



2024 National Treasures Tour

Philadelphia - Gettysburg - Washington D.C.
June 17-23, 2024

Greg Samuelson, Tour Director
623 State Street
La Porte, IN 46350
219-393-1160
Fax: 219-293-8846
gohoosiertravel@gmail.com

Dear Parents/Guardians:

We are offering students at local area middle schools and high schools the opportunity to participate in an outstanding six-day/five-night tour of Washington D.C., along with a special excursion to Philadelphia, Gettysburg, Pennsylvania, and *9/11 Memorial in New York* from June 17-23, 2024. The tour will depart the morning of June 17th and return the morning of June 23rd. Your child will have the unique opportunity to experience the nation's capital, a virtual "living classroom," with fellow classmates and teachers. They will experience government in action and visit some of the most historic treasures of our country. A list of sites and special features of this tour is presented on the next page. The tour has been prepared for us by Hoosier Travel, a fully insured travel agency specializing in student group travel to Washington D.C., with over 22 years of experience.

The base price of the tour (based on 50 paid participants) is \$1,500.00. Students will be housed in QUAD OCCUPANCY and adults in DOUBLE OCCUPANCY. The trip cost for paying adults is \$1,700.00 if two paying adults participate. Please read the General Information, this cover letter, and Policy and Procedures pages carefully.

Standard features of this all-inclusive tour are:

- Roundtrip Transportation Aboard Premium Climate-Controlled, Restroom-and Video-Equipped Bus (es)
- Meals Beginning with Lunch on Day 1 through Dinner on Day 6
- Adult Chaperone for Every 15-17 students
- Hotel Security
- Quality Hotels (5 nights)
- Complete Lectured Sightseeing
- HT Staff/24 Hour Service
- All Taxes, Tips/Insurance Coverage Included
- All Admission Fees Included

To register your child for this once-in-a-lifetime opportunity, please apply online and submit an initial deposit online or to your school's tour moderator, or if school is out Mail to Hoosier Travel LLC 623 State Street LaPorte, IN 46350.

1. Trip Application fully completed, signed, and returned.
2. Initial Non-Refundable Deposit (\$250.00 for Student, \$250.00 for adult) by check (**payable to Hoosier Travel**) or by credit card, please contact us to pay by credit card, a secure link will be sent by email. Please note there is **3.5% fee added** to each payment paid by credit card

PAYMENT SCHEDULE

<u>Payment #</u>	<u>Payment Due Dates</u>	<u>Student Amount Due</u>	<u>Adult Amount Due</u>
Deposit-1	Tuesday, 12/5/2023	\$250.00	\$285.00—please make the first payment by Check.
2	Tuesday, 1/23/2024	\$250.00	\$283.00
3	Tuesday, 2/20/2024	\$250.00	\$283.00
4	Tuesday, 3/19/2024	\$250.00	\$283.00
5	Tuesday 4/16/2024	\$250.00	\$283.00
6	Tuesday, 5/14/2024	\$250.00	\$283.00

After signing up, an invoice will be emailed monthly with the amount due and your current trip balance. NOTE: As a limited amount of bus and hotel space has been reserved, applications will be accepted on a first come-first served basis. Students may be confirmed before parents/guardians depending on the initial sign-up numbers.

Finally, this is not a school-sponsored event, and the schools are not connected with this tour and do not assume any liability concerning this tour. Hoosier Travel operates the tour. Since this tour is not school sponsored, the right to refuse a student's application in the best interest of the tour is reserved. We also reserve the right to review your student's behavioral record at school.

If you have any questions, please contact us. gohoosiertravel@gmail.com

Mr. Greg Samuelson, Tour Director
La Porte Middle School, 219-393-1160, cell
gsamuelson@lpcsc.k12.in.us

Mrs. Bonnie DeWolf, Sponsor
La Porte Middle School, 219-326-6930, school
bdewolf@lpcsc.k12.in.us

Mrs. Brenda Yuste
La Porte Middle School, 219-326-6930, school
bgonzalez@lpcsc.k12.in.us

NATIONAL TREASURES TOUR SIGHTSEEING

Sightseeing is prepared from the list of sites indicated below. The sites included depend on specific appointments and optional excursions requested by the group as well as the time of year and days of the week the tour is planned.

WASHINGTON, D.C.

- | | |
|--|--|
| <ul style="list-style-type: none"> • Martin Luther King Jr. Memorial • United States Capitol Building • United States Supreme Court • The Library of Congress • Iwo Jima Marine Memorial • Smithsonian Institution <ul style="list-style-type: none"> -Air and Space Museum -Natural History Museum • The National Archives • Union Station • National Zoo–Panda Exhibit • Embassy Row • Korean War Memorial • Thomas Jefferson Memorial • World War II Memorial • United States Holocaust Museum (permanent exhibit by appointment only) | <ul style="list-style-type: none"> • Basilica of the National Shrine of the Immaculate Conception • The White House • Mount Vernon–George Washington’s estate • Ford’s Theatre and Petersen House • Kennedy Center • Old Town Alexandria, Virginia • Arlington National Cemetery <ul style="list-style-type: none"> -Guard Changes-Tomb of the Unknowns -Wreath Laying (by appointment only) -Challenger Memorial -Kennedy Gravesites • Franklin D. Roosevelt Memorial • National Cathedral (by appointment only) • Vietnam Veterans’ Memorial • Abraham Lincoln Memorial • Washington Monument (by appointment only) • National Law Enforcement Memorial and Museum |
|--|--|

PHILADELPHIA

- | | | |
|---|--|---|
| <ul style="list-style-type: none"> • Independence National Historical Park • Christ Church • Independence Hall | <ul style="list-style-type: none"> Liberty Bell Betsy Ross House National Constitution Center | <ul style="list-style-type: none"> Benjamin Franklin Memorial Elfreth’s Alley |
|---|--|---|

GETTYSBURG

- Gettysburg Museum Including the Cyclorama and Film at Museum
- Battlefield Tour on the Bus with Guides (up to two hours)

ADDITIONAL TOUR FEATURES

- Create-A-Video
- Color Group Photo
- National Treasures Tour T-Shirt *(please make sure to include your size on the registration page)*
- Wreath Laying Ceremony at Arlington National Cemetery *(if confirmed)*
- Washington National Cathedral *(if confirmed)*
- White House, Capitol or Pentagon Tour *(if confirmed)*
(Social Security number may be required for White House tour)

REQUIRED MEETINGS FOR STUDENTS AND PARENTS

Meeting #1

Informational meeting for **all** interested students and at least **one** parent/guardian of each student.
 (Parents/Guardians are asked to sit with your child)
Tuesday, October 17, Thursday October 19, 2023, or Tuesday, October 24, 2023 7:00 P.M. LPMS Cafeteria, enter at door 14

Meeting #2

Final pre-trip meeting for **all** students who have sent in deposits and at least **one parent/guardian** of each participant.
Meeting date and time will be announced for Late May of 2024



POLICIES AND PROCEDURES

- 1) **This trip is non-school sponsored.** Since this tour is not school sponsored, the right to refuse a student's application in the best interest of the tour is reserved by Hoosier Travel.
- 2) **The trip is sold as a first come first serve.** Students who pay in full or make a deposit (\$250.-students, \$283.-Adults) on the initial sign up will be counted and assigned in order of sign up on the trip roster. This trip is based on 50 and maximum of the first 50 participants. Students on the roster after the first 50 may not get tickets to all events planned for this trip.
- 3) **Students Behavior:** Students whose behavior issues, in school or otherwise that is a cause for concern and deemed inappropriate by the tour moderators, may be dropped from the trip roster. Students who commit acts (including but not limited to stealing, drinking, drug use, smoking, bullying, violence, fighting etc.) deemed inappropriate and a cause for concern by the tour moderators may be dropped from the trip roster. If the tour moderator cancels an individual because of behavior issues or concerns, the Individual Cancellation Policy applies.
- 4) **Trip insurance** requires signing up within 15 days of the down payment deposited and is non-refundable.
- 5) TravelSafe Student Travel Protection Necessities (N) Plan with Cancel for any reason benefit— Hoosier Travel will acquire travel insurance on your behalf to protect your travel investment, your belongings and most importantly you! The TravelSafe Student Travel Protection Necessities (N) Plan will be sent to you at time of enrollment and will also be included in your final documents. The plan provides a package of benefits including Trip Cancellation, Trip Interruption, Medical, Baggage and more. For questions regarding the Student Travel Protection Necessities (N) Plan, please call TravelSafe Insurance at 800-523-8020.

6) **Payments:**

<u>PAYMENT SCHEDULE</u>			
<u>Payment #</u>	<u>Payment Due Dates</u>	<u>Student Amount Due</u>	<u>Adult Amount Due</u>
Deposit-1	Tuesday, 12/5/2023	\$250.00	\$285.00—please make the first payment by Check.
2	Tuesday, 1/23/2024	\$250.00	\$283.00
3	Tuesday, 2/20/2024	\$250.00	\$283.00
4	Tuesday, 3/19/2024	\$250.00	\$283.00
5	Tuesday 4/16/2024	\$250.00	\$283.00
6	Tuesday, 5/14/2024	\$250.00	\$283.00

- 7) A Statement will be given to each student after the final payment. NOTE: As a limited amount of bus and hotel space has been reserved, applications will be accepted on a first come basis, students may be confirmed before parents/guardians depending on the initial sign-up numbers.
- 8) **Late Payment Fee:** Any Individual's payment made after 7 days due is subject to a \$15.00 late payment fee. **Returned Checks** are subject to a \$35.00 NSF fee.
- 9) **Roster Position Forfeits:** Any Individual's payment late more than 10 days past the due date, forfeit their roster position attained from their initial sign up. There are no refunds given for any Individual who forfeits and loses his or her roster position.
- 10) **Limited Criminal Background Checks:** individuals paying to go on this trip may be required to attain a criminal background check.

GENERAL INFORMATION

1. **Surcharges: Surcharges are a possibility for this tour.** The price of the National Treasures Tour is subject to increase if there are less than 50 paid participants at the time of the final trip meeting, or if the number of tour participants is not sufficient to cover transportation costs of additional buses. Fuel surcharges, taxes or unforeseen trip costs are also possibilities for a trip surcharge. Per person bus surcharges are: \$75.00 for 40-44 paid participants per tour bus, \$100.00 for 35-39 paid participants per tour bus, \$130.00 for 30-34 paid participants per tour bus, \$150.00 for 25-29 paid participants per tour bus. For less than 24 paid per tour bus, the surcharge will be determined at the time of the final trip meeting.
2. **Per person insurance coverage:** \$25,000 Medical, Trip cancellation (cancel for any reason, up to 75 % of trip cost, see restrictions), Hospital of Choice, and Evacuation.
3. **Insurance Surcharge** –Please note: Some adult trip participants may incur an insurance surcharge due to age. You will be notified prior to your application acceptance if a surcharge is incurred.
4. **Payments** – All payments are required by the dates indicated in the cover letter and in the policies and procedures section. Personal and/or business checks will not be accepted 20 days or less prior to the tour. Prior to departure, information will be sent specifying final details of the tour.
5. **Failure to completely pay** for the tour by the deadline date may result in the participant being dropped from the tour. Failure to make timely payments will result in late payment fees and possible loss of roster positions. If space is still available after the deadline date, a \$50.00 late sign-up fee will be charged.
6. **FOR FILING A CLAIM** Co-ordinated Benefit Plans, LLC On Behalf of United States Fire Insurance Company P.O. Box 26222 Tampa, FL 33623 Phone: Toll Free: 877-539-6729 / Direct Dial: 727-475-2808 Contact us online at: <https://cbpconnect.com> Or E-mail the Insured's information to: TravelSafeClaims@cbpinsure.com
IMPORTANT: To facilitate prompt claims settlement, you will be asked to provide proof of the Insured's loss. Therefore, be sure to obtain the following as applicable: 1.) For baggage and baggage delay claims - reports from parties responsible (i.e., airline, cruise line, etc.) for loss, theft, damage or delay. Some claims may also require a police report. Please obtain receipts for lost or damaged items; 2.) For trip delay claims - a statement from party causing delay and receipts for expenses; 3.) For cancellation/interruption claims - the Insured's travel invoice, the cancellation or interruption date, original unused tickets/vouchers, the travel organizer's cancellation clause with regard to nonrefundable losses. You will also be asked to provide proof of payment.
7. **The initial deposit payment as well as all subsequent payments** paid to Hoosier Travel LLC for this trip are non-refundable. You can file a claim with TravelSafe Insurance to receive 75% of your payments and initial deposits if you choose to cancel and contact TravelSafe 48 hours prior to departure.
8. **If the tour moderators or schools** cancel an individual or the tour, the Individual Cancellation Policy applies.
9. **If the tour moderators or schools cancel** an individual because of behavior issues or concerns, the Individual Cancellation Policy applies.
10. **If the tour moderators or school** changes the tour date or destination, all monies received will be transferred to the new tour Date/Destination. Individual cancellations after the date/destination change will be subject to the Individual Cancellation Policy.

GENERAL INFORMATION (CONTINUED)



11. **If individuals cancel due to a covered reason on the policy**, up to 100% of your nonrefundable monies back less the cost of the policy can be recovered. Example: sickness, injury or death of insured or immediate family member etc., Please see policy for full description of coverage. These cancellations can be done right before departure. You must file a timely claim with TravelSafe and provide requested documentation (a signed doctor's note, certificates of proof, canceled checks etc.). Call 888-411-5378 or Contact Hoosier Travel in advance to get directions for cancellations and filing for a refund claim.
12. Hoosier Travel LLC will not issue any refunds for the cost of Trip Cancellation or Trip Interruption."

STUDENT, PARENT/GUARDIAN AGREEMENT

AT SCHOOL: Student and parents or guardians also give permission to the tour moderators and to their child's school administrators, teachers, counselors, and school personnel to discuss my child's personal school information, including, but not limited to, school records, behavior, discipline, medical, performance, and attendance issues. Parent and guardian agree to hold any of the above school personnel harmless for any discussed recommendations or decisions made on the information provided.

DURING TRIP: Major infractions by students during this trip—possession or use of alcohol or non-prescribed drugs, leaving assigned room after curfew, leaving the hotel, fighting, bullying, battery, criminal actions, stealing or shop lifting, refusal to obey chaperones' instructions, etc.—result in an immediate phone call home and the possibility of an immediate return home from the tour along with possible police actions. (Note: If the moderators decide to send a student home a refund will not be given, arrangements will be made with the family and the student will be sent home prior to the conclusion of the tour. Parents/guardians will have to pay for the student's trip home or come and pick the student up.

Hoosier Travel LLC reserves the right along with the tour moderators to make changes in the trip program from time to time to maintain the integrity and value of the planned trip. In the unlikely event that this trip tour date requires changing, the tour moderators will make the decision, and the cancellation policy stated above remains in effect.

Additional forms needed: Prior to departure, parent or guardian also agrees to provide behavior, medical information and release forms, phone tree and possible security form and information required for the Pentagon and White House, if needed.

RESPONSIBILITY: Hoosier Travel LLC is not responsible for any services or accommodation provided by third parties and disclaims any liability for personal injury, property damage, or other loss to the traveler unless such damage, injury or loss is caused by the willful and wanton negligence of Hoosier Travel. With respect to the student traveler, the student and his/her parents(s) or guardian assume full responsibility for any damages, injury, or losses that might occur during the tour except as stated above. Any photo or video likeness taken of a participant and any comment or statement made by him/her while taking part in a Hoosier Travel program may be used in materials published by Hoosier Travel without permission or compensation.



2024 NATIONAL TREASURES TOUR APPLICATION

To register for this tour with Hoosier Travel LLC, please bring this form signed along with your payment to Mr. Samuelson, Mrs. DeWolf, Mrs. Yuste at LPMS, or Mail to Hoosier Travel 623 State Street LaPorte, IN 46350. You can also drop this form off at UpTowne Shoppes, 623 State Street Att: Hoosier Travel.

Please Print

Participant's Name _____

Address _____ Home Phone: (____) _____

City _____ State _____ Zip Code _____

Please check:
____ Student
____ Adult
____ Male
____ Female

Date of Birth: _____

Citizenship: ☐ United States ☐ Other (*Please indicate what country*) _____

Please select desired occupancy: (if nothing is selected, we will assume quad occupancy for students and double occupancy for adults)

☐ **QUAD (applicable price)** ☐ **TRIPLE (+\$95.00) ea** ☐ **DOUBLE (+\$246.00)ea** ☐ **Single (+\$740.00)**

Please select desired T-shirt size:

☐ **Small (S)** ☐ **Medium** ☐ **Large (L)** ☐ **Extra Large (XL)** ☐ **Double Extra Large (XXL)**

Please select your school:

☐ **LaPorte Middle School** ☐ **LaPorte High School** ☐ **Other** _____

Parent/Guardian's Name _____ E-mail _____

Home Phone _____ Cell Phone _____ Work Phone _____

I permit my child to participate in the National Treasures Tour from June 17-23, 2024. I have read and agree to the General Information including the Cancellation Policy, Surcharges, Responsibility, Policy and Procedures, Cover letter, and Student, Parent/Guardian Agreement, plus approve that the tour moderators may check on my child's behavioral record at the applicable school.

Parent/Guardian's Signature _____ **Date** _____

Student's Signature _____ **Date** _____

UNSIGNED APPLICATIONS WILL BE RETURNED WITH DEPOSIT

All checks or money orders should be made payable to Hoosier Travel, LLC.

Please do NOT make your check payable to your school.

CREDIT CARD PAYMENTS

If your wish to make your **initial** payment/deposit by credit card, check here ☐

A secure request for payment will be emailed to you from Hoosier Travel (make sure your email address is above)

(You may have to check Spam/Junk folders and add us to your safe senders list.)

For future payments by credit card, you will be emailed an invoice after your initial payment, which will allow you to make payments online.

Please note a 3.5% Credit Card service fee will be added to your invoice total after each credit card payment.

To help offset the cost of the trip, we will be conducting several fundraisers throughout the school year. Would you be interested in participating in these fundraisers? Please circle one- YES NO