



THE PROTESTANT EPISCOPAL THEOLOGICAL SEMINARY IN VIRGINIA
MASTER OF ARTS Thesis or SUMMATIVE CAPSTONE PROJECT (SCP) PROPOSAL

This supplement is due April 10th, the academic year before the student is to graduate.

Name of Student: _____

Name of Thesis or SCP Advisor: _____

Area of Specialization:

- BIBL Biblical Studies
- CF Christian Formation
- CHWT Church and Witness

The successful completion of a Thesis or SCP is required to meet the graduation requirements for the M.A. program. When successfully completed, students earn 3 credits.

- I elect to write a standard thesis provided I have at least a 3.5 GPA, after 24 credits completed. My thesis will receive a letter grade.
- I elect to write an honors thesis provided I have at least a 3.75 GPA, after 24 credits completed. My honors thesis will receive a letter grade.
- I elect to complete a SCP. My SCP will be graded pass/fail.
- I elect to complete a SCP. Provided I have at least a 3.5 GPA, after 24 credits completed, my SCP will receive a letter grade.

Format:

<p>SCP <i>(3 credits)</i></p> <p><i>Mark all that will apply</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Written examination <input type="checkbox"/> Oral examination <input type="checkbox"/> Curriculum <input type="checkbox"/> e-Portfolio <input type="checkbox"/> Physical portfolio <input type="checkbox"/> Digital media <input type="checkbox"/> Substantial essays <input type="checkbox"/> Other(s): _____

OR

<p>THESIS</p> <ul style="list-style-type: none"> <input type="checkbox"/> Thesis (3 credits) <i>Requires minimum 3.5 GPA after 24 credits completed.</i> <i>The second reader is internal to VTS.</i> <input type="checkbox"/> Honors Thesis (3 credits) <i>Requires minimum 3.75 GPA after 24 credits completed.</i> <i>The second reader is external to VTS.</i> <i>A passing grade lower than A- will result in a standard (non-honors) thesis.</i>



THE PROTESTANT EPISCOPAL THEOLOGICAL SEMINARY IN VIRGINIA

MASTER OF ARTS THESIS or SCP PROPOSAL

On a document, please provide your proposal following this model.

Two sample proposals can be found at the end of this document.

Proposed Title

Thesis or SCP Description including a clear **Thesis Statement**

Purpose

Intended Audience

Learning Goals

Preliminary Outline

Foundational Bibliography

Proposed schedule for the work

*Please note: to participate in the upcoming May graduation the due dates are as follows:

- **March 31** – completed, formatted draft due for submission to Advisor and Second Reader
- **April 15** - reports from Advisor and Second Reader due back to the student
- **May 1** – final corrected version submitted to Advisor and Reader for signature
- **May 7** - one signed copy due for submission to the Bishop Payne Library.

To register for Thesis or SCP you must have a VTS faculty Advisor. The Advisor must sign this form before it is submitted.

Signature of Thesis or SCP Advisor: Judy Ferriss Williams

Date: _____

Signature of Student: [Signature]

Date: 04/10/26

Signature of Director of MA Programs: [Signature]

Date: 4/13/26

Signature of Second Reader (VTS Internal as applicable): _____

Date: _____

Signature of the Vice President for Academic Affairs: [Signature]

Date: _____

For those writing an Honors Thesis:

Proposed External Reader (include contact information – address, email, and phone number):

Please submit completed form to the Director of Academic Writing, and copy the Registrar.