

GALAXY DANCE & GYMNASTICS LTD

Safeguarding & Child Protection — Parent Information

Website version | 2026

Galaxy Dance & Gymnastics Ltd is committed to safeguarding and promoting the welfare of every child and young person who attends our classes and activities.

Our commitment

We aim to provide a safe, positive, inclusive and respectful environment in which children can enjoy dance, gymnastics and aerial activities free from abuse, neglect, bullying, discrimination and other harm. Safeguarding is everyone's responsibility.

Our Designated Safeguarding Lead

Our Designated Safeguarding Lead (DSL) is Jasmine Reeve. She can be contacted on 01233 743541. If the DSL is unavailable, concerns can be raised with any member of Galaxy Management: Jasmine Reeve, Victoria Lucy or Zara Walton.

Galaxy does not currently appoint a separate Deputy DSL or Club Welfare Officer; safeguarding management cover is provided by the company directors.

How we safeguard children

- Safer recruitment and appropriate DBS checks for eligible staff and coaches.
- Safeguarding training for owners and coaches, with refresher training scheduled annually.
- Professional boundaries and clear rules about physical contact, digital communication and photography.
- Additional support and training for children with special educational needs or disabilities.
- Secure handling of safeguarding records and confidential information.
- Clear procedures for disclosures, missing children, late collection, allegations about adults and emergency safeguarding concerns.
- Cooperation with Gymnastic Britannia and statutory safeguarding agencies.

Photography and video

Galaxy uses separate consent for photographs and video used for social media and marketing. Consent is recorded through our booking system and in writing. Staff may only use Galaxy-approved/company devices; personal staff phones are not permitted for photographing or filming children.

Parents and customer areas

Normal classes are closed to parents/carers except for planned watching weeks. Parents/carers remain responsible for their own children in the parent waiting area, sibling space and customer kitchen.

If you have a safeguarding concern

Please contact Galaxy management promptly. If a child is in immediate danger, call 999.

You can also contact Kent Children's Services on 03000 41 11 11, or 03000 41 91 91 outside normal hours. Gymnastic Britannia's Safeguarding Team can be contacted at ethics@gymnasticbritannia.org.

Parents and carers can also use the Kent Children's Portal to report a concern. Galaxy will not discourage anyone from reporting a genuine safeguarding concern directly to the appropriate authority.

Our governing body

Galaxy Dance & Gymnastics Ltd is affiliated with Gymnastic Britannia and follows its safeguarding requirements alongside applicable UK law and national safeguarding guidance.

This page is a parent-facing summary. Galaxy's full internal Safeguarding & Child Protection Policy contains detailed staff procedures and is available to relevant staff and authorities where appropriate.

Policy version: 2.0 | Effective date: 1 September 2026 | Next review: 31 August 2027

Contact: management@galaxydanceandgym.co.uk | Website: www.galaxydanceandgym.co.uk