

SASKATCHEWAN ARCHERY ASSOCIATION
Special Events Assistance
Application Form

Purpose:

This form is for SAA-affiliated clubs seeking financial assistance to host special events such as seminars, coaching, Governance training or training sessions that promote archery development in Saskatchewan.

SECTION 1 — Club Information

Club Name: _____

Club Address: _____

City/Town: _____

Postal Code: _____

Club Contact Person: _____

Position/Title: _____

Phone: _____

Email: _____

SECTION 2 — Event Details

Event Name/Title: _____

Type of Event: ☐Seminar ☐Coaching Clinic ☐Training Session ☐Other:

Event Date(s): _____

Event Location: _____

Expected Number of Participants: _____

Target Audience: ☐Athletes ☐Coaches ☐Officials ☐Club Executive(s): _____

Event Description:

(Briefly describe the purpose and objectives of the event)

SECTION 3 — Financial Information

Total Estimated Cost of Event: \$ _____

Amount Requested from SAA: \$ _____

Breakdown of Expenses:

Expense Item:	Estimated Cost:	Notes
Facility Rental	\$ _____	
Coach/Instructor Fees	\$ _____	
Travel/Accommodation	\$ _____	
Equipment/Supplies	\$ _____	
Other (specify)	\$ _____	
TOTAL	\$ _____	

Estimated cost per attendee \$ _____

SECTION 4 — Event Benefits

Describe how this event will benefit your club and the development of archery in Saskatchewan:

SECTION 5 — Approvals

Club President/Authorized Representative:

Name: _____

Signature: _____ Date: _____

SECTION 6 — SAA BOARD APPROVAL

Approved Amount: \$_____

SAA Board of Director's Signature: _____

Date: _____

Submission Instructions:

Email the completed form to: info@saskarchery.ca

Subject line: SAA Special Events Assistance Application – [Club Name]