

Sample- Initial email contact

Dear Dr. \_\_\_\_\_

My name is \_\_\_\_\_ and I am clinic owner of \_\_\_\_\_. We are clients of Chiropracticheadhunters.com and were given your information because you were a match to us through their system.

We would like to set-up a \*phone or in-person interview (\*sender choose one). Please contact me on my cell number \_\_\_\_\_ immediately to set up a time or simply respond to this email. We look forward to moving forward in the interview process with you.

Please, if you are no longer available for employment or do not wish to pursue this opportunity with us our team would appreciate a quick response to let us know.

Sincerely,