

## Saskatchewan Archery Association Inc. Policies and Procedures

Approved by the SAA Board of Directors (June 2023)

### MEMBERSHIPS

- In order for a club affiliation to be complete all members of the executive must be members of the SAA. The club can apply for the SAA volunteer subsidy which offsets a maximum of three volunteers registration fees (Archery Canada and Saskatchewan Archery fees) (Please see the Club Volunteer Subsidy Application in the Forms section on our webpage <https://saskarchery.ca/forms>). Directors and Officer Liability coverage is not available to boards with non members.
- SAA is a member of the Saskatchewan Hall of Fame and the annual fee is paid when notice is received.
- All members of a club which is a SAA member (the “Affiliated Club”) applying for a MAP Grant or Club Start-Up Assistance must be members of the SAA.
- The Affiliated Club must ensure that all of their members are registered with the SAA.
- All fees include Archery Canada membership fees. All members of the SAA are also members of Archery Canada with the dues submitted to Archery Canada as a provincial package.
- Failure to renew individual or club memberships prior to the deadlines will result in no insurance coverage for individuals or clubs in the case of an accident. Insurance coverage will commence once the SAA Coordinator has re-registered the individual or club with Archery Canada.
- Club memberships are only available to a club if 100% of that club’s members are also members of the SAA. The SAA Membership Coordinator will review each club application and may require such supporting documentation as the Membership Coordinator deems necessary to confirm that 100% of the club’s members are also SAA members.
- The SAA has joined with Archery Canada in developing a computerized membership package which includes a joint membership number and card.
- Affiliated Clubs are required to meet the following criteria:
  - a) Complete the Club Affiliation Form and Submit required fee.
  - b) Submit club Bylaws or Notice to Adopt the SAA Bylaws.
  - c) Submit current AGM minutes.
- Membership Fee Schedules: See APPENDIX II
- Membership/ Club Affiliation application online at <https://saskarchery.ca/>

### **Saskatchewan Archery Association Bylaws state:**

#### **ARTICLE 3 - MEMBERSHIP AND MEMBERSHIP FEES**

##### **3.1 Honorary Membership.**

- a) Individuals in good standing may be recommended by any member in writing, to the Nominating Committee for Honorary Membership. Election of the Honorary Member will be awarded by a majority vote of the members entitled to vote at an annual general meeting of the members. Upon payment of the one-time fee, as set out in the Saskatchewan Archery Association Policies and Procedures (the “Policies”), Honorary Members will be exempt from regular fees and dues and will have all the rights of an Adult Member;
- b) An Honorary Member has one vote.

##### **3.2 Adult Membership.**

- a) An individual member who will be 18 years old any time prior to December 31st of the current year, provided they are in good standing and appropriate fees, and dues have been paid (an “Adult Member”);
- b) An Adult Member has one vote.

##### **3.3 Youth Membership.**

- a) Individual member who will be under 18 years old during the current membership year, provided they are in good standing and appropriate fees and dues have been paid (a “Youth Member”);
- b) A Youth Member does not have voting rights.

### 3.4 Club Affiliation Membership.

Club Affiliation Membership shall be granted to any group of archers who have formed an archery club with appropriate directors, officers and bylaws that conform in principle with the Bylaws of the Association (an "Affiliated Club") provided that:

- a) The Affiliated Club is in good standing and appropriate fees and dues have been paid;
- b) All of the members of the Affiliated Club have also become Adult or Youth Members, as the case may be, of the SAA;
- c) The Affiliated Club does not have voting rights.

### 3.5 Membership Fees and Dues.

- a) Membership fees shall be set by the Board of Directors (the "Board" or "Directors") from time to time, and shall be set out in the Policies;
- b) All fees and dues, as well as penalties for non-payment of fees, shall be set by the Directors from time to time and shall be set out in the Policies;
- c) Annual membership fees will become payable on first day of January in each year
- d) Only applications for membership in the SAA by new Adult Members, Youth Members and Clubs which are received after September 30th will be treated as taking effect for the next year
- e) Any membership fees which are not received by January 31st in each year, will be subject to a late fee, at the option of the Directors, and at the rate set out in the Policies.

### 3.6 Obligation of Membership.

- a) All members shall be subject to any stated guidelines or "Best Practices" policies adopted by the Association.

### 3.7 Member Can Be Expelled.

- a) The Directors may, with just reason and explanation, expel a member, but such member may appeal to the SAA at the AGM within one calendar year and by a majority vote of the voting membership be re-installed.

### 3.8 Age Groups.

- a) Age groups of the members shall be that set by the Federation of Canadian Archers Inc. ("Archery Canada") with the Board having the right to set additional age groups for developmental programs.

## **Border City Clubs** (March 12, 2022)

### SAA Affiliation

- To maintain SAA affiliation in good standing,
  - a) all members of a border city club must be a member of the SAA or a member of the adjacent provincial Archery Associations
  - b) a club must complete the club affiliation form and submit required fees by Dec 31<sup>st</sup> of each year
  - c) a club must submit a copy of club Bylaws or notice to adopt the SAA bylaws (once initially and then after any amendments)
  - d) a club must submit their most current AGM Minutes
- To be eligible to compete for medals in SAA Provincials, affiliate club members must be SAA members OR have a valid adult membership with Archery Canada and the province in which they reside.

## JOP for Border City Clubs

- All SAA registered youth may participate in SAA JOP Provincials and receive badges earned with the submission of the yearly JOP fees and Sask equivalent to youth membership of the SAA.
- All youth of the club who are residents of an adjacent province must be members of the adjacent provincial Archery association and be affiliated with SAA.
- This affiliation occurs by submitting a youth affiliation fee equivalent of the Sask member portion as well as the yearly JOP fees as set by SAA to participate in the SAA JOP program.

