

Gift Acceptance Policy

1. Purpose

The purpose of this Gift Acceptance Policy is to establish guidelines for accepting charitable donations to the Gentle Journey Foundation.

The Foundation welcomes donations that support its mission of providing relocation assistance, transportation support, and transitional services for seniors, veterans, and individuals in need.

This policy ensures that all gifts are accepted in a manner that aligns with the Foundation's mission, financial policies, and legal responsibilities.

2. General Policy

The Gentle Journey Foundation accepts donations that support the organization's charitable mission and operations.

The Foundation reserves the right to decline any donation that:

- Does not align with the Foundation's mission.
- Would create financial or legal liability.
- Would be difficult or costly to maintain.
- Has restrictions the Foundation cannot meet.
- Would negatively impact the Foundation's reputation.
- Requires the Foundation to engage in activities outside its mission.

All gifts become the property of the Gentle Journey Foundation unless otherwise agreed in writing.

3. Types of Gifts Accepted

The Gentle Journey Foundation may accept the following types of donations:

- Cash Donations
 - Cash
 - Checks
 - Online donations
 - Electronic transfers
 - Recurring donations
- Personal Property Donations
 - Furniture
 - Household goods
 - Moving supplies
 - Equipment
 - Tools

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Office equipment
Electronics
Storage items
Supplies that support relocation and transportation services

Vehicle Donations

Cars

Vans

Trucks

Trailers

Shuttle vehicles

Moving trucks

Utility vehicles

Vehicle donations may be used for program services or sold to support Foundation programs.

Corporate and Sponsorship Donations

Corporate donations

Sponsorships

Program sponsorships

Equipment donations

Service donations

Grant funding

Real Property (Case-by-Case)

The Foundation may accept donations of real estate or property only after review and approval by the Board of Directors.

4. Restricted and Unrestricted Gifts

Donations may be either:

A. Unrestricted Gifts

These donations may be used wherever the need is greatest, including programs, operations, and organizational support.

B. Restricted Gifts

Restricted donations must be used for the specific purpose designated by the donor, such as:

Veteran relocation assistance.

Senior relocation assistance.

Transportation assistance.

Scholarship program.

Vehicle fund.

Equipment fund.

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Storage assistance.
Specific program sponsorship.

The Foundation will make reasonable efforts to honor donor restrictions. If a restricted purpose can no longer be fulfilled, the Foundation may redirect the funds to a similar program with Board approval.

5. Donation Receipts and Tax Acknowledgment

The Gentle Journey Foundation is a 501(c)(3) nonprofit organization and donations may be tax-deductible to the extent allowed by law.

The Foundation will provide donation acknowledgments including:

Name of the Foundation
Date of donation
Amount of cash donation (if applicable)
Description of non-cash donation (no value assigned)
Statement that no goods or services were provided in exchange for the donation (if applicable)
The Foundation does not assign values to non-cash donations. Donors are responsible for determining the value of donated items for tax purposes.

6. Sale or Use of Donated Items

Donated items may be:
Used directly for program services
Given to seniors, veterans, or individuals in need
Used for moving or transportation services
Stored for future program use
Sold to support Foundation programs and operations
Donated to partner organizations if appropriate
The Foundation reserves the right to determine how donated items are used, stored, distributed, or sold in support of its mission.

7. Acceptance Approval

Certain gifts may require approval by the Board of Directors, including:

Vehicle donations
Real estate donations
Large equipment donations
Gifts with restrictions
Gifts that may create liability or ongoing costs
Gifts requiring special agreements

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8. Donor Recognition

The Foundation may recognize donors through:

Thank you letters

Website recognition

Impact reports

Media recognition

Events

Sponsorship recognition

Donor recognition programs

Donors may also request to remain anonymous.

9. Policy Review

This Gift Acceptance Policy will be reviewed periodically by the Board of Directors and updated as necessary to ensure compliance with nonprofit regulations and organizational needs.

10. Approval

This Gift Acceptance Policy was adopted by the Board of Directors of the Gentle Journey Foundation in 2024.