



THE PROTESTANT EPISCOPAL THEOLOGICAL SEMINARY IN VIRGINIA  
MASTER OF ARTS Thesis or SUMMATIVE CAPSTONE PROJECT (SCP) PROPOSAL

*This supplement is due April 10<sup>th</sup>, the academic year before the student is to graduate.*

Name of Student: \_\_\_\_\_

Name of Thesis or SCP Advisor: \_\_\_\_\_

**Area of Specialization:**

- BIBL Biblical Studies
- CF Christian Formation
- CHWT Church and Witness

The successful completion of a Thesis or SCP is required to meet the graduation requirements for the M.A. program. When successfully completed, students earn 3 credits.

- I elect to write a standard thesis provided I have at least a 3.5 GPA, after 24 credits completed. My thesis will receive a letter grade.
- I elect to write an honors thesis provided I have at least a 3.75 GPA, after 24 credits completed. My honors thesis will receive a letter grade.
- I elect to complete a SCP. My SCP will be graded pass/fail.
- I elect to complete a SCP. Provided I have at least a 3.5 GPA, after 24 credits completed, my SCP will receive a letter grade.

Format:

<p><b>SCP</b> ( 3 credits)</p> <p><i>Mark all that will apply</i></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Written examination</li> <li><input type="checkbox"/> Oral examination</li> <li><input type="checkbox"/> Curriculum</li> <li><input type="checkbox"/> e-Portfolio</li> <li><input type="checkbox"/> Physical portfolio</li> <li><input type="checkbox"/> Digital media</li> <li><input type="checkbox"/> Substantial essays</li> <li><input type="checkbox"/> Other(s): _____</li> </ul>
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OR

<p><b>THESIS</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Thesis (3 credits) <i>Requires minimum 3.5 GPA after 24 credits completed. The second reader is internal to VTS.</i></li> <li><input type="checkbox"/> Honors Thesis (3 credits) <i>Requires minimum 3.75 GPA after 24 credits completed. The second reader is external to VTS. A passing grade lower than A- will result in a standard (non-honors) thesis.</i></li> </ul>
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THE PROTESTANT EPISCOPAL THEOLOGICAL SEMINARY IN VIRGINIA

MASTER OF ARTS THESIS or SCP PROPOSAL

On a document, please provide your proposal following this model. Two sample proposals can be found at the end of this document.

Proposed Title

Thesis or SCP Description including a clear Thesis Statement

Purpose

Intended Audience

Learning Goals

Preliminary Outline

Foundational Bibliography

Proposed schedule for the work

\*Please note: to participate in the upcoming May graduation the due dates are as follows:

- March 31 – completed, formatted draft due for submission to Advisor and Second Reader
• April 15 - reports from Advisor and Second Reader due back to the student
• May 1 – final corrected version submitted to Advisor and Reader for signature
• May 7 - one signed copy due for submission to the Bishop Payne Library.

To register for Thesis or SCP you must have a VTS faculty Advisor. The Advisor must sign this form before it is submitted.

Signature of Thesis or SCP Advisor: James W Farwell Jr Date: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Director of MA Programs: [Signature] Date: 4/13/26

Signature of Second Reader (VTS Internal as applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Signature of the Vice President for Academic Affairs: [Signature] Date: 4/13/26

For those writing an Honors Thesis:

Proposed External Reader (include contact information – address, email, and phone number):

Please submit completed form to the Director of Academic Writing, and copy the Registrar.