



Summer Literacy Project Coordinator

Internship made possible by ExxonMobil Community Summer Jobs Program

Position Description

Dallas Afterschool is seeking a qualified candidate for the position of Summer Literacy Project Coordinator to oversee all aspects of our Tackle Summer Slide (TSS) summer literacy program. Through TSS, students receive individualized reading lessons using nationally-recognized literacy software as well as small group work with certified literacy instructors.

Requirements

- Current undergraduate college student with at least 30 credit hours
- Strong oral and written communication skills
- A passion for education and working with disadvantaged youth
- Proficiency in Microsoft Word, Excel, and PowerPoint; comfortable learning new technology

Responsibilities

- Conduct site visits to train summer staff on implementing literacy technology / program
- Assist students with reading exercises
- Collect, process, and analyze student-level and program-level data pre- and post-service
- Communicate in-person and through email with literacy instructors and summer staff
- Create a presentation to display program data and results

Dates: June, 15, 2020 - August, 14, 2020

Hours: 35 hours per week (weekdays)

Apply by: Friday, May 1st, 2020

To apply: Send resume to
jobs@dallasafterschool.org

Stipend: \$2,750



Intern supports Dallas Afterschool's efforts to increase the quality and availability of afterschool and summer programs for over 14,000 students in Dallas County.