

*Paid Internship made possible by:* **ExxonMobil Community  
Summer Jobs  
Program**



## PROGRAM DESCRIPTION

Genesis Women's Shelter & Support is a crisis intervention center in Dallas, Texas that helps victims of domestic violence. Genesis provides emergency shelter, food, clothing, counseling, and advocacy services to women and their children. By providing these services we help clients start a new life for themselves and their children and begin their journey to safety.

The Client Services Intern will undergo in-depth client services training, assist with organizational administrative responsibilities, and aid Children's Programming staff with childcare and educational activities during our summer program. Additionally, the intern will learn how nonprofits function, particularly in the domestic violence field, by participating in hotline training by shelter staff and shadowing the Genesis Client Services staff as appropriate. The intern will also work closely with the Director of Advocacy & Education on a day to day basis with tasks including, but not limited to, attending community meetings and clinical staffing and working to assist with various client needs throughout the week. The intern will have the opportunity to assist with Client Services programs at both our Residential Safe Campus and Outreach Counseling Center.

## QUALIFICATIONS

- Eagerness to learn & desire to grow
- Passion for working to end domestic violence
- Enthusiasm and Energy
- Computer Proficiency
- Currently enrolled as an undergrad, returning to college in the fall (full time 12 hrs.), and has completed their Sophomore Year.

## DETAILS

- \$2,750 / Eight Weeks
- 35 Hours Per Week
- Summer 2020 dates flexible, but must be available for mandatory training.
- Please send resume and cover letter to [kfultz@genesishelter.org](mailto:kfultz@genesishelter.org).