Bart Hall Shows

# Long Beach

Welcome to the 2023 Shows. This year we will be celebrating our 75th year in show business of any Hall Family Shows. We've been known by different names, but today it's called Bart Hall Shows. We predict large crowds of avid outdoor enthusiasts, together to celebrate their passion for the great outdoors. By exhibiting in a Bart Hall Show, you are taking part in one of the nation's truly great shows while promoting and encouraging increased participation in all things outdoors. Enclosed you will find information that will help you prepare for the upcoming shows. This information is for the Bart Hall Show at the Long Beach Convention Center. Enclosed is the exhibitor kit for the Long Beach Bart Hall Shows held March 29, 2023 - April2, 2023. We will refer to this as the exhibitor kit. We thank you for your support.

Please check in at show office when you arrive to receive your badges, pay off balances, and receive your booth/space number.

Long Beach Convention Center, Hall's B & C 300 E. Ocean Ave. Long Beach, CA 90801 Our Office is located in Bogie's Bar. We will be set up at the Entrance near the front doors.

#### Move-In Hours:

Monday, March 27, 2023 - \*Noon -5:00 pm Tuesday, March 28, 2023 - 8 am - 10:00 pm Wednesday, March 29, 2023 - 8 am - Start of Show

Total Expo is responsible for all move in. They also will be responsible for information regarding rental of equipment for show; booth set-up; drayage; & decoration.

Russ Luke (decorator)
lukerruss@gmail.com
(714)-936-1295
Total Expo. Inc.
(310) 320-4203

We will provide 500 watts of Electricity for every 10 x10 booth. Bulk space customers, call either Bart Hall or Jim McComb. If your needs are greater than that, you may order more through Edlen Electrical.

All information regarding Decorator and Electric can be found in this packet and on our website: https://hallshows.com/exhibitor-kit.

All orders will be processed using your company name. We will provide Booth Numbers at show check in.

Bart Hall Shows will provide information of the following in this kit: Exhibitor Parking, Hours of Show, Show Office, Telephone and Wifi, Hotel Information and Badge Information.

<sup>\*(</sup>pending bulk taping on Monday)

### Hours of Shows

Weekdays 12:00 Noon - 8:00 pm Saturday 10:00 am - 8:00 pm Sunday 10:00 am - 5:00 pm

#### Parking

Parking fees are not included in your exhibit fees. We have arranged for an all-week, in and out pass to be made available to exhibitors. These will be sold at the entrance gates and at the front of our Office Tuesday and Wednesday.

#### Location of Show Office:

Long Beach Show:

Our Office is located in Bogie's Bar. We will be set up at the Entrance near the front doors.

#### Wifi & Telephone Service:

Smart City Networks (562) 499-7707. (See attached form)

<u>Fire Department Rules:</u> To comply with the fire department regulations, all motors being displayed may not contain gasoline. All gas caps must be locked or tapped closed.

## Health Department:

If your exhibit involves food preparation, you will be required to acquire a permit from the county.

## Security

We believe we have sufficient guard service. If you display small items, we suggest that they be fastened to your display. You may wish to bring a box with a lock to store them after show hours. The show management is not responsible for loss.

## Sublet of Space

No Exhibitor may sublet space to anyone. Subletting will result in for forfeiture of Booth space for the remainder of show. No refunds will be given.

## Exhibitor Admission:

With proper credentials, exhibitors will be allowed into building 1 1/2 hours before show opens. Exhibitors must remain in their booth area. For security reasons, browsing during this time will not be permitted.

Procedure: All Exhibitors MUST start at Show Office.

At the Office, they will meet STAFF and help them to get:Booth Space Number and Badges (this will identify them to customers with Hours printed on back) (escort them to their booth if necessary) At this time, Exhibitors must pay balance of any money owed and sign contract if necessary.