



helping kids fight cancer

## APPLY

DEADLINE: April 15, 2020

Send resume and cover letter to:

Annette Leslie

Founder/Chief Mission Officer

carrymecarson@gmail.com

## DETAILS

May 11- August 14

Days/times of the internship are flexible.

Intern will work for an 8-week period, 35 hours per week, May 11 – August 21, 2020.

## STIPEND

\$2,750 paid in bi-weekly installments.

Intern responsible for:

Room, Board, Transportation

## COLLABORATIVE MISSION

Encourage | Teens in the Battle

Research | Childhood Brain Cancer

Awareness & Action | Federal | State | Local

MADE POSSIBLE BY

**ExxonMobil Community**  
**Summer Jobs**  
**Program**

## Carson's Corner Program Coordinator

### POSITION DESCRIPTION:

The Carson Leslie Foundation seeks an intern to work during the summer of 2020 as Program Coordinator for Spring and Fall Carson's Corner Activities.

### COORDINATOR DUTIES:

The Coordinator will be responsible for:

1. organizing a field trip, including soliciting sponsorship
2. soliciting sponsorships and donations for a themed party
3. managing and coordinating with partners, sponsors and Childrens' Hospital

### MARKETING DUTIES:

Design and edit printed and online materials as necessary  
Coordinate and post marketing and program activities on Facebook and Instagram

### QUALIFICATIONS:

Applicants must be a currently enrolled undergraduate student who will return to college  
a full-time sophomore, junior, or senior Fall 2020

Experience in social media marketing and non-profit organization management

### ABOUT CARSON'S CORNER

Carson's Corner is a dedicated space at Children's Health-Dallas where cancer fighting teens gather to watch TV, play video games, work on art projects and encourage one another to keep up the fight. Carson's Corner also provides parties, a backpack program and field trips throughout the year.