



Audio Teleconference Call

Each of our employees is equipped with audio teleconferencing capabilities. When an employee sends an Outlook meeting invite, both the conference call number and ID will be included as part of the e-mail. Each conference ID is individualized, so your conversation will always remain private.



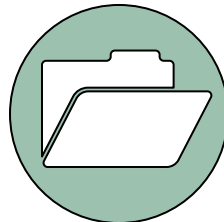
Video Conference Call

We use [Microsoft Teams](#) as our collaboration tool, which allows us to host a video conference call as long as you have a camera and microphone on your computer and laptop. The video conference can be run on any Microsoft and Google browser without installing any apps. Data-in-Motion encryption is used to protect each call session.



Remote Screen Sharing

We use [Microsoft Teams](#) as our collaboration tool, which allows you to view the content on our screen. This feature allows us to review documents and collaborate together. You do not need to install a separate application to use this feature and it works with Microsoft and Google browsers natively. Data-in-transit encryption is used to protect the screen sharing session.



Document Exchange Portal

We use [Box Enterprise](#) as our document exchange platform. We have an infographic which highlights how we protect your data, manage our employee access, comply with regulatory guidance, and how you can secure your own Box Account. Please e-mail office@auditone.com or call 562-802-3581 for a copy.



For specific walkthrough instructions of our tools above, please visit:

- BoxGuide.AuditOneLLC.com
- RemoteAudit.AuditOneLLC.com